



# 2021-2022 Action Plan

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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Toledo (COT), a designated entitlement city/participating jurisdiction receives an annual allocation of Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds from the United States Department of Housing and Urban Development (HUD). These federal funds awarded by HUD to the COT assists low- to-moderate-income communities by providing and supporting programs and projects that provide decent, safe and sanitary housing that is both affordable and sustainable and, in addition, expand economic opportunities for low- and moderate-income persons.

In addition, to CDBG, HOME and ESG, the Department of Neighborhoods (DON) received Neighborhood Stabilization Program (NSP) stimulus grants (NSP1, NSP2 and NSP3). The initial NSP funds have been fully expended. However, with the receipt of program income, these activities continue.

The COT received a \$2.9 million grant from the HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) to develop and run a Lead-Based Paint Hazard Control and Healthy Homes program that began 01/02/2018. To utilize the funds to their fullest extent and maximize the impact of the funding through completed units the DON submitted a performance extension request in December 2020. The request was approved and has extended the period of performance to 01/02/2022. Additionally, the COT was awarded another \$5.7 million from the OLHCHH that commenced on 01/04/2021 and will run through 06/30/2024. The two grants will run simultaneously until the approved extension expires. The program is to provide financial assistance to property owners to help control lead paint hazards in either owner-occupied and rental residential units where a pregnant female resides or a child under of the age of 6.

The 2021 (47th) Program Year (PY), which begins on July 1, 2021, represents the second year of the City of Toledo's 2020-2024 Five-Year Consolidated Plan. The 2021 (47th) PY Annual Action Plan delineates a one-year strategic plan which includes the proposed use of funds that will be received from HUD. The allocations awarded, once received, will buttress, and leverage significant resources available in the City of Toledo. These resources will be utilized towards accomplishing the goals listed in the 2020-2024 Five-Year Consolidated Plan. The goals were established based on local data studies, citizen input and in consultation with community organizations.

The funding allocations from HUD to the COT for the 2021 (47th) PY have been finalized and below are the allocations. All proposed activity budgets were proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.

- Community Development Block Grant (CDBG): **\$7,593,515**
- HOME Investment Partnerships Program (HOME): **\$2,179,977**
- Emergency Solutions Grant (ESG): **\$645,616**

- Lead Hazard Control and Healthy Homes Grant: **\$5,700,000**
- 2017 Lead-Based Paint Hazard Control Grant: **\$1,019,478**
- NSP1, NSP2 and NSP3: **\$307,441**
- HUD Healthy Homes & Weatherization: **\$1,000,000**
- BP Husky Settlement: **\$1,200,000**
- Greater Toledo Community Foundation: **\$46,033**

### **Program Income**

Program Income (PI) is the gross income received by the grantee that was directly generated from the use of CDBG, HOME, and NSP funds.

The estimated program income is listed below:

- CDBG Program Income (Estimated Amount): **\$191,169**
- HOME Program Income: **\$0.00**
- NSP1, 2 and 3 Program Income: **\$140,000**

CDBG, HOME, and ESG are annual federal allocations. PI from CDBG, HOME, and NSP are annual projections. The allocations are available to be utilized toward meeting HUD's National Objective.

The COT, in adherence to HUD regulations, will allocate at least 70% of its CDBG entitlement award to programs that directly benefit low- and moderate-income (LMI) individuals, persons with disabilities and other residents of the City. Likewise, the COT will set aside 15% of its HOME fund allocation for use by Community Housing Development Organizations (CHDOs) recognized and certified by the DON.

The COT will allocate funds for both operational and programmatic goals as it pertains to the following:

- Planning and Administration (Operational, Program)-CDBG, HOME, and ESG
- Housing and Neighborhood Revitalization (Operational, Program)-CDBG, HOME, NSP and Lead
- Economic Development (Operational, Program)-CDBG
- Fair Housing (Operational, Support)-CDBG
- Public Service (Operational, Program)-CDBG and ESG
- Lead Hazard Control (Operational, Program)-Lead
- HUD Healthy Homes & Weatherization (Operational, Program)- Lead
- BP Husky Settlement (Operational, Program)-Lead
- Public Facilities and Infrastructure (Operational, Program)-CDBG
- Demolition and Blight Removal (Operational, Program)-CDBG

## **2. Summarize the objectives and outcomes identified in the Plan**

The goals and objectives established in the 2020-2024 Five-Year Consolidated Plan were based on community input received through the citizen participation and consultation process. These goals will address neighborhood, community and economic development with an emphasis on housing conditions.



The goals of high priority referred to providing safe, adequate and decent affordable housing will be addressed by working in conjunction with nonprofit organizations, for-profit businesses, other City Departments, and local and regional organizations striving to improve the conditions of Toledo residents and neighborhoods. Public Service goals addressing community and basic needs will be undertaken, primarily in partnership with the DON's non-profit partners or Third-Party Partners. The activities undertaken will predominately benefit low- to moderate-income as defined by 24 CFR part 5.

The COT continues to actively pursue initiatives/activities under CDBG that will address two of the three HUD objectives:

- Benefit to low- and moderate-income (LMI) individuals.
- Elimination of slum and blight in the community.

Summarized information regarding 2021 (47th) PY goals and objectives is included in section AP-20 Annual Goals and Objectives of the Annual Action Plan. Each goal addresses one of HUD's Objectives and Outcomes listed below:

**Objectives:**

- Suitable Living Environment
- Decent Housing
- Economic Opportunity

**Outcomes:**

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

The COT will continue to use CDBG funds in low- to moderate-income target areas and the goals will improve neighborhood conditions, economic development and address the needs of low- and moderate-income Toledo residents as identified in the 2020-2024 Five-Year Consolidated Plan.

Furthermore, the goals and actions in this plan will Affirmatively Further Fair Housing by referencing The Fair Housing Center (TFHC) City of Toledo Analysis of Impediments to Fair Housing Choice July 1, 2020 - June 30, 2025.

### **3. Evaluation of past performance**

As a recipient of CDBG and HOME program funds, the City is required to submit at the end of each program year a Consolidated Annual Performance and Evaluation Performance Report (CAPER). The CAPER summarizes the accomplishments of each program year and the progress made towards the Consolidated Plan goals. As noted in the 2019-2020 Consolidated Annual Performance and Evaluation Report (CAPER), the City has met most of its priority objectives identified in the past Five Year (2015-2019) Consolidated Plan. In many cases, the City exceeded the projected outcomes. Accomplishments for the PY 2020-2021 will be available with the CAPER submittal in September 2021.

Based on the priorities established, the City continues to place emphasis on providing decent, safe, and affordable housing; elimination of homelessness; the implementation of the Fair Housing Action Plan (FHAP); and assistance with basic needs, such as food and healthcare. In PY2019, the Department's involvement in housing projects has greatly impacted the vitality and livability of neighborhoods.

In addition to the above, the CAPER describes how CDBG funds continue to assist in meeting the needs of LMI persons with activities such as feeding programs, rehabilitation of homes, health services, etc. Furthermore, CDBG funds were used to improve blighted conditions in LMI neighborhoods.

HOME dollars were directed towards: down-payment assistance (DPA); tenant-based rental assistance (TBRA); rehabilitation of owner occupied and rental housing units, with the majority of rehabs dedicated to owner-occupied homes; and special projects such as multi-family and scattered site rehabilitation or new development projects lead by developers and/or local partners.

The DON continues to work with the Toledo Lucas County Homelessness Board (TLCHB) in its efforts towards the prevention and elimination of homelessness in the city of Toledo. ESG funds assisted in making significant progress towards the elimination of homelessness in Toledo. The goal of maintaining the current percentage of persons staying in permanent housing for at least 6 months at 85% continues to be met. Rapid re-housing efforts also continue to be the focus of the Continuum of Care (CoC). PY2020 results for ESG funded programs will be included in the 2020-2021 CAPER submittal in September 2021.

The COT and The Fair Housing Center (TFHC) continue to work with community partners on the implementation of the Five-Year Fair Housing Action Plan (FHAP). The FHAP provides quarterly and annual updates on the action steps that are undertaken to address barriers to housing choice identified in the 2020-2025 Analysis of Impediments to Fair Housing Choice.

Technology continues to drive the change in the Division of Code Enforcement with the purchase and implementation of the CityWorks software platform: the PLL module. PLL is an acronym for Permits, Land and Licensing, which CityWorks touts as the best shared platform case management system for all cases related to permitting and enforcement. A mobile app was developed and implemented with the PLL platform for nuisance abatement work in partnership with the Department of Public Services. Lastly, a new case management system with data capture on specific outcomes in the Housing Court process was part of the PLL build out as well. This enhanced data capture shows the Division the specific needs of the community and property owners who are facing nuisance and zoning offenses, and can act as a catalyst to programs housed within our own Division of Housing or with our non-profit community partners for assistance. This link is a critical 'alternate enforcement path' designed to help build our neighborhoods up and stabilize them through compliance instead of demolition.

The Division of Housing has implemented Neighborly Software which is designed for the administration of housing and economic development programs. The software allows for a user-friendly, online application experience for the public and a time- and cost-efficient program and fiscal monitoring experience for City staff. The application portal can be accessed via computer, tablet, or cellular device

therefore, mitigating technological barriers that many in the low-to moderate-income population face when attempting to access services.

The DON continues to utilize an online application process for CDBG and ESG grant funding. In addition, all sub-recipients for CDBG and ESG electronically enter accomplishments and submit request for funds reimbursement. The DON has also successfully completed the implementation of an online application process for HOME grant funding.

#### **4. Summary of Citizen Participation Process and consultation process**

The City's comprehensive approach to citizen participation and the consultation process is detailed in the City of Toledo's Citizen Participation Plan (CPP). Public participation is essential in the planning process because the involvement allows for citizen's perspectives to be highlighted and it ensures that careful attention to community needs are made in the decision-making process.

In the development of the 2021 (47th) PY Annual Action Plan, the COT consulted with non-profit organizations, Lucas Metropolitan Housing (LMH), the Fair Housing Center (TFHC), the Lucas County Homelessness Board (TLCHB), and other regional and local organizations engaged in housing, community and economic development.

Citizens were provided with adequate and reasonable access to meetings, information and records relating to the COT's proposed use of funds. Input from Residents on the Annual Action Plan were solicited through a 30-day comment period that commenced on **Friday, March 26, 2021**.

The COT held two public hearings virtually on **Thursday, March 25, 2021** and **Thursday, April 1, 2021** via Zoom. Both public hearings were held at 5:30 p.m. at the end of the workday for the convenience of those who work during normal business hours. The public hearings and 30-day comment period were promoted through a media campaign that included a public notice, press release, and website and Facebook postings. The public notice announcing the availability of the **DRAFT** Annual Action Plan and 30-day comment period was emailed to the COT's community partners and posted on the Department of Neighborhoods' website.

Two Citizen Review Committees (CRCs) were established to review and evaluate proposed funding requests. One committee evaluated non-homeless service related applications (which included local non-profit organizations, quasi-government agencies (not-for-profit) and government entities). The other committee evaluated homeless service related applications. Members of the CRCs represented various community sectors including: banking, religious, healthcare, real estate, financial sector, economic development and social service agencies.

Additionally, the DON regularly consults with community leaders and citizens in efforts to collaborate, to improve neighborhood conditions, and to offer basic services to resident. Table 2 of the AP-10 Consultation section lists those agencies or organizations with whom the DON consulted with directly.

## 5. Summary of public comments

A total of **23** residents attended the two virtual public hearings. Presentations regarding the DRAFT Annual Action Plan were by representatives of the DON, LMH, TLCHB and TFHC.

Public Comments received at the two public hearings related to:

- the need to identify landlords who work with tenants with criminal history backgrounds;
- the enforcement of the source of Income legislation; and,
- funding of additional Tenant Based Rental Assistance (TBRA) with HOME funds.

Additionally, a letter was received from TASC of Northwest Ohio commenting on the 2021-2022 Action Plan. The letter is included in the attachments.

A summary of the public hearings is included in the attachments.

## 6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments received were accepted.

## 7. Summary

The COT continues to concentrate efforts in the areas of housing, neighborhood and economic development while ensuring that basic need services are available to citizens, particularly, low- to moderate-income residents. CDBG, HOME and NSP funds are used to assist and leverage programs that provide safe, adequate and decent affordable housing. ESG funds will continue to positively impact the reduction of homelessness in Toledo. The Lead Hazard Control and Healthy Homes (LHCHH) program aids property owners to control lead paint hazards in both owner-occupied and rental residential units in the city of Toledo.

With the implementation of the 2020 Lead Safe Ordinance and the associated Lead-Safe program, the COT will afford the following:

- **HUD CDBG Early Bird Match Grant** - for the 2021 PY, this grant will be used as an incentive for owners to comply with the new lead ordinance by providing a 50% match on compliance costs, up to \$5,000 per rental unit, for units rented to low- to moderate-income tenants.
- **HUD Healthy Home & Weatherization** - this is a pilot program that will bridge the Lead Hazard Control and Healthy Homes (LHCHH) grant administered by the DON with the Weatherization Assistance Program (WAP) administered by NeighborWorks Toledo Region. This 3- year grant is currently in negotiations.
- **BP Husky Settlement** - working in partnership with the Toledo Lucas County Health District, this grant will be utilized in conjunction with the Lead Hazard Control and Health Homes grant to assist property owners in the control of lead paint hazards. A minimum of 40-units must be completed by March 25, 2023.

Additionally, for the 2021 PY the Greater Toledo Community Foundation has awarded a grant to provide support for personnel costs of an individual tasked with the coordination and brokering of the Lead Safe guidelines.

The COT is committed to providing residents and stakeholders in its jurisdiction every opportunity to participate in the Consolidated Plan process, including the Annual Action Plan. By working in conjunction with non-profit organizations and many other agencies, the COT strives to meet the goals established in the 2020-2024 Five-Year Consolidated Plan.

All public hearings are held in facilities that provide adequate accessibility to disabled individuals, are wheel chair accessible and provide handicapped parking. In the event of a virtual public hearing, services needed by disabled individuals will be provided upon request.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and also those responsible for the administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	TOLEDO	Department of Neighborhoods
HOME Administrator	TOLEDO	Department of Neighborhoods
ESG Administrator	TOLEDO	Department of Neighborhoods

*Table 1 – Responsible Agencies*

### Narrative (optional)

The City of Toledo Department of Neighborhoods is the lead agency responsible for preparing and administering the Consolidated Plan and Annual Action Plan and the use of federal funds from the U. S. Department of Housing and Urban Development (HUD) for the implementation of the goals identified in these plans.

To accomplish the goals delineated in this plan, the City of Toledo Department of Neighborhoods will partner with non-profits, businesses and other local and regional organizations that work to improve conditions for Toledo residents.

### Consolidated Plan Public Contact Information

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The COT is committed to addressing the needs of the community in the most efficient and effective way possible. In the development of the Annual Action Plan, the City consulted with non-profit organizations, Lucas Metropolitan Housing, Toledo Lucas County Homelessness Board, The Fair Housing Center, Lucas County Land Reutilization Corporation (Land Bank) and other regional and local organizations engaged in housing, community, and economic development. Input was solicited through the Citizen Participation Plan (CPP) process, which included public hearings, a 30-day comment period and direct consultations.

The COT utilized a Citizen Review Committee (CRC), comprised of citizens who have general or specific knowledge of existing community programs, understand community issues, and are able to allocate resources when consulted.

Additionally, DON's management consults on a regular basis with community leaders in efforts to collaborate on the improvements of neighborhood conditions and offer basic services to residents.

The City of Toledo analyzed the availability of broad band access to low -income households and the strategies being used to narrow what is referred to as the Digital Divide. A period of 2014 through 2017 was used for the analysis and showed that broadband access in general increased by 28 percent. As of 2017, nearly 80 percent of all Toledo households had access to broadband internet and 89 percent had access to a computer. Households without an internet subscription dropped 53 percent over the same four-year period.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The COT continues to promote better collaboration in all housing, health, and related service efforts, and actively partners with local public and private organizations in carrying out activities designed to improve the quality of life for Toledo residents. The City regularly consults with these agencies in the development of plans and opportunities to enhance cooperation and collaboration in the delivery of services to residents. Each year, through the cooperation of major local entities, efforts are aimed at enhancing the coordination between service and housing agencies and private and public sector agencies in order to reduce gaps in service.

Lucas County Emergency Management Agency (LCEMA) prepared the Lucas County Mitigation Plan of 2019, which is an update of the Countywide All-Natural Hazard Mitigation plan of 2013. The plan's purpose as stated was *"to identify risks and vulnerabilities from hazards that affect Lucas County, Ohio to prevent or reduce the loss of life and injury and to limit future damage costs by developing methods to mitigate or eliminate damage from various hazards."* The City partnered with LCEMA and other jurisdictions to further identify, define, and characterize the hazards affecting the city and prioritize projects that reduce hazard vulnerability of households especially those with low incomes.

Technological/human caused hazards such as civil disturbance and terrorism and natural hazards including severe winter storms and temperature extremes due to climate change were added.

The plan's Section 2.2.2 defines vulnerability as *"measure of the propensity of an object, area, individual, group, community, country, or other entity to incur the consequences of a hazard"* (Coppola, 2015, p. 33). Vulnerability can be impacted by income disparity, class, race or ethnicity, and disability to name a few factors. Hazards associated with climate change have been shown to have a disparate impact on LMI households due to poor housing conditions that many of these households live in whether renters or homeowners. These housing structures tend to suffer disproportionately during disasters. The plan also addressed challenges faced by persons with disabilities accessing transportation to evacuate and shelters and post disaster housing. The Housing Market Analysis section of this Plan identifies the need for home repair especially among the elderly and inadequate shelters and permanent housing for the at-risk of homeless especially during disasters.

According to Ohio Emergency Management Agency, in Lucas County, there have been 78 repetitive loss (damage on two occasions) properties and eight severe repetitive loss (damage on four or more occasions) properties. The city has the most repetitive loss and severe repetitive loss properties in total. Another area of vulnerability for housing owned by LMI households is the cost of property insurance for persons on fixed income especially flood insurance. In some areas with many LMI households, the cost and availability of insurance is inadequate.

Other relationships exist that consist of the business community, faith-based organizations, public service entities, housing providers, foundations, and other community organizations that advocate on behalf of those in need. Increased communication with all community stakeholders will continue to result in more formalized relationships that nurture and promote the City of Toledo's plans and goals.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Toledo Lucas County Homelessness Board (TLCHB) assures all components of a successful Continuum of Care (CoC) are in place, including a coordinated intake process, outreach and assessment standards, available supportive services, HMIS data management, emergency shelter, transitional housing, and permanent housing. TLCHB promotes an inclusive and comprehensive planning continuum, including a community wide Community Advisory Council (CAC) that promotes and endorses review and input of the community's plan to end homelessness, known as the Community Alliances and Strategic Efforts (CASE) to Prevent, Reduce and End Homelessness Plan. The TLCHB and broader CoC have plans to update the CoC's CASE Plan (Strategic Plan) in 2021-2022.

The State of Ohio's Housing Crisis Response Program and the United Way of Greater Toledo's funds are used to leverage Project Home. TLCHB is the Project Home project manager which also includes participation from Leading Families Home, United Way of Greater Toledo, Catholic Charities, and Lutheran Social Services. Project Home is charged with providing financial and support service resources deemed necessary for people to either obtain or maintain permanent housing. Their efforts are focused



on those households at imminent risk of losing housing; persons exiting shelter and transitional housing; persons released by public institutions without permanent housing placement; and adequate community response in the areas of housing, education, and employment. The project perfectly demonstrates the benefits of collaborative and comprehensive efforts to end homelessness. Chronic homelessness is also addressed by the CoC through outreach services and emergency shelters.

The TLCHB manages the No Barriers Housing Initiative, a local Housing First initiative designed to provide specially designated Housing Choice Vouchers to individuals who have been identified as chronically homeless. The No Barriers Housing Initiative includes regular by-name case management review, and an expanding partnership with Lucas Metropolitan Housing and Unison Behavioral Health Services. More than 30 chronically homeless individuals were successfully housed in the last year with additional vouchers being added in 2021. TLCHB also works alongside the Veterans Service Commission in ensuring veterans and their families are housed. This partnership also includes regular by name list management and case review and has resulted in several veterans being housed in recent months. It has been especially successful this year in identifying and housing un-housed Veterans residing in a shelter new to the CoC partnership. The CoC at large is home to a specific 24-hour shelter designed for at risk and fleeing youth, Safety Net. Finally, TLCHB manages and maintains a family list for rapid and permanent supportive housing solutions for households with children experiencing homelessness.

Through its collaboration with the Toledo Lucas County Continuum of Care, the City of Toledo is engaged in open communication with various institutions including health care, foster care, and correctional facilities to assist persons being discharged from their programs. Additionally, all community institutions have policies stating that individuals are not to be discharged into a homeless situation. The TLCHB informed and educated all community stakeholders on contacting the CoC's Coordinated Access Information and Referral system (housed at **United Way 2-1-1**). This ensures that persons ready to be discharged from those institutions have a plan to avoid homelessness.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The COT works in conjunction with TLCHB, the lead agency in the Continuum of Care (CoC), for all issues related to the elimination of homelessness in Toledo. The City of Toledo Department of Neighborhoods, in close partnership with the TLCHB, develops and implements the local process for allocating ESG funds. ESG funds are allocated by the DON in accordance with the requirements of the Homeless Emergency Assistance and Rapid Transitions to Housing (HEARTH) Act of 2009.

Written standards adopted by the CoC establish policies and procedures to be followed by the individual CoC members in the implementation of the ESG program. The allocation of ESG funds includes the engagement of a Citizens Review Committee (CRC) whose members evaluate applications submitted by area homeless providers and makes funding recommendations to the department.

An explanation of the use of ESG funds is included in the public hearings that are held as part of the Consolidated and Annual Action Plan development process to allow the community an opportunity to

provide input on proposed ESG allocations. CoC members are typically present at the public hearings and are aware of the 30-day comment period on the published **DRAFT** Annual Action Plan. Additionally, CoC members communicate directly with the Department of Neighborhoods if any issues/concerns arise in the allocation process.

The Community Advisory Council (comprised of all funded homeless service providers and members of the Toledo Lucas County Homelessness Board, United Way of Greater Toledo and the Department of Neighborhoods) recommended performance standards and evaluation outcomes for providing ESG and CoC assistance, which include written standards for coordinated assessment, performance indicators and the Project Home re-housing policy. These written standards have been approved by the TLCHB and are included in the attachments.

HMIS funds are also administered by TLCHB in accordance with the HEARTH Act and all data entered in HMIS is regularly evaluated to assess progress towards the elimination of homelessness. The TLCHB maintains open two-way communication with CoC members relative to the use of the system and compliance with the reporting standards for HMIS. The TLCHB offers technical assistance as needed to those reporting into the Homeless Management Information System (HMIS).

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

1	<b>Agency/Group/Organization</b>	<b>Lucas Metropolitan Housing (LMH)</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted.</b>  <b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Lucas Metropolitan Housing (LMH) was consulted to assist in determining housing needs; how LMH serves those in need for public housing (including people with disabilities); and plans to meet public housing needs. The DON maintains regular communications with LMH leaders regarding issues related to public housing and its residents. Consultations with LMH will continue in efforts to provide safe, adequate, and decent affordable housing to low-income individuals and their families, including the rehabilitation and resale of Low-Income Housing Tax Credit projects that have ended their 15-year compliance period.
2	<b>Agency/Group/Organization</b>	<b>Toledo Lucas County Homelessness Board (TLCHB)</b>
	<b>Agency/Group/Organization Type</b>	Continuum of Care Lead Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p> <p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Toledo Lucas County Homelessness Board (TLCHB) is consulted regularly in all aspects related to ending homelessness in Toledo. TLCHB was consulted in the development of this Annual Action Plan. TLCHB is also a sub-recipient of HOME funds to carry out Tenant Based Rental Assistance (TBRA) activities. The COT will continue to work collaboratively with the TLCHB on all issues related to homelessness.</p>
3	<b>Agency/Group/Organization</b>	<b>The Fair Housing Center (TFHC)</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Fair Housing
	<p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p> <p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The COT contracted with The Fair Housing Center for the development of the Analysis of Impediments (AI). Through the AI, the Fair Housing Center develops action steps needed for the elimination of impediments. The COT will continue to work collaboratively with the Fair Housing Center towards the elimination of barriers to Fair Housing.</p>
4	<b>Agency/Group/Organization</b>	<b>Lucas County Land Reutilization Corporation (Land Bank)</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis

<p><b>Briefly describe how the Agency/Group/Organization was consulted.</b></p> <p><b>What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The COT consults with the Lucas County Land Reutilization Corporation (Land Bank) in addressing issues related to vacant or abandoned properties. As resources become available, the Land Bank assists the COT in the reduction of blight within the City limits particularly through the demolition of unsafe units and rehabilitation projects.</p>
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*Table 2 – Agencies, groups, organizations who participated*

### Identify any Agency Types not consulted and provide rationale for not consulting

All pertinent agencies in the City and the County were consulted.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Toledo Lucas County Homelessness Board	Elimination of Homelessness is a goal in both the CoC CASE Plan and the City of Toledo 2020-2024 Five-Year Consolidated Plan. The COT works with the CoC to implement strategies toward the elimination of homelessness.

*Table 3 – Other local / regional / federal planning efforts*

### Narrative (optional)

The City of Toledo Department of Neighborhoods has cultivated many relationships in the community leading to the development of efficient strategies that assist in addressing community issues. Those relations include individuals, neighborhood groups, investors and organizations working towards the stabilization and growth of Toledo. The DON will continue to cultivate relationships that result in an effective and efficient implementation of the Consolidated Plan.

The Department has consulted with Buckeye Broadband, a local internet services provider, to discuss efforts to narrow the digital divide for underserved populations. Buckeye Broadband, through its corporate giving program, provides free internet services to community centers, libraries, and senior citizen centers. As opportunities arise to extend internet service to LMI individuals, the City anticipates further collaboration with Buckeye Broadband in meeting these needs.

## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Process is essential in the development of the Annual Action Plan. The COT engages in two Citizen Review Committees (CRCs), for non-homeless and homeless services, comprised of residents who have general or specific knowledge of community programs and understand community issues. The CRC members representing the following community sectors: banking, religious, healthcare, real estate, financial sector, economic development and social service agencies were utilized for the application evaluations, interviews of potential agencies and funding recommendations.

Public Notices were published two weeks in advance for all related events in The Blade (general circulation), the Toledo Journal and/or Sojourner's Truth and La Prensa (minority papers) and also posted on the COT's website. Minority papers target the African-American and Hispanic communities. The notices were published as follows:

**Dec 13, and Dec 16, 2020** - Announcing the mandatory application information pickup held **Jan 22, 2021**.

**Jan 4, 2021** - Press Release announcing the mandatory application information pickup sent to Mayor's Office for release to the news and social medias.

**Mar 3, and Mar 7, 2021** - Announcing the availability of the DRAFT 2021-2022 Action Plan, the 30-day comment period and the public hearings.

**Mar 15, 2021** - Press Release on the availability of the DRAFT 2021-2022 Action Plan, the 30-day comment period and the public hearings sent to Mayor's Office for release to the news and social medias.

Additionally, all Public Notices and Press Releases are sent via email to local community partners and the COT's Third-Party Partners. Public comments were accepted through **Apr 26, 2021**.

Two Virtual Public Hearings were held at 5:30 p.m. on **Mar 25, 2021** and **Apr 1, 2021** via Zoom. All public hearings are held in facilities that provide adequate accessibility to disabled individuals, are wheelchair accessible and provide handicap parking. In the event of a virtual public hearing, services needed by disabled individuals will be provided upon request.

The Department consulted with Buckeye Broadband, a local internet services provider, to discuss efforts to narrow the digital divide for underserved populations. Buckeye Broadband, through its corporate giving program, provides free internet services to community centers, libraries, and senior citizen centers. As opportunities arise to extend internet service to LMI individuals, the City anticipates further collaboration with Buckeye Broadband in meeting these needs. The COT analyzed the availability of broadband access to low-income households and the strategies being used to narrow what is referred to as the Digital Divide. A period of 2014 through 2017 was used for the analysis and showed that broadband access in general increased by 28 percent. As of 2017, nearly 80 percent of all Toledo households had access to broadband internet and 89 percent had access to a computer. Households without an internet subscription dropped 53 percent over the same four-year period.

Lucas County Emergency Management Agency (LCEMA) prepared the Lucas County Mitigation Plan of 2019, which is an update of the Countywide All-Natural Hazard Mitigation plan of 2013. The plan's

purpose as stated was *“to identify risks and vulnerabilities from hazards that affect Lucas County, Ohio to prevent or reduce the loss of life and injury and to limit future damage costs by developing methods to mitigate or eliminate damage from various hazards.”* The City partnered with LCEMA and other jurisdictions to further identify, define, and characterize the hazards affecting the city and prioritize projects that reduce hazard vulnerability of households especially those with low incomes. Technological/human caused hazards such as civil disturbance and terrorism and natural hazards including severe winter storms and temperature extremes due to climate change were added.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities  Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing	N/A	N/A	N/A	<a href="http://www.toledoblade.com/">http://www.toledoblade.com/</a> <a href="http://www.thetoledojournal.com/">http://www.thetoledojournal.com/</a> <a href="http://www.laprensatoledo.com/">http://www.laprensatoledo.com/</a> <a href="http://www.thetruthtoledo.com/">http://www.thetruthtoledo.com/</a>
2	Public Hearing	Minorities  Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing	A total of 23 residents attended the two virtual public hearings.	Public Comments were as follows:  •the need to identify landlords who work with tenants with criminal history backgrounds.  •the enforcement of the source of income legislation.	All comments were accepted.	<a href="https://toledo.oh.gov/departments/neighborhoods">https://toledo.oh.gov/departments/neighborhoods</a>



				<p>▪funding of additional Tenant Based Rental Assistance (TBRA) with HOME funds.</p> <p>Additionally, a letter was received from TASC of Northwest Ohio regarding the 2021-2022 Action Plan.</p>		
3	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	The public notice was posted on the City's website.	Unable to determine number of persons accessing the information online.	N/A	<a href="https://toledo.oh.gov/departments/neighborhoods">https://toledo.oh.gov/departments/neighborhoods</a>
4	Social Media	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad</p>	The public notice was posted on the City's social media sites.	Unable to determine the number of persons accessing the information online.	N/A	<a href="https://m.facebook.com/cityoftoledo/">https://m.facebook.com/cityoftoledo/</a>

		community  Residents of Public and Assisted Housing				
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***Table 4 – Citizen Participation Outreach***

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The table below summarizes expected resources available to address the goals of this Annual Action Plan. For its PY 2021-2022 Annual Action Plan, the City received entitlement funding in the amount of **\$7,593,515** in CDBG, **\$2,179,977** in HOME and **\$645,616** in ESG. Other funds identified in the 2020-2024 Five-Year Consolidated Plan.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition  Admin and Planning  Economic Development  Housing  Public Improvements Public Services	7,593,515	191,169	178,190	7,962,874	0	Per HUD, the Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. The annual allocations are typically fully expended every program year.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition						Per HUD, the HOME Investment Partnerships Program (HOME) provides formula grants to States and localities that communities use to fund a wide range of activities including homeowner rehabilitation, home buyer activities, rental housing and tenant-based rental assistance, with the intent to provide safe, adequate and decent affordable housing to lower-income households and expand the capacity of non-profit housing providers.
		Homebuyer assistance						
		Homeowner rehab						
		Multifamily rental new construction						
		Multifamily rental rehab						
		New construction for ownership						
		TBRA	2,179,977	0	0	2,179,977	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing  Financial Assistance  Overnight shelter  Rapid re-housing (rental assistance)  Rental Assistance Services  Transitional housing	645,616	0	0	645,616	0	In accordance with the McKinney-Vento Homeless Assistance Act, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act, HUD distributes Emergency Solutions Grant (ESG) funds to communities for street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and homeless management information systems. The annual allocations are typically fully expended every program year.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Other: Assistance for Homeless Related	400,000	0	0	400,000	1,600,000	Toledo Public Schools receives McKinney-Vento Homeless Assistance Funds through the Ohio Department of Education for school transportation, school supplies, school uniforms, tutoring and programming needs. The amount of funds to be received depends upon the federal funding allocated to homeless youth and upon the need in the district. Toledo's allocation in FY 19 was \$400,000 and is being used as estimate for Year 2.
Continuum of Care	public - federal	Admin and Planning  Rapid re-housing (rental assistance)  Rental Assistance  TBRA  Transitional housing	3,507,569	0	0	3,507,569	13,118,308	The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly re-house homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other: HUD Office of Lead Hazard Control and Healthy Homes	public - federal	Admin and Planning Homeowner rehab Housing Multifamily rental rehab Other: Lead Hazard Control and Abatement	5,700,000	0	0	5,700,000	0	The COT received funds from the HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) to provide financial assistance to property owners to help control lead paint hazards in both owner-occupied and rental residential units within the city of Toledo.
Other: CDBG-CV	public - federal	Other: To prevent, prepare for and respond to the Coronavirus	5,979,865	0	0	5,979,865	0	CDBG-CV funds to be used to prevent, prepare for and respond to the Coronavirus. CDBG-CV 1 <sup>st</sup> round \$4,453,360 CDBG-CV 3 <sup>rd</sup> round \$1,526,505
Other: ESG-CV	public - federal	Other: To prevent, prepare for and respond to the Coronavirus	4,875,338	0	0	4,875,338	0	ESG-CV funds to be used to prevent, prepare for and respond to the Coronavirus. ESG-CV 1 <sup>st</sup> round \$2,249,248 ESG-CV 2 <sup>nd</sup> round \$2,626,090

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other: United States Department of the Treasury	public - federal	Rental Assistance	8,100,000	0	0	8,100,000	0	The United States Department of the Treasury is providing funds to assist individuals and families with up to 6 months of rental assistance.
Other: Lucas County Land Reutilization Corp.	public - local	Admin and Planning  Other: Demolition and Land Acquisition	1,650,000	0	0	1,650,000	0	The Lucas County Land Reutilization Corp. (Land Bank) is a community improvement corporation designed to strengthen neighborhoods in Lucas County by returning vacant and abandoned properties to productive use. The estimate is based on the organization's current budget. The COT does not receive or administer these funds.
Other: Lead Hazard Control and Healthy Homes	public - federal	Admin and Planning  Homeowner rehab  Housing  Multifamily rental rehab  Other: Lead Hazard Control and Abatement	1,000,000	0	0	1,000,000		A pilot program that will bridge the Lead Hazard Control and Healthy Homes (LHCHH) grant administered by the DON with the Weatherization Assistance Program (WAP) administered by NeighborWorks Toledo Region.



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other: BP Husky Settlement	private	Homeowner rehab  Housing  Multifamily rental rehab  Other: Lead Hazard Control and Abatement	1,200,000	0	0	1,200,000		Working in partnership with the Toledo Lucas County Health District, this grant will be utilized in conjunction with the Lead Hazard Control and Health Homes grant to assist property owners in the control of lead paint hazards.
Other: Neighborhood Stabilization Programs (NSP)	public - federal	Acquisition  Admin and Planning  Homeowner rehab  New construction for ownership	307,441	0	0	307,441		Beginning in 2009, the COT received NSP funds from HUD for concentrated efforts in revitalizing areas with the highest concentration of foreclosures. The initial NSP funds have been fully expended. Program income generated by the sale of NSP properties is expected to be available to use during the duration of this Consolidated Plan. As required by regulations, 25% of generated program income will be set aside to address the housing needs of those households whose incomes do not exceed 50% of the Area Median Income (AMI). The remaining NSP funds will benefit families and individuals whose incomes do not exceed 120% AMI.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other: Greater Toledo Community Foundation	private	Admin and Planning	46,033	0	0	46,033		A grant to provide support for personnel costs of an individual tasked with the coordination and brokering of the Lead Safe guidelines.
Other: 2017 Lead Hazard Control and Healthy Homes	public - federal	Admin and Planning Homeowner rehab Housing Multifamily rental rehab Other: Lead Hazard Control and Abatement	1,019,478	0	0	1,019,478		The DON continues to administer a Lead-Based Paint Hazard Control Grant received from the HUD Office of Lead Hazard Control and Healthy Homes. The \$2.9 million grant is utilized to provide financial assistance to property owners to help control lead paint hazards. In order to fully utilize the funds to the fullest extent the DON requested an extension in December 2020. The request was approved and the extended period of performance is through January 02, 2022.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funding is the primary source for many of the goals outlined in the 2020-2024 Five-Year Consolidated Plan and Annual Action Plans. The combination of federal funds with other state and local recourse, gives the community increased capacity to address many of the community needs. The combined resources, as well as efficiencies created through strategic partnerships with other organizations, give the city an increased capacity to address the needs identified in the Consolidated Plan. In combining HUD funds with these other resources, we can expand the availability of the many benefits these programs provide. These combined resources are used in efforts to increase homeownership for low-to moderate-income residents, address the crisis of homelessness, create a more suitable living environment, provide decent, safe and sanitary housing, address blight and many other beneficial activities.

HOME and ESG funds both have mandated matching requirements. While CDBG funds do not require a match, as a policy of the DON, all third-party partners that receive an allocation must provide a 1:1 match for each dollar received. Applicants receiving CDBG and ESG funds must identify and document the match in their funding applications. The match requirement for HOME funds is set by HUD based on criteria related to severe fiscal distress. As stated in CFR 92.218, contributions counted as a match must total not less than 25% of funds drawn from HOME. The City's 2020 matching requirement continues at 0% and it is expected to remain the same for 2021.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

To carry out housing, economic and community development activities, CDBG and HOME funded programs may obtain publicly owned land or property through the Lucas County Land Reutilization Corporation (Land Bank). The Land Bank acquires vacant and abandoned foreclosed properties and converts them to productive use. The Land Bank assists eligible residents in purchasing and renovating properties, and partners with community members in utilizing vacant lots from demolitions for re-use by residents, community groups, and neighborhood leaders. Vacant lots are sometimes offered to neighboring homeowners to increase lot sizes.

In meeting HUD's CDBG objective of benefit to low- and moderate-income persons and Elimination of Slum and Blight, the Land Bank aids in meeting the following goals and objectives established in this plan:

- Demolition of Blighted Properties
- Decrease Rodents in the City of Toledo
- Establish and Maintain Community Gardens
- Contaminated Sites Remediation for Re-development
- Down Payment/Closing Costs Assistance (through acquisition and rehabilitation of properties)
- New construction (only by Community-Based Development Organizations CBDO's)

Additionally, CDBG funds will be used to promote economic development opportunities by assisting for profit businesses with the attraction or retention of businesses and jobs, façade improvements, and tax and real estate incentives.

**Discussion**

The City is engaged in funding and participating in multiple community planning efforts with a variety of stakeholders. These sessions have led to the development of several community plans with clear vision, goals, objectives, and proposed activities along with possible sources of financing. The City has been investing in these neighborhoods and saw an opportunity to leverage its CDBG, HOME, and ESG funds with other City capital expenditures and private sector financing. The City is also reviewing its service delivery system to ensure it is both efficient and effective. The use of external organizations including community-based non-profits to deliver some services instead of internal departments was discussed. Organizational capacity of subrecipients, greater collaboration, and helping them to access other sources of funding was also highlighted.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	HOME: Home Buyer Development	2020	2024	Affordable Housing	Citywide	Improving Housing Affordability	HOME: \$150,000	Homeowner Housing Added: <b>1</b> Household Housing Unit
2	Home Buyer Down Payment/Closing Costs Assistance	2020	2024	Affordable Housing	Citywide	Improving Housing Affordability	HOME: \$200,000	Direct Financial Assistance to Homebuyers: <b>30</b> Households Assisted
3	Small rental housing financing and education	2020	2024	Affordable Housing	Citywide	Improving Housing Affordability	CDBG: \$75,000	Rental units rehabilitated: <b>3</b> Household Housing Unit
4	Large rental housing/low-income housing tax credit	2020	2024	Affordable Housing	Citywide	Improving Housing Affordability	HOME: \$1,198,530	Rental units constructed: <b>10</b> Household Housing Unit
5	Local affordable housing capacity - public services	2020	2024	Affordable Housing	Citywide	Improving Housing Affordability Provide and expand Public (Social) Services - 15%	CDBG: \$21,410	Other: <b>0</b> Other
6	Code Enforcement & Nuisance Abatement incl. Rental	2020	2024	Non-Housing Community Development	Citywide	Improving Neighborhood Conditions	CDBG: \$1,378,912	Housing Code Enforcement/Foreclosed Property Care: <b>40,000</b> Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Improvements to parks and community facilities	2020	2024	Non-Housing Community Development	Citywide Low to Moderate Income & Slum and Blight	Improving Neighborhood Conditions	CDBG: \$366,200	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: <b>11,000</b> Persons Assisted
8	Slum and blight reduction	2020	2024	Non-Housing Community Development	Citywide Low to Moderate Income & Slum and Blight	Improving Neighborhood Conditions	CDBG: \$108,745	Housing Code Enforcement/Foreclosed Property Care: <b>1,000</b> Household Housing Unit
9	Home Repairs for Seniors and the Disabled	2020	2024	Affordable Housing Non-Homeless Special Needs	Citywide	Increase Home Repairs and Housing Preservation	CDBG: \$475,207	Homeowner Housing Rehabilitated: <b>108</b> Household Housing Unit
10	Housing Repairs and Rehabilitation	2020	2024	Affordable Housing	Citywide	Increase Home Repairs and Housing Preservation	CDBG: \$820,000 HOME: \$42,497	Homeowner Housing Rehabilitated: <b>110</b> Household Housing Unit
11	Job Creation/Retention incl. returning citizens	2020	2024	Non-Housing Community Development	Citywide	Econ Dev: Job Creation/Access and Business Asst.		Jobs created/retained: <b>7</b> Jobs

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	Transportation support	2020	2024	Non-Housing Community Development	Citywide	Econ Dev: Job Creation/Access and Business Asst. Provide and expand Public (Social) Services - 15%	CDBG: \$5,500	Public service activities other than Low/Moderate Income Housing Benefit: <b>110</b> Persons Assisted
13	Coordinated Access for Homelessness	2020	2024	Homeless Non-Housing Community Development	Citywide	Adequate Housing & Services for Homeless/At Risk	ESG: \$396,921	Other: <b>1</b> Other
14	Rapid Re-Housing and Direct Financial Assistance	2020	2024	Affordable Housing Homeless	Citywide	Adequate Housing & Services for Homeless/At Risk	HOME: \$43,956 ESG: \$248,695	Tenant-based rental assistance / Rapid Rehousing: <b>25</b> Households Assisted
15	Permanent Supportive Housing	2020	2024	Affordable Housing Homeless	Citywide	Adequate Housing & Services for Homeless/At Risk		Housing for Homeless added: <b>0</b> Household Housing Unit
16	Increase number of emergency shelters	2020	2024	Affordable Housing Homeless	Citywide	Adequate Housing & Services for Homeless/At Risk	CDBG: \$62,000	Homeless Person Overnight Shelter: <b>589</b> Persons Assisted
17	Increase in transitional housing	2020	2024	Affordable Housing Homeless	Citywide	Adequate Housing & Services for Homeless/At Risk	CDBG: \$85,500	Overnight/Emergency Shelter/Transitional Housing Beds added: <b>22</b> Beds

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
18	Increase or new public services	2020	2024	Non-Housing Community Development	Citywide	Provide and expand Public (Social) Services - 15%	CDBG: \$822,837	Public service activities other than Low/Moderate Income Housing Benefit: <b>14,000</b> Persons Assisted
19	Fair Housing Planning & Services	2020	2024	Non-Housing Community Development	Citywide	Fair Housing	CDBG: \$200,000	Public service activities other than Low/Moderate Income Housing Benefit: <b>4,007</b> Persons Assisted
20	Improvements to public infrastructure for LMI	2020	2024	Non-Housing Community Development	Citywide Low to Moderate Income & Slum and Blight	Improving Neighborhood Conditions Improve Public Infrastructure for LMI Households	CDBG: \$401,354	Public Facility Infrastructure Activities other than Low/Moderate Income Housing Benefit: <b>12</b> Persons Assisted
21	HOME CHDO Set-aside	2020	2024	Affordable Housing	Citywide	Improving Housing Affordability Increase Home Repairs and Housing Preservation	HOME: \$326,996	Homeowner Housing Added: <b>5</b> Household Housing Unit
22	Improved Neighborhoods by Comprehensive Planning	2020	2024	Non-Housing Community Development	Citywide Low to Moderate Income & Slum and Blight	Improving Neighborhood Conditions	CDBG: \$138,069	Other: <b>2</b> Other



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
23	Planning and Administration - CDBG	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Improving Housing Affordability Improving Neighborhood Conditions Increase Home Repairs and Housing Preservation Econ Dev: Job Creation/Access and Business Asst. Adequate Housing & Services for Homeless/At Risk Adequate Housing & Services for Other Special Need Provide and expand Public (Social) Services - 15% Fair Housing Improve Public Infrastructure for LMI Households	CDBG: \$1,230,634	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
24	Housing Rehabilitation Administration - CDBG	2020	2024	Affordable Housing		Improving Housing Affordability Increase Home Repairs and Housing Preservation	CDBG: \$968,557	Other: 1 Other
25	HOME Administration	2020	2024	Affordable Housing Public Housing Homeless	Citywide	Improving Housing Affordability Increase Home Repairs and Housing Preservation Adequate Housing & Services for Homeless/At Risk Adequate Housing & Services for Other Special Need	HOME: \$217,998	Other: 1 Other
26	Targeted Neighborhood Home Repairs	2020	2024	Affordable Housing	Junction/Englewood Old South End Garfield /Starr/ Raymer	Improving Housing Affordability Increase Home Repairs and Housing Preservation		Homeowner Housing Rehabilitated: 0 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
27	Targeted Neighborhood Slum and Blight Reduction	2020	2024	Non-Housing Community Development	Junction/Englewood Old South End Garfield /Starr/ Raymer	Improving Neighborhood Conditions		Other: <b>0</b> Other
28	Establish and Maintain Community Gardens	2020	2024	Non-Housing Community Development	Citywide Low to Moderate Income & Slum and Blight	Improving Neighborhood Conditions Provide and expand Public (Social) Services - 15%	CDBG: \$141,780	Public service activities other than Low/Moderate Income Housing Benefit: <b>3,176</b> Persons Assisted
29	Supplement Lead Hazard Grants for At Risk Families	2020	2024	Affordable Housing Lead Remediation Rehab	Citywide	Improving Housing Affordability Increase Home Repairs and Housing Preservation		Homeowner Housing Rehabilitated: <b>0</b> Household Housing Unit
30	Demolition/Clearance in Citywide Low-Income Areas	2020	2024	Non-Housing Community Development	Citywide Low to Moderate Income & Slum and Blight	Improving Neighborhood Conditions	CDBG: \$225,000	Buildings Demolished: <b>1</b> Building
31	Business Recruitment/Retention Assistance	2020	2024	Non-Housing Community Development	Old South End	Econ Dev: Job Creation/Access and Business Asst.	CDBG: \$66,810	Businesses assisted: <b>7</b> Businesses Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

<b>1</b>	Goal Name	<b>HOME: Home Buyer Development</b>
	Goal Description	The City will use PY 2021-2022 HOME funding for new construction or acquisition rehab of single-family homes for homeownership.
<b>2</b>	Goal Name	<b>Home Buyer Down Payment/Closing Costs Assistance</b>
	Goal Description	The City will use PY 2021-2022 HOME funding for down payment and closing costs assistance for low- to moderate-income first-time homebuyers.
<b>3</b>	Goal Name	<b>Small rental housing financing and education</b>
	Goal Description	The City will use HOME funds to assist owners of rental housing that serves low-to moderate-income household with repair costs and provide education for landlord and tenants.
<b>4</b>	Goal Name	<b>Large rental housing/low-income housing tax credit</b>
	Goal Description	The City will provide HOME funding to assist developers with the new construction and preservation of large multi-family rental housing projects for low- to moderate income tenants including low-income housing tax credit (LIHTC) funded projects.
<b>5</b>	Goal Name	<b>Local affordable housing capacity -public services</b>
	Goal Description	The City will use CDBG funding in PY 2021-2022 for financial and technical assistance to build the capacity of local non-profit real estate developers of affordable housing.
<b>6</b>	Goal Name	<b>Code Enforcement &amp; Nuisance Abatement incl. Rental</b>
	Goal Description	The City will administer CDBG funds for inspections, legal, and service delivery costs for enforcement of housing codes to reduce blighted properties and improve neighborhood conditions in low- to moderate-income and slum and blight areas.
<b>7</b>	Goal Name	<b>Improvements to parks and community facilities</b>
	Goal Description	The City will provide CDBG PY 2021-2022 funding for improvements to parks and recreational facilities in low- to moderate-income (LMI) areas or that benefit LMI residents.

<b>8</b>	Goal Name	<b>Slum and blight reduction</b>
	Goal Description	<p>The City will provide CDBG funding to reduce blight by prosecuting property owners who fail to comply with Toledo Municipal Codes related to nuisance orders in low- to moderate-income areas to benefits of the residents.</p> <p>The City of Toledo will coordinate with the Toledo/Lucas County Land Reutilization Program (Land Bank) which is a community improvement corporation designed to strengthen neighborhoods in Lucas County by returning vacant and abandoned properties to productive use.</p>
<b>9</b>	Goal Name	<b>Home Repairs for Seniors and the Disabled</b>
	Goal Description	The City will provide CDBG funding for PY 2021-2022 to be reallocated to home repairs and accessibility modifications to allow mainly seniors and people with disabilities to remain in their residences, including emergency repairs.
<b>10</b>	Goal Name	<b>Housing Repairs and Rehabilitation</b>
	Goal Description	The City will provide HOME and CDBG funding to provide housing assistance for rehabilitation of existing owner-occupied housing for low income households.
<b>11</b>	Goal Name	<b>Job Creation/Retention incl. returning citizens</b>
	Goal Description	<p>The City will allocate CDBG funds to increase job opportunities through workforce development and assistance to small and medium size private businesses including jobs for citizens returning from incarceration.</p> <p>Estimated program income from the repayments of loans under the City's Economic Development Loan Program (EDL) for PY 2021-2022 will be used for business loans to create jobs.</p>
<b>12</b>	Goal Name	<b>Transportation support</b>
	Goal Description	The City will allocate CDBG funds under public services to help businesses or individuals for transportation access to job opportunities.
<b>13</b>	Goal Name	<b>Coordinated Access for Homelessness</b>
	Goal Description	<p>The City will allocate CDBG and ESG funds to operate a centralized system for homeless assistance to determine needs and match individuals/families with the type of assistance needed.</p> <p>The City of Toledo will coordinate with other funding for homeless related assistance available through the McKinney-Vento Homelessness Assistance Act and the Toledo Lucas County Continuum of Care. These funds are not administered by the City but contribute to homelessness prevention and reduction. Outcomes will be generated by the administrators of the funds.</p>

<b>14</b>	Goal Name	<b>Rapid Re-Housing and Direct Financial Assistance</b>
	Goal Description	Provide rental financial assistance using PY 2021-2022 HOME and CDBG funding to prevent homelessness and assist the homeless in obtaining/retaining permanent housing.
<b>15</b>	Goal Name	<b>Permanent Supportive Housing</b>
	Goal Description	Provide long-term community-based housing, which includes supportive services for homeless persons with disabilities.
<b>16</b>	Goal Name	<b>Increase number of emergency shelters</b>
	Goal Description	Provide temporary shelter for the homeless for a period of 90 days or less. Supportive services may or may not be provided in addition to shelter.
<b>17</b>	Goal Name	<b>Increase in transitional housing</b>
	Goal Description	Provide supportive housing services to facilitate the movement of homeless individuals and families to permanent housing, generally for up to 24 months.
<b>18</b>	Goal Name	<b>Increase or new public services</b>
	Goal Description	CDBG funding from PY 2021-2022 Public Services including crime and safety, programs for youth and seniors, community, non-profit capacity building, etc. carried out by community-based non-profits
<b>19</b>	Goal Name	<b>Fair Housing Planning &amp; Services</b>
	Goal Description	Elimination of discrimination in the provision of housing and housing-related services and elimination of segregation by affirmatively promoting inclusive communities and increasing supply of genuinely open housing.
<b>20</b>	Goal Name	<b>Improvements to public infrastructure for LMI</b>
	Goal Description	Assisting LMI households in financial hardship to improve water supply lines and other public infrastructure benefitting low to moderate-income persons.
<b>21</b>	Goal Name	<b>HOME CHDO Set-aside</b>
	Goal Description	The City will use HOME PY 2021-2022 for the 15% set aside for community housing development corporations (CHDOs) and operating assistance to build new or rehabilitate single or multi-family housing for low to moderate-income households.
<b>22</b>	Goal Name	<b>Improved Neighborhoods by Comprehensive Planning</b>
	Goal Description	Planning and administrative activities related to the processing of applications and community studies including the Toledo's 2020 Comprehensive Plan to lead neighborhood improvements.

<b>23</b>	Goal Name	<b>Planning and Administration - CDBG</b>
	Goal Description	The general operations as it relates to the administration and reporting requirements, administration and staff monitoring of programs, neighborhood revitalization and fiscal oversight.
<b>24</b>	Goal Name	<b>Housing Rehabilitation Administration - CDBG</b>
	Goal Description	The administration of staff costs related to the housing rehabilitation and development programs operated by the Department of Neighborhoods Housing Division in PY 2021-2022 entitlement grant and estimated program income from housing loan repayments will be used for activity delivery costs related to the housing rehabilitation program.
<b>25</b>	Goal Name	<b>HOME Administration</b>
	Goal Description	The administration and staff costs related to the operation of housing rehabilitation and development programs funded by the HOME Program.
<b>26</b>	Goal Name	<b>Targeted Neighborhood Home Repairs</b>
	Goal Description	Use carryover CDBG funding to implement a targeted home repair program in the neighborhoods of East Toledo, Junction/Englewood, and Old South End.
<b>27</b>	Goal Name	<b>Targeted Neighborhood Slum and Blight Reduction</b>
	Goal Description	Use carryover CDBG funding to implement a targeted commercial demolition and greening program in the neighborhoods of East Toledo, Junction/Englewood, and Old South End.
<b>28</b>	Goal Name	<b>Establish and Maintain Community Gardens</b>
	Goal Description	Use PY 2021-2022 CDBG funds to establish and maintain community and rain gardens as well as promote urban agriculture in underutilized and vacant lots.
<b>29</b>	Goal Name	<b>Supplement Lead Hazard Grants for At Risk Families</b>
	Goal Description	To provide lead remediation assistance to eligible homeowners and landlords. Priority will be given to homes in at-risk census tracts or with at-risk children and where lead remediation costs exceed the \$16,000 HUD Lead Grant limits.
<b>30</b>	Goal Name	<b>Demolition/Clearance in Citywide Low-Income Areas</b>
	Goal Description	In an effort to address blight, as well as to enhance neighborhood revitalization efforts, the Department of Neighborhoods will fund demolition activities on an as needed basis in unspecified LMI areas using CDBG carryover funding. Dilapidated properties that risk health and safety and contribute to poor neighborhood conditions will be demolished in areas where 51 percent or more of the population is low-to moderate-income households.

<b>31</b>	Goal Name	<b>Business Recruitment/Retention Assistance</b>
	Goal Description	The City will allocate CDBG funds to programs and assistance to encourage establishment and growth of small and medium private business (grants/loans/technical assistance/incentives).

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

The following is an estimate of the number of families who will be provided affordable housing as defined by HOME:

- **36** extremely low-income families, and
- **24** low- and moderate-income families.



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The 2020-2024 Five-Year Consolidated Plan identified priority housing and community development needs in the COT. The DON will coordinate the use of federal funds for strategies and actions the City will use to meet the needs of low- to moderate-income households and communities.

Below are the proposed projects/activities that will be undertaken in the 2021 PY with CDBG, HOME and ESG funding to address the priority needs and objectives in the Consolidated Plan. All proposed activities' budgets were proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.

#### Projects

#	Project Name
1	Planning and Administration
2	DON: Housing Rehabilitation Administration
3	HOME Administration
4	Community Housing Development Organization (CHDO) Set-Aside
5	Homeowner Rehabilitation (Subrecipient and Internal)
6	Rental Housing Development
7	Home at Last Down Payment Assistance (DPA) Program
8	Home Buyer Development
9	Tenant Based Rental Assistance (TBRA)
10	COT: Division of Code Enforcement
11	COT: Department of Law
12	Toledo - Lucas County Plan Commission
13	COT: Engineering Services (Sidewalk Replacement)
14	COT: Mayor's Office (Gun Violence Initiative)
15	COT: Parks, Recreation & Forestry
16	COT: DPU - Waterline Replacement Program
17	COT: Department of Economic Development (First Floor White Box Grant)
18	Arts Commission of Greater Toledo, Inc
19	Believe Center Inc
20	Catholic Charities Diocese of Toledo - Helping Hands of St Louis
21	Compassion Health Toledo
22	East Toledo Family Center
23	Fair Housing Opportunities of Northwest Ohio
24	Grace Community Center
25	Legal Aid of Western Ohio Inc
26	Lucas County Land Reutilization Corp (Land Bank)
27	Lucas County Regional Health District
28	Lucas Housing Services Corporation
29	Martin Luther King Center for the Poor
30	Maumee Valley Habitat for Humanity
31	Neighborhood Health Association of Toledo Inc

#	Project Name
32	NeighborWorks Toledo Region
33	Pathway Inc
34	Preferred Properties Inc
35	Sofia Quintero Art & Cultural Center
36	Toledo Design Collective
37	Toledo GROWs
38	Toledo Seagate Food Bank
39	Aurora Project Inc
40	Catholic Charities Diocese of Toledo - Transportation Collaboration
41	Family House
42	Community Center Improvements
43	HESG-2021 Homeless Services - ESG
44	COT: Department of Economic Development (Business Incentive Grant)
45	Public Service Capacity Dollars
46	CDBG Project – TBD

**Table 7 - Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City of Toledo priorities were allocated based on an analysis of the data from the Citizens Participation and Agency Consultation Process section and information obtained from the Needs Assessment and Market Analysis sections of the 2020-2024 Five-Year Consolidated Plan.

As a result of the analysis, the City identified priority needs and associated goals to address these needs. The priority needs are:

- Improve Housing Affordability
- Improve Neighborhood Conditions
- Increase programs for Home Repair and the Preservation of Existing Affordable Housing
- Create Jobs and Provide access to Job/Skills Training
- Homelessness: Provide Adequate Housing and Services for Special Needs Population
- Provide Adequate Housing and Services for Special Needs Populations
- Other Identified Public Service Community Needs
- Fair Housing
- Improve Public Infrastructure for LMI Households

To address these needs, the goals are as follows: homeownership housing, rental housing, affordable housing capacity, rental housing code enforcement, improvements to parks and community facilities, slum and blight reduction, home repairs especially for elderly, job creation/retention, business assistance, emergency and permanent housing for homeless, and special need populations.

Federal, state, and local budget cuts resulting in a reduction of funding for programs is the primary obstacle to addressing underserved needs within the City. The amount of funding for housing and non-housing activities is not adequate to meet the demand of underserved needs. Typically, the total amount funding requested in recent years exceeds the amount of funding available. Agencies also identified insufficient financial resources as the top barriers to meeting underserved needs. Agencies identified shortage of volunteers, better collaboration between social service agencies, staff turnover and capacity, transportation needs of clients, program eligibility restrictions and marketing and lack of awareness of program services as barriers to meeting underserved needs.

In March 2020, the Ohio Governor issued executive orders for Ohio residents to Stay at Home in order to combat the spread of the Coronavirus (COVID-19) Pandemic. With this executive order, the City Department's day-to-day operations and services provided by our third-party partners were greatly impacted. Upon the subsequent reopening, many of the agencies had to streamline services offered in order to adhere to social distancing. Additionally, meetings and hearings had to be held virtually. The obstacles faced as a result of the Coronavirus Pandemic affected not only the operations and services provided, but also the results needed to achieve outcomes and accomplishments.

In regards to housing, the City contracted with the Toledo Fair Housing Center to complete an Analysis of Impediments to Fair Housing Choice (AI) in 2020 which identified obstacles to obtaining safe, adequate, and decent affordable housing. The City and the Fair Housing Center, in conjunction with community partners, collaborate in the implementation of a Fair Housing Action Plan to remove obstacles to fair and affordable housing in collaboration with community partners. To view a copy of the Analysis of Impediments to Fair Housing Choice, which includes the Fair Housing Action Plan, please visit the Department of Neighborhoods website at: <https://toledo.oh.gov/departments/neighborhoods>.

## AP-38 Project Summary

### Project Summary Information

1	Project Name	<b>Planning and Administration</b>
	Target Area	Citywide
	Goals Supported	Home Buyer Down Payment/Closing Costs Assistance Small rental housing financing and education Large rental housing/low-income housing tax credit Local affordable housing capacity -public services Code Enforcement & Nuisance Abatement incl. Rental Improvements to parks and community facilities Slum and blight reduction Home Repairs for Seniors and the Disabled Housing Repairs and Rehabilitation Job Creation/Retention incl. returning citizens Business Recruitment/Retention Assistance Transportation support Coordinated Access for Homelessness Rapid Re-Housing and Direct Financial Assistance Permanent Supportive Housing Increase number of emergency shelters Increase in transitional housing Increase or new public services Fair Housing Planning & Services Improvements to public infrastructure for LMI Improved Neighborhoods by Comprehensive Planning Planning and Administration - CDBG Housing Rehabilitation Administration - CDBG Targeted Neighborhood Home Repairs Targeted Neighborhood Slum and Blight Reduction Establish and Maintain Community Gardens Supplement Lead Hazard Grants for At Risk Families Demolition/Clearance in Citywide Low Income Areas
	Needs Addressed	Improving Housing Affordability Improving Neighborhood Conditions Increase Home Repairs and Housing Preservation Econ Dev: Job Creation/Access and Business Asst. Adequate Housing & Services for Homeless/At Risk Adequate Housing & Services for Other Special Need Provide and expand Public (Social) Services - 15% Fair Housing Improve Public Infrastructure for LMI Households
	Funding	<b>CDBG: \$1,230,634</b>
	Description	The general operations as it relates to the administration and reporting requirements, administration and staff monitoring of programs, neighborhoods revitalization and fiscal oversight.

	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of Toledo, Department of Neighborhoods, One Government Center, Suite 1800, Toledo, Ohio 43604
	Planned Activities	All of the CDBG funded activities such as funding of staff designated to carry out activities related to the planning, administration, development and implementation of the Consolidated Plan, Annual Action Plan, and the CAPER. These include the following: tracking and compilation of information; federal grants reporting; IDIS data input; fiscal oversight; CDBG activities monitoring (i.e. on-site monitoring visits, review and evaluation of agency information, assessment of progress and completion of activities, compliance with Federal regulations etc.); general administration of funds and related activities.
2	Project Name	<b>DON: Housing Rehabilitation Administration</b>
	Target Area	Citywide
	Goals Supported	HOME: Home Buyer Development Home Buyer Down Payment/Closing Costs Assistance Small rental housing financing and education Large rental housing/low-income housing tax credit Home Repairs for Seniors and the Disabled Housing Repairs and Rehabilitation HOME CHDO Set-aside Housing Rehabilitation Administration - CDBG Targeted Neighborhood Home Repairs
	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation
	Funding	<b>CDBG: \$968,557</b>
	Description	The administration of staff cost related to the housing rehabilitation and development programs operated by the Department of Neighborhoods Housing Division.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City-wide

	Planned Activities	The activities related to the administration duties of the Housing Division including: Owner-Occupied Rehabilitation; Homebuyer units' production through new construction or acquisition; rehabilitation and resale; down payment and closing costs through the Home At Last Program; Paint, Roof, and Emergency Repair Programs; Lead-Based Paint Hazard Programs, and Rental Housing Development Projects.
<b>3</b>	Project Name	<b>HOME Administration</b>
	Target Area	Citywide
	Goals Supported	HOME: Home Buyer Development Home Buyer Down Payment/Closing Costs Assistance Small rental housing financing and education Large rental housing/low-income housing tax credit Local affordable housing capacity -public services Home Repairs for Seniors and the Disabled Housing Repairs and Rehabilitation HOME CHDO Set-aside HOME Administration
	Needs Addressed	Improving Housing Affordability Improving Neighborhood Conditions Increase Home Repairs and Housing Preservation Adequate Housing & Services for Homeless/At Risk
	Funding	<b>HOME: \$217,998</b>
	Description	The administration and staff costs related to the operation of housing rehabilitation and development programs funded by the HOME Program.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of Toledo, Department of Neighborhoods, One Government Center, Suite 1800, Toledo, Ohio 43604
	Planned Activities	The activities include all planning and administration duties of management and the Housing Division staff. The duties include the following: underwriting analysis of all projects including the owner-occupied program and the down payment assistance program; administration and monitoring of tenant-based rental assistance (TBRA) program; all aspects of homeownership financial assistance to eligible applicants; maintenance of records to support compliance with all federal regulations; entry of data into IDIS; and continued evaluation of programs, procedures and policies. Also included is the administrative funding for TBRA Third-Party Partners.
<b>4</b>	Project Name	<b>Community Housing Development Organization (CHDO) Set-Aside</b>
	Target Area	Citywide

	Goals Supported	HOME: Home Buyer Development Home Buyer Down Payment/Closing Costs Assistance Small rental housing financing and education Large rental housing/low-income housing tax credit
	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation
	Funding	<b>HOME: \$326,996</b>
	Description	The GAP financing and \$100,000 of operating assistance for single- or multi-family rehabilitation or new construction projects owned, developed, or sponsored by Community Housing Development Organizations (CHDOs).
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Three (3)</b> low- and moderate-income households will benefit from this activity.
	Location Description	City-wide
	Planned Activities	The rehabilitation or new construction of single-family homeownership units and/or rehabilitation or new construction of single-family or multi-family rental units.
<b>5</b>	Project Name	<b>Homeowner Rehabilitation (Subrecipient and Internal)</b>
	Target Area	Citywide
	Goals Supported	Housing Repairs and Rehabilitation
	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation
	Funding	<b>HOME: \$42,497</b>
	Description	To help low- and moderate-income homeowners with housing rehabilitation to restore their homes to decent, safe, and sanitary conditions; thereby preserving the housing stock. Implemented by sub-recipients and the City of Toledo Housing Division.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Sixty (60)</b> low- and moderate-income homeowners will benefit from this activity.
	Location Description	City-wide
	Planned Activities	To provide owner-occupied rehabilitation to address code violations, health and safety issues including lead-based paint hazards.
<b>6</b>	Project Name	<b>Rental Housing Development</b>
	Target Area	Citywide

	Goals Supported	Small rental housing financing and education Large rental housing/low-income housing tax credit
	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation
	Funding	<b>HOME: \$1,198,530</b>
	Description	The gap financing for new construction or rehabilitation of multi-unit rental housing developed by nonprofits or for-profit developers, seniors, and families. The projects are selected based on gap funding needs, consistency with COT affordable housing priorities, readiness to proceed and successfully securing all land use entitlement and project financing commitments.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Ten (10)</b> low- and moderate-income households will benefit from this project.
	Location Description	City-wide
	Planned Activities	The projects are intended to provide gap financing for developers and agencies developing multi-unit projects. These developments are multi-unit buildings involving new construction, rehabilitation, or repurposing.
<b>7</b>	Project Name	<b>Home at Last Down Payment Assistance (DPA) Program</b>
	Target Area	Citywide
	Goals Supported	Home Buyer Down Payment/Closing Costs Assistance
	Needs Addressed	Improving Housing Affordability
	Funding	<b>HOME: \$200,000</b>
	Description	To provide 0% interest deferred payment loans for down payment and closing cost assistance to eligible first-time home buyer households who are buying single-family units.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Thirty (30)</b> low- and moderate-income households will benefit from this project.
	Location Description	City-wide
	Planned Activities	To provide down payment and closing cost assistance to low- and moderate-income homebuyers.
<b>8</b>	Project Name	<b>Home Buyer Development</b>
	Target Area	Citywide
	Goals Supported	HOME: Home Buyer Development Home Buyer Down Payment/Closing Costs Assistance



	Needs Addressed	Improving Housing Affordability
	Funding	<b>HOME: \$150,000</b>
	Description	The new construction or acquisition, rehabilitation, and resale of homebuyer units.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>One (1)</b> low- and moderate-income family will benefit from this activity.
	Location Description	City-wide
	Planned Activities	To provide gap financing for new construction or acquisition, rehabilitation, and resale of homebuyer units. The construction and rehabilitation will incorporate green building standards.
<b>9</b>	Project Name	<b>Tenant Based Rental Assistance (TBRA)</b>
	Target Area	Citywide
	Goals Supported	Rapid Re-Housing and Direct Financial Assistance
	Needs Addressed	Adequate Housing & Services for Homeless/At Risk
	Funding	<b>HOME: \$43,956</b>
	Description	Tenant-Based Rental Assistance (TBRA) provided through the Toledo Lucas County Homelessness Board (TLCHB).
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Thirty (30)</b> low- and moderate-income individuals will benefit from this activity.
	Location Description	City-wide
<b>10</b>	Planned Activities	To provide funding to sub-recipient (TLCHB) to facilitate a program that provides direct financial assistance, i.e. rent and security deposits.
	Project Name	<b>COT: Division of Code Enforcement</b>
	Target Area	Citywide Low to Moderate Income & Slum and Blight
	Goals Supported	Code Enforcement & Nuisance Abatement incl. Rental Slum and blight reduction
	Needs Addressed	Improving Neighborhood Conditions
	Funding	<b>CDBG: \$1,378,912</b>
	Description	To reduce the number of nuisance housing code violations by inspecting properties, issue orders, and, as necessary, filing criminal charges in Toledo Municipal Court. The City will coordinate activities with the Toledo/Lucas County Land Bank.

	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>40,000</b> households in low- and moderate-income census tracts will benefit from this activity.
	Location Description	City-wide
	Planned Activities	The planned activities include: <ul style="list-style-type: none"> <li>• Inspection of properties for mechanical and cosmetic property maintenance.</li> <li>• Issue appropriate nuisance orders.</li> <li>• File charges to put case into Toledo Municipal Housing Court as needed.</li> <li>• Follow-up on nuisance orders or court cases as appropriate.</li> </ul>
<b>11</b>	Project Name	<b>COT: Department of Law</b>
	Target Area	Citywide Low to Moderate Income & Slum and Blight
	Goals Supported	Code Enforcement & Nuisance Abatement incl. Rental Slum and blight reduction
	Needs Addressed	Improving Neighborhood Conditions
	Funding	<b>CDBG: \$51,602</b>
	Description	To reduce blight by prosecuting property owners who fail to comply with the Toledo Municipal Codes related to nuisance orders issued by the Code Enforcement Division.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>300</b> housing units in low- and moderate-income census tracts will be compliant as a result of this activity.
	Location Description	City-wide
<b>12</b>	Planned Activities	The housing court prosecutor will prosecute criminal and/or civil complaints filed by the Division of Code Enforcement non-compliant property owners in low- and moderate-income census tracts and in addition, will appear in court and prosecute cases until compliance, conviction or dismissal of the case occurs.
	Project Name	<b>Toledo - Lucas County Plan Commission</b>
	Target Area	Citywide Low to Moderate Income & Slum and Blight
	Goals Supported	Slum and blight reduction Improved Neighborhoods by Comprehensive Planning
	Needs Addressed	Improving Housing Affordability Improving Neighborhood Conditions

	Funding	<b>CDBG: \$87,025</b>
	Description	The administrative activities related to the processing of applications and community studies dealing with the City of Toledo's subdivisions rules and regulations and the Toledo 20/20 Comprehensive Plan.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City-wide targeting areas needing enhancements.
	Planned Activities	The planned activities include the following: Administrative activities related to: <ul style="list-style-type: none"> <li>Processing of applications dealing with the City of Toledo's subdivision rules and regulations, zoning ordinances and Overlay Districts.</li> </ul> and <ul style="list-style-type: none"> <li>Community planning for commercial and residential areas suffering from disinvestments including detailed development plans.</li> </ul>
<b>13</b>	Project Name	<b>COT: Engineering Services (Sidewalk Replacement)</b>
	Target Area	Junction/Englewood Low to Moderate Income & Slum and Blight
	Goals Supported	Slum and blight reduction Improvements to public infrastructure for LMI Improved Neighborhoods by Comprehensive Planning
	Needs Addressed	Improving Housing Affordability Improving Neighborhood Conditions Improve Public Infrastructure for LMI Households
	Funding	<b>CDBG: \$371,354</b>
	Description	The activities related to the replacement of sidewalks in the Junction Neighborhood in the city of Toledo.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>500</b> persons in low- to moderate-income areas will benefit from this project.
	Location Description	Junction/Englewood Area of the City of Toledo. City-wide targeting areas needing enhancements.
	Planned Activities	The replacement of existing sidewalks in the Junction Neighborhood that are in poor condition and to improve the walkability of the area.
<b>14</b>	Project Name	<b>COT: Mayor's Office (Gun Violence Initiative)</b>

	Target Area	Junction/Englewood Garfield /Starr/ Raymer Citywide Low to Moderate Income & Slum and Blight
	Goals Supported	Increase or new public services Improved Neighborhoods by Comprehensive Planning
	Needs Addressed	Improving Neighborhood Conditions Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$110,248</b>
	Description	The activities related to the implementation of the Mayors Initiative to Reduce Gun Violence (MIRGV) in the City of Toledo.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>100</b> persons will benefit from this activity.
	Location Description	City-wide targeting areas needing enhancements.
	Planned Activities	A public health approach to addressing the gun violence in the Lagrange corridor, Junction and Garfield areas. The initiative will enhance law enforcement efforts to deter violence by having individuals that have relationships in the community working directly with residents and high-risk individuals to reduce gun violence.
<b>15</b>	Project Name	<b>COT: Parks, Recreation &amp; Forestry</b>
	Target Area	Junction/Englewood Garfield /Starr/ Raymer Low to Moderate Income & Slum and Blight
	Goals Supported	Improvements to parks and community facilities Slum and blight reduction Improvements to public infrastructure for LMI Improved Neighborhoods by Comprehensive Planning
	Needs Addressed	Improving Neighborhood Conditions Improve Public Infrastructure for LMI Households
	Funding	<b>CDBG: \$186,200</b>
	Description	The activities related to the revitalization of two parks (Navarre Park and Junction Park) located in the City of Toledo.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A

	Location Description	Junction/Englewood areas of the city of Toledo. Garfield/Starr/Raymer areas of the city of Toledo. City-wide targeting areas needing enhancements.
	Planned Activities	To install a new open-air picnic shelter, adjacent parking lot, and associated accessible walkways at Navarre Park. To install a shell around the new stage, add sun sails, and new sidewalks around the perimeter of the Junction park.
<b>16</b>	Project Name	<b>COT: DPU - Waterline Replacement Program</b>
	Target Area	Citywide Low to Moderate Income & Slum and Blight
	Goals Supported	Housing Repairs and Rehabilitation Improvements to public infrastructure for LMI
	Needs Addressed	Improving Housing Affordability Improving Neighborhood Conditions Improve Public Infrastructure for LMI Households
	Funding	<b>CDBG: \$30,000</b>
	Description	To assist low- to moderate-income customers experiencing financial hardships and need water lines replaced in order to have their water turned on.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Twelve (12)</b> households in low- to moderate-income areas will benefit from this project.
	Location Description	City-wide
	Planned Activities	To assist low- to moderate-income customers experiencing financial hardships and need water lines replaced in order to have their water turned on.
<b>17</b>	Project Name	<b>COT: Department of Economic Development (First Floor White Box Grant)</b>
	Target Area	Old South End Low to Moderate Income & Slum and Blight
	Goals Supported	Business Recruitment/Retention Assistance Improvements to public infrastructure for LMI
	Needs Addressed	Improving Neighborhood Conditions Improve Public Infrastructure for LMI Households
	Funding	<b>CDBG: \$50,000</b>
	Description	To improve/revitalize the interior structure of a commercial vacant building in the Old South End.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	<b>One (1)</b> business will benefit from this project.
	Location Description	Old South End of city of Toledo.
	Planned Activities	To provide improvements to the interior structure of a commercial vacant building located in the Old South End.
<b>18</b>	Project Name	<b>Arts Commission of Greater Toledo, Inc</b>
	Target Area	Citywide
	Goals Supported	Increase or new public services
	Needs Addressed	Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$22,000</b>
	Description	A six-week, summer and fall sessions youth employment training program for at-risk youths ages 14-18. The program provides summer and fall employment experience in the arts, builds job skills, connections to community and technical skills in the arts.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Thirteen (13)</b> youth ages 14-18 from low- and moderate-income families will benefit from this activity.
	Location Description	City-wide
<b>19</b>	Planned Activities	The program activities directed to the development of artistic and job skills include the following: <ul style="list-style-type: none"> <li>• job training through work experience.</li> <li>• transportation services as needed.</li> <li>• team building activities; and</li> <li>• public art design and making.</li> </ul>
	Project Name	<b>Believe Center Inc</b>
	Target Area	Citywide
	Goals Supported	Increase or new public services
	Needs Addressed	Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$45,000</b>
	Description	To carry out eligible sports, life skills and family and educational programs for youth living in low- and moderate-income census tracts.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Fifty (50)</b> low- and moderate-income youth will benefit from this project.

	Location Description	City-wide
	Planned Activities	The planned activities will provide opportunities to carry out the following: <ul style="list-style-type: none"> <li>• Youth Sports;</li> <li>• Educational Enhancement Programs (reading, writing and math); and</li> <li>• Recreational Opportunities (field trips, tours, camping and etc.).</li> </ul>
<b>20</b>	Project Name	<b>Catholic Charities Diocese of Toledo - Helping Hands of St Louis</b>
	Target Area	Citywide
	Goals Supported	Increase or new public services
	Needs Addressed	Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$26,689</b>
	Description	To provide groceries on a monthly basis to low- and moderate-income individuals in low- and moderate-income census tracts.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>1,600</b> low- and moderate-income persons will benefit from this activity.
	Location Description	City-wide
	Planned Activities	All activities related to the operation of a food pantry.
<b>21</b>	Project Name	<b>Compassion Health Toledo</b>
	Target Area	Citywide
	Goals Supported	Increase or new public services
	Needs Addressed	Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$64,737</b>
	Description	This activity will directly address the problem of high infant mortality by providing comprehensive health care services to high risk obstetric patients and have a social worker and two community health workers who assist our Health Care Providers in addressing the Social Determinants of Health with our pregnant patients.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>175</b> low- and moderate-income individuals will benefit from this activity.
	Location Description	City-wide

	Planned Activities	<p>The services associated with this activity include the following:</p> <ul style="list-style-type: none"> <li>• complete prenatal care;</li> <li>• complete reproductive plan;</li> <li>• connections to social services in the community;</li> <li>• attend nutrition, parenting and prenatal (including breastfeeding) classes; and</li> <li>• active participation of fathers.</li> </ul>
<b>22</b>	Project Name	<b>East Toledo Family Center</b>
	Target Area	Garfield /Starr/ Raymer
	Goals Supported	Home Repairs for Seniors and the Disabled
	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation
	Funding	<b>CDBG: \$25,000</b>
	Description	This project entails administrative operations for minor repairs and home rehabilitation projects to assist low- and moderate-income senior citizens maintain a healthy, safe and sanitary living environment.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>74</b> low- and moderate-income seniors.
	Location Description	City-wide
<b>23</b>	Planned Activities	The activities for this project are related to: working in partnership with the Area Office on Aging on the rehabilitation of privately owned, single-unit homes with construction dollars provided by the Area Office on Aging.
	Project Name	<b>Fair Housing Opportunities of Northwest Ohio</b>
	Target Area	Citywide
	Goals Supported	Fair Housing Planning & Services
	Needs Addressed	Fair Housing
	Funding	<b>CDBG: \$200,000</b>
	Description	This project entails two activities: Activity 1: Activities to ensure that residents, regardless of income, have fair housing choices and further the implementation of the Analysis of Impediments (AI) Action Plan steps towards the elimination of impediments to fair housing choice. (This Fair Housing activity is carried out as part of the Department of Neighborhoods general program administration) and Activity 2: To provide assistance to individuals requesting Landlord-Tenant Mediation Services.
	Target Date	6/30/2022



	Estimate the number and type of families that will benefit from the proposed activities	<b>3,507</b> individuals and families who could potentially be facing housing discrimination will benefit from this activity and <b>500</b> persons assisted with activity 2.
	Location Description	City-wide
	Planned Activities	The administrative activities related to housing discrimination including: <ul style="list-style-type: none"> <li>• Enforcement.</li> <li>• Trainings (for the public and the housing industry).</li> <li>• Dissemination of information at outreach events; and</li> <li>• Implementation of action steps identified in the Analysis of Impediments (AI).</li> <li>• Land-lord Tenant Mediation Services</li> </ul>
<b>24</b>	Project Name	<b>Grace Community Center</b>
	Target Area	Citywide
	Goals Supported	Slum and blight reduction Establish and Maintain Community Gardens
	Needs Addressed	Improving Neighborhood Conditions Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$46,609</b>
	Description	The project entails two activities: Activity 1: promote educational enrichment for k-8th graders to sustain or increase grade level growth during summer study and help youth learn positive life skills through social learning strategies; and Activity 2: a garden cooperative which will give families a stake in ownership of the garden beds and will increase access to affordable home-grown vegetables.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Thirty (30)</b> youth will benefit from activity 1 and <b>Fifty (50)</b> persons will benefit from activity in low- and moderate-income areas.
	Location Description	City-wide
<b>25</b>	Planned Activities	To promote educational enrichment for k-8th graders to sustain or increase grade level growth during summer study and help youth learn positive life skills through social learning strategies and the garden designed to provide families in low- to moderate-income areas with a variety of vegetables throughout the growing season.
	Project Name	<b>Legal Aid of Western Ohio Inc</b>
	Target Area	Citywide
	Goals Supported	Increase or new public services
	Needs Addressed	Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$100,000</b>

	Description	To provide high quality legal services regarding housing issues to low- and moderate-income adults residing within the City of Toledo.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>200</b> low- and moderate-income persons will benefit from this activity.
	Location Description	City-wide
	Planned Activities	The legal services for this project include the following: <ul style="list-style-type: none"> <li>• Comprehensive Legal Representation;</li> <li>• Defense of eviction and foreclosure cases/secure affordable housing; and</li> <li>• Addressing issues with unsuitable living conditions and unscrupulous landlords.</li> </ul>
<b>26</b>	Project Name	<b>Lucas County Land Reutilization Corp (Land Bank)</b>
	Target Area	Garfield /Starr/ Raymer Citywide
	Goals Supported	Code Enforcement & Nuisance Abatement incl. Rental Slum and blight reduction Demolition/Clearance in Citywide Low-Income Areas
	Needs Addressed	Improving Housing Affordability Improving Neighborhood Conditions Increase Home Repairs and Housing Preservation
	Funding	<b>CDBG: \$325,000</b>
	Description	This project entails two activities: Activity 1: the complete removal of one <b>(1)</b> blighted structure and greening in the Clinton Park Neighborhood and Activity 2: to complete improvements on five <b>(5)</b> tax foreclosed properties into productive use and create homeownership in the Garfield, Clinton Park and Secor Gardens neighborhoods.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City-wide
	Planned Activities	The demolition and greening of a blighted industrial structure in the Clinton Park Neighborhood and to complete improvements to tax foreclosed properties for further homeownership potential.
<b>27</b>	Project Name	<b>Lucas County Regional Health District</b>
	Target Area	Citywide Low to Moderate Income & Slum and Blight

	Goals Supported	Code Enforcement & Nuisance Abatement incl. Rental Slum and blight reduction
	Needs Addressed	Improving Neighborhood Conditions
	Funding	<b>CDBG: \$57,143</b>
	Description	The administrative costs associated with proactive inspections for rodent activity and follow-up actions such as citations and court nuisance orders.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>700</b> households will benefit from this project.
	Location Description	City-wide
	Planned Activities	The administrative activities associated with codes addressing rodent control.
<b>28</b>	Project Name	<b>Lucas Housing Services Corporation</b>
	Target Area	Citywide
	Goals Supported	HOME: Home Buyer Development Home Buyer Down Payment/Closing Costs Assistance
	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation
	Funding	<b>CDBG: \$75,000</b>
	Description	The repair or the rehabilitation to LIHTC units to make units available for purchase by low- and moderate-income persons.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Three (3)</b> housing units will be repaired or rehabilitated for purchase by low- and moderate-income persons.
	Location Description	City Forest and North River Homes Areas
	Planned Activities	The activities associated with the repair, rehabilitation, and purchase of properties.
<b>29</b>	Project Name	<b>Martin Luther King Center for the Poor</b>
	Target Area	Citywide
	Goals Supported	Increase or new public services
	Needs Addressed	Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$54,000</b>
	Description	To provide grocery items, food supplements, and food boxes to low-income and homeless families, thereby, providing savings to families' budgets.

	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>825</b> low- and moderate-income persons will benefit from this project.
	Location Description	City-wide
	Planned Activities	The operational activities related to providing food boxes to low- and moderate-income residents and, as needed, deliver food boxes to senior citizens.
<b>30</b>	Project Name	<b>Maumee Valley Habitat for Humanity</b>
	Target Area	Citywide
	Goals Supported	Housing Repairs and Rehabilitation
	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation
	Funding	<b>CDBG: \$475,000</b>
	Description	This project entails two activities: Activity 1: owner-occupied homeowner repair and Activity 2: roof repair/replacement projects for low- to moderate-income households.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>40</b> low- and moderate-income households will benefit from owner-occupied homeowner repairs and <b>65</b> households will be benefit from a roofing repair program.
	Location Description	City-wide
	Planned Activities	The activities associated with carrying out home and roof repairs/replacements for low- and moderate-income families will benefit from this project.
<b>31</b>	Project Name	<b>Neighborhood Health Association of Toledo Inc</b>
	Target Area	Citywide
	Goals Supported	Increase or new public services
	Needs Addressed	Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$154,647</b>
	Description	To provide direct medical care through 13 community health centers to low- and moderate-income residents of the City of Toledo. Primary healthcare, preventative healthcare and specialty care will be provided.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	<b>4,755</b> low- and moderate-income persons will benefit from this project.
	Location Description	City-wide
	Planned Activities	Services associated with physical health needs such as: primary healthcare, preventative healthcare, and specialty care. LMI clients will have access to quality medical care, a full-service pharmacy at Nexus Health Care, care coordination for prescription assistance and other services, community service, specialty care such as cardiology, women's health, and podiatry. Dental services are also accessible through the Neighborhood Health Association (NHA).
<b>32</b>	Project Name	<b>NeighborWorks Toledo Region</b>
	Target Area	Citywide
	Goals Supported	Housing Repairs and Rehabilitation Increase or new public services
	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$420,407</b>
	Description	This project entails four activities related to carrying out housing and neighborhood development through homeowner-occupied rehabilitation, foreclosure prevention and housing counseling and improving the quality of life for Toledo residents by fostering housing and financial education.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Low- and moderate-income individuals and families will benefit from the activities undertaken under this project as follows: Activity 1: <b>80</b> housing units will be rehabilitated or repaired, Activity 2: <b>7</b> housing units will be rehabilitated or repaired in various zip codes, Activity 3: <b>72</b> persons will benefit from homebuyer education and counseling and Activity 4: <b>60</b> individuals or families will receive financial education and/or counseling.
	Location Description	City-wide
	Planned Activities	The activities that are directly associated with the rehabilitation of owner-occupied homes, foreclosure prevention through homebuyer education and/or counseling and financial education and/or counseling to low- and moderate-income individuals or households.
<b>33</b>	Project Name	<b>Pathway Inc</b>
	Target Area	Citywide Low to Moderate Income & Slum and Blight
	Goals Supported	Home Repairs for Seniors and the Disabled

	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation
	Funding	<b>CDBG: \$402,028</b>
	Description	To provide emergency repairs on owner-occupied homes for very low- to low-income adults aged 62 years or older and the permanently disabled.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>52</b> households will benefit from this project.
	Location Description	City-wide
	Planned Activities	The activities associated with the rehabilitation of privately owned, single-unit homes.
<b>34</b>	Project Name	<b>Preferred Properties Inc</b>
	Target Area	Citywide Low to Moderate Income & Slum and Blight
	Goals Supported	Home Repairs for Seniors and the Disabled
	Needs Addressed	Improving Housing Affordability Increase Home Repairs and Housing Preservation
	Funding	<b>CDBG: \$48,179</b>
	Description	To provide affordable housing for very low-income persons with disabilities.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Three (3)</b> renovations of single-family homes housing individuals with disabilities.
	Location Description	City-wide
	Planned Activities	To improve the livability and operating efficient of accessible homes located in integrated housing settings with access to transportation, hospitals, and other amenities.
<b>35</b>	Project Name	<b>Sofia Quintero Art &amp; Cultural Center</b>
	Target Area	Old South End
	Goals Supported	Slum and blight reduction Increase or new public services Establish and Maintain Community Gardens
	Needs Addressed	Improving Neighborhood Conditions Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$73,780</b>

	Description	To increase capacity through community gardening, provide educational and life skills development opportunities to youth while promoting public art.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>75</b> low- and moderate-income residents will benefit from the produce grown in the gardens.
	Location Description	Old South End
	Planned Activities	The activities associated with low- to moderate-income residents benefitting from the produce grown in the community gardens.
<b>36</b>	Project Name	<b>Toledo Design Collective</b>
	Target Area	Citywide
	Goals Supported	Increase or new public services Improved Neighborhoods by Comprehensive Planning
	Needs Addressed	Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$51,044</b>
	Description	To provide planning and design services to community organizations.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Four (4)</b> organizations will benefit directly from this project.
	Location Description	City-wide
	Planned Activities	The activities associated planning and design services to assist organizations in the community.
<b>37</b>	Project Name	<b>Toledo GROWS</b>
	Target Area	Citywide
	Goals Supported	Slum and blight reduction Increase or new public services
	Needs Addressed	Improving Neighborhood Conditions Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$44,000</b>
	Description	To increase access to healthy food in low- and moderate-income areas of the city by establishing and maintaining community gardens. This activity will also include the conversion of blighted, vacant lots into beautiful, productive community gardens. Additionally, to work with community agencies to refer individuals needing a supplemental food parcel.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	<b>3,000</b> persons residing in low- and moderate-income areas will benefit from new or existing community gardens.
	Location Description	City-wide
	Planned Activities	The activities associated with the establishment and maintenance of community gardens such as: technical assistance in project planning, problem solving, volunteer assistance, and gardening education. In addition, coordinate the distribution of free seeds and plants, educational materials, and healthy foods.
<b>38</b>	Project Name	<b>Toledo Seagate Food Bank</b>
	Target Area	Citywide
	Goals Supported	Increase or new public services
	Needs Addressed	Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$47,500</b>
	Description	This project entails two activities: Activity 1: To provide balanced, nutritional food baskets to low- and moderate-income individuals in low- and moderate-income census tracts; and Activity 2: To provide a supplemental food basket to individuals or families affected by the opioid epidemic under the Families in Recovery Staying Together (F.I.R.S.T) program.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>4,449</b> low and moderate-income unduplicated individuals will be assisted through activity 1 and <b>2,500</b> individuals through activity 2.
	Location Description	City-wide
	Planned Activities	The activities associated with the operation of a food bank and also to provide supplemental food baskets to low- to moderate-income individuals or families affected by an opiate addiction.
<b>39</b>	Project Name	<b>Aurora Project Inc</b>
	Target Area	Citywide
	Goals Supported	Increase in transitional housing
	Needs Addressed	Adequate Housing & Services for Homeless/At Risk Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$85,500</b>
	Description	To provide Transitional Housing (TH) to homeless persons.
	Target Date	6/30/2022



	Estimate the number and type of families that will benefit from the proposed activities	<b>Twenty-two (22)</b> families ( <b>42</b> women and children) whose head of household is suffering from substance abuse will benefit from this project.
	Location Description	City-wide
	Planned Activities	The activities associated with the operation of a Transitional Housing (TH) facility for homeless persons.
<b>40</b>	Project Name	<b>Catholic Charities Diocese of Toledo - Transportation Collaboration</b>
	Target Area	Citywide
	Goals Supported	Transportation support Increase or new public services
	Needs Addressed	Adequate Housing & Services for Homeless/At Risk Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$5,500</b>
	Description	To provide transportation assistance.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>110</b> low- and moderate-income families will benefit from this activity.
	Location Description	City-wide
	Planned Activities	To provide transportation assistance to residents experiencing homelessness at Aurora, Bethany House, Family House, and Catholic Charities.
<b>41</b>	Project Name	<b>Family House</b>
	Target Area	Citywide
	Goals Supported	Increase number of emergency shelters
	Needs Addressed	Adequate Housing & Services for Homeless/At Risk Provide and expand Public (Social) Services - 15%
	Funding	<b>CDBG: \$62,000</b>
	Description	To provide emergency housing for homeless persons.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>174</b> families ( <b>589</b> individuals) will benefit from this activity.
	Location Description	City-wide
	Planned Activities	The activities associated with the operation of an Emergency Shelter (ES) for homeless persons.

42	Project Name	<b>Community Center Improvements</b>
	Target Area	Old South End
	Goals Supported	Improvements to parks and community facilities Improvements to public infrastructure for LMI
	Needs Addressed	Improving Neighborhood Conditions Improve Public Infrastructure for LMI Households
	Funding	<b>CDBG: \$180,000</b>
	Description	Rehabilitation of <b>one (1)</b> facility used for social services and recreation in low- to moderate-income areas.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Rehabilitation of a Neighborhood facility to provide area benefit for low- to moderate-income areas.
	Location Description	Old South End
	Planned Activities	Rehabilitation of a facility used for social services and recreation in low- to moderate-income areas.
43	Project Name	<b>HESG-2021 Homeless Services - ESG</b>
	Target Area	Citywide
	Goals Supported	Coordinated Access for Homelessness Rapid Re-Housing and Direct Financial Assistance Permanent Supportive Housing Increase number of emergency shelters Increase in transitional housing
	Needs Addressed	Adequate Housing & Services for Homeless/At Risk
	Funding	<b>ESG: \$645,616</b>
	Description	The provision of services to homeless and those at-risk of homelessness in the community as well as services related to the overall management of the homeless system in the community.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Households will benefit from homeless services provided through the Emergency Solutions Grant (ESG).
	Location Description	City-wide
	Planned Activities	The activities related to coordinated assessment, rapid re-housing, direct financial assistance, permanent supportive housing, emergency shelters, youth homelessness, Homeless Management Information System (HMIS) and administration of the TLCHB.

<b>44</b>	Project Name	<b>COT: Department of Economic Development (Business Incentive Grant)</b>
	Target Area	Citywide Low to Moderate Income & Slum and Blight
	Goals Supported	Business Recruitment/Retention Assistance
	Needs Addressed	Econ Dev: Job Creation/Access and Business Asst.
	Funding	<b>CDBG: \$ 16,810</b> <b>CDBG: \$178,190 (Carryover)</b>
	Description	Provide investment from private property owners to improve and redevelop commercial buildings in LMI areas.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	<b>Six (6)</b> businesses will benefit from this activity.
	Location Description	City-wide
	Planned Activities	The Business Incentive Grant (BIG) will provide reimbursement up to \$20,000 towards eligible costs associated with building improvements including windows, door replacements, visible roof repair or replacement, and building code compliance items.
<b>45</b>	Project Name	<b>Public Service Capacity Dollars</b>
	Target Area	Citywide
	Goals Supported	Local affordable housing capacity – public services Increase or new public services
	Needs Addressed	Improving Housing Affordability Econ Dev: Job Creation/Access and Business Asst. Provide and expand Public (Social) Services – 15%
	Funding	<b>CDBG: \$21,410</b>
	Description	Increase capacity of non-profit organizations to carry out eligible Community Development Block Grant (CDBG) activities.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City-wide
	Planned Activities	Capacity building for non-profit organizations involved in eligible housing, neighborhood or economic development activities and activities related to ending homelessness in accordance to the HEARTH Act.
<b>46</b>	Project Name	<b>CDBG Project – TBD</b>
	Target Area	Citywide
	Goals Supported	Job Creation/Retention incl. returning citizens

	Needs Addressed	Econ Dev: Job Creation/Access and Business Asst.
	Funding	<b>CDBG: \$191,169</b>
	Description	CDBG program Income and carryover forward funds will be allocated to a project or projects to be determined.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City-wide
	Planned Activities	To be determined.
<b>47</b>	Project Name	<b>Coordinate with other Homeless Related Assistance</b>
	Target Area	Citywide
	Goals Supported	Coordinated Access for Homelessness Rapid Re-Housing and Direct Financial Assistance Permanent Supportive Housing Increase number of emergency shelters Increase in transitional housing
	Needs Addressed	Adequate Housing & Services for Homeless/At Risk
	Funding	<b>Competitive McKinney-Vento Homeless Assistance Act: \$400,000</b> <b>Continuum of Care: \$3,507,569</b>
	Description	The City of Toledo will coordinate with other funding for homeless related assistance available through the McKinney-Vento Homelessness Assistance Act and the Toledo Lucas County Continuum of Care. These funds are not administered by the City but contribute to homelessness prevention and reduction. Outcomes will be generated by the administrators of the funds.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City-wide
	Planned Activities	Coordinate meetings, share data, fund program activities jointly, address policy issues.

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In general, some federal grant funded activities such as public services, economic development, and housing rehabilitation and new construction are provided on a Citywide basis to low- and moderate-income (LMI) individuals and households. As well, the City of Toledo (COT) has identified and mapped areas of the city where the LMI population is 51% or more. LMI census tracts are: 8, 9, 10, 11, 12.02, 13.02, 14, 15, 17, 18, 19, 20, 22, 23, 24.01, 24.02, 25, 26, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 39, 40, 42, 46, 47.01, 47.02, 48, 49, 50, 51, 52, 53, 54, 57.01, 59.02, 66, 67, 68, 73.02, 73.03, and 103.

In addition to citywide activities, the COT also uses geographic, place-based strategies to reach the goals in the Five-Year Consolidated plan.

### Geographic Distribution

Target Area	Percentage of Funds
Junction/Englewood	9
Old South End	1
Garfield /Starr/ Raymer	1
Citywide	86
Low to Moderate Income & Slum and Blight	3

*Table 8 - Geographic Distribution*

### Rationale for the priorities for allocating investments geographically

National economic conditions continue to affect the revitalization and stabilization of Toledo neighborhoods. Investment will be prioritized to benefit low- and moderate-income individuals, including minorities, seniors, and persons with disabilities. Issues such as an older housing stock, an increase in vacant and deteriorated properties that contribute to blight and lack of economic development opportunities are negatively impacting once thriving neighborhoods.

The City, in adherence to HUD regulations, will allocate at least 70% of its 2020-2024 CDBG entitlement award to programs and activities that directly benefit low- to moderate-income individuals.

### Discussion

All projects and activities are designed to meet HUD's National Objective of meeting the needs of low- to moderate-income household, individuals and areas.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The COT provides affordable housing opportunities through various means, including the use of CDBG, HOME, and ESG funds. The City will use funds to support affordable housing through rental and security deposit assistance, supportive services, construction of new units, acquisition and rehabilitation of existing units, owner-occupied home repair, permanent housing, and emergency shelter.

Specific one-year affordable housing goals are included which will address the City's fair housing goals identified in the Analysis of Impediments to Fair Housing Choice (AI). The fair housing goals and related affordable housing goals are detailed below.

- Fair housing goal - coordinate with partners and other local government entities to create affordable housing - The COT has allocated funding and plan to leverage other funding to build permanent support housing and rental housing to promote fair housing.
- Fair housing goal - Coordinate with stakeholders to move forward with a Housing First Initiative - A Housing First Initiative is starting in the Toledo area and the City projects to support the Initiative.

One Year Goals for the Number of Households to be Supported	
Homeless	250
Non-Homeless	252
Special-Needs	129
Total	631

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	250
The Production of New Units	18
Rehab of Existing Units	321
Acquisition of Existing Units	42
Total	631

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

In the Program Year 2021-2022, Lucas Metropolitan Housing (LMH) is looking to:

- Expand the supply of assisted housing by continuing the next phase of Collingwood Green (CWG).
  - Submitted a Low-Income Housing Tax Credit (LIHTC) Application for CWG Phase IV, exploring a HUD 202 project for CWG Phase V
- Increase assisted housing choices by conducting outreach to potential landlords through symposiums and other outreach and educational efforts including:
  - in High Opportunity Areas/Low Poverty Areas
  - Implementation of the Landlord Portal
  - Educate Landlords about the “Source of Income”
  - Present the Housing Choice Voucher (HCV) program to Real Estate Organizations
  - HCV Mobility Demonstration Grant
- Acquiring and building more affordable housing that includes conventional housing and housing for targeted need populations.
  - Redevelop the Park Hotel into a Transition Aged Youth project
  - Asset repositioning strategy is in process. Weiler Homes under consideration.
  - Choice Neighborhoods Initiative Planning Grant with the plan to be completed by December of 2022.
- Provide an improved living environment by contracting with law enforcement and expanding in-house Security team to monitor properties and conducting capital budget improvements on various properties.
  - Currently utilizing a combination of internal and private security
- Promoting Self-Sufficiency and Asset Development of assisted households by establishing partnerships with various supportive service agencies throughout the community.
  - Expanding its Family Self Sufficiency (FSS) program and Program Coordinating Committee (PCC) to bring key member services directly to our clients by a joint referral and intake system.
- Ensuring equal opportunity and affirmatively furthering fair housing by:
  - Purchasing housing in high opportunity areas.
  - Increasing opportunities for those at-risk populations
  - Updating the Admissions and Continued Occupancy Policy to ensure that applicants with criminal histories receive appropriate review

- Further strengthening the Toledo Lucas County Homeless board relationship with LMH.
  - Toledo Lucas County Homelessness Board (TLCHB) is now under the umbrella of LMH. LMH and TLCHB administers the Community Advisory Council. LMH serves as United Way's Collaborative Impact lead agency for Shelter/Housing Stability
  - Home to Stay - Provide rental payment assistance and eviction prevention assistance to TANF eligible families

#### **Actions planned during the next year to address the needs to public housing**

- Continue to Train and develop the Central Resident Advisory Board (C-RAB).
- Continue the Jobs Plus program for Birmingham Terrace and Ravine Park.
- Expand ConnectHomesUSA, and use CARES funds to provide WIFI Hotspots for residents.
- Continue partnership with NetWORK/Zepf, Toledo Public Schools and Toledo-Lucas County Public Library that will help meet the needs of LMH residents.
- Increase Section 3 participation to encourage job readiness, training, and retention services.
- Lucas Housing Services Corporation will provide Home Ownership training, down payment assistance and renovated housing; and Lucas Resident Services Corporation will seek to provide those Direct Services that are needed on site.

#### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

- Promote HCV Homeownership Program to FSS Participants
- Mobilize the PCC partners towards goal of a tailored service and program delivery approach to further streamline and simplify access to Residents in the FSS program.
- Partner with Northwest Ohio Homeownership Development Agency (NOHDA) to provide services for LMH participants including pre-homeownership counseling.

#### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not Applicable. The PHA is not designated as troubled.

#### **Discussion**

LMH expanded its role as affordable housing developer by collaborating with community partners such as Lucas County Land Bank, City of Toledo, Local Initiatives Support Corporation and Neighborhood Housing Services.



## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Toledo Lucas County Homelessness Board (TLCHB), in partnership with the Continuum of Care (CoC) partners including the City of Toledo, continues to coordinate local efforts to reduce and end homelessness. TLCHB maintains an organizational partnership with the regional housing authority, Lucas Metropolitan Housing (LMH), to more effectively achieve this mission in our community.

TLCHB's partnership with LMH has resulted in innovations in local homelessness service delivery including the CoC's Housing First model, "No Barriers Housing", which aims to incorporate HUD best practices into the CoC's services as well as house populations prioritized by the strategic plan. In 2021, TLCHB and partners will be formalizing the system-wide model's processes and systems, including the coordinated entry system.

In addition, TLCHB and CoC partners continue to engage with a more inclusive continuum body - the Community Advisory Council (CAC). The CAC includes traditional homeless and housing service providers as well as additional community partners from other provider systems that impact and serve homeless individuals (United Way of Great Toledo's 2-1-1 center, local schools, mental health and recovery services board, children services, medical providers, workforce providers, and financial health providers, etc.). TLCHB and CoC partners will continue to broaden the CAC, deepen its work, and formalize its processes and outreach in 2021.

The TLCHB and partners continue to utilize the Coordinated Entry (CE) data to measure progress towards ending homelessness. In addition, TLCHB and partners continue to utilize specialized case management and community outreach services for unsheltered homeless individuals through Neighborhood Properties, Inc. (NPI)'s Projects for Assistance in Transition from Homelessness (PATH) program.

The TLCHB and partners will be utilizing these new and existing structures to successfully implement this Action Plan's goals for homeless individuals and for other special needs activities.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

TLCHB and its CoC and CAC partners will coordinate community outreach activities to homeless individuals among various sectors, including education, mental health and addiction, health, criminal justice and corrections, social services, housing, workforce, and financial health. Specialized attention will include coordinating directly with United Way of Greater Toledo's 2-1-1 center and efforts are being made to implement a Housing Problem Solving program to bolster and support 211's CE efforts.

In addition, specialized case management services through the PATH program will be utilized for unsheltered and chronically homeless individuals. PATH's Community Outreach Specialists are trained to identify and engage unsheltered and chronically homeless individuals and connect them to needed services and Coordinated Entry for housing options. In addition, the PATH program provides intensive client-based specialized case management services that leads to improved outcomes for this population.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

TLCHB and its CoC partners, utilizing the unified and comprehensive homelessness services delivery system-wide model of Housing First, will increase coordination and access to emergency shelter and transition housing services for homeless individuals. TLCHB regularly coordinates with its Coordinated Entry system, as well as local emergency shelters and transitional houses to maximize resources and ensure efficient and effective coordination. Where there is limited capacity in CoC shelters, our coordinated entry system shares other shelter resources with individuals in need. TLCHB will be reviewing and updating all policies related to CE access points in 2021 in a goal to streamline processes, eliminate gaps, and ensure effective participation among all service providers.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The TLCHB's organizational partnership with LMH, the utilization of the unified and comprehensive services delivery system-wide model of Housing First, and the continued use of the evidence-based tool Service Prioritization Decision Assistance Tool (SPDAT) will support implementation of this goal. Special assistance will be provided by TLCHB and CoC partners for chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. This process, including both the usage of the SPDAT tool and case conferencing will be utilized by TLCHB and CoC partners to shorten the period of time individuals and families experience homelessness and get sheltered or in housing options.

The SPDAT program allows for coordinated assessment for prioritization and placement of clients in appropriate housing programs. This tool provides our community a comprehensive method to assist homeless individuals and families for shelter placement and permanent housing referrals and placements. A continuous review of this tool will provide TLCHB and the CoC partners with the latest and most accurate approach to assessing homeless individuals and families based on their individualized needs.

Coordination of access to affordable housing will be increased with the organizational partnership with LMH. This partnership with LMH will both increase access to affordable housing programs and also address evictions as an entry point for homelessness for individuals and families. TLCHB also has a formal partnership with The Fair Housing Center, which is also partnering on addressing evictions by creating a Landlord-Tenant Mediation program to minimize and mitigate potential evictions within the system. Additionally, TLCHB has

begun or will begin new partnerships with CoC partners to expand rental subsidies and assistance programs in 2021 to maximize the number of individuals being transitioned into permanent housing. TLCHB has also given CoC priority status to two pending permanent supportive housing developments being proposed this year.

Homeless individuals and families in re-housing programs are also connected to financial health and workforce development programs, education, social services, health, and mental health and addiction services and other programs based on individualized needs. Additionally, through the Housing First process, case managers will be assigned to individuals to support them after moving in to new housing. They will provide access to mental health support services, physical health support services, furniture, other necessities, and payee services in an effort to prevent reentry into homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

TLCHB and its CoC partners will also utilize the unified and comprehensive homelessness services delivery system-wide model of Housing First to achieve this goal, as well as the new organizational partnership with LMH. Further, the broadening of the CoC continuum to include the more cross-sector and inclusive Community Advisory Council (CAC), connecting non-homeless and housing sectors more deeply to the CoC, will assist us in achieving this goal. TLCHB's deepening partnership with United Way of Greater Toledo's 2-1-1 Center will also support achieving this goal.

Special attention for this goal will be paid to extremely low-income individuals and families, to those receiving assistance from CoC partners including the CAC, and to individuals being discharged from publicly-funded institutions and systems of care. These publicly-funded institutions and systems of care include health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions. TLCHB has begun a formal partnership with Lucas County Children Services in 2021 to support transition aged youth in this effort. It has also given priority status to TASC for development of Permanent Supportive Housing units to support individuals with criminal histories and/or exiting a publicly-funded institution.

## **Discussion**

In the last two years, TLCHB and the CoC has undergone several instrumental and innovative organizational and system delivery changes, including Housing First, that will achieve improved outcomes for homelessness in our community. It has implemented many changes, rebuilt programs and capacity and worked to remain the lead agency in support of eliminating homelessness in our community. TLCHB has and will continue to act on behalf of all homeless service providers to provide up to date, responsive leadership to address the ongoing COVID pandemic. 2021 will be focused on continuing to restructure our Housing First initiative so

that it is fully implemented in all programs, continuing to expand and deepen partnerships and updating key performance indicators to further drive and predict trends to better service this population. These goals are achievable and we look forward to improving outcomes for homeless individuals and families, or those at-risk of becoming homeless, in the coming year.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Jurisdictions that receive federal dollars, directly or indirectly, are required by the U. S. Department of Housing and Urban Development to complete an Analysis of Impediments (AI). The Analysis of Impediments process is prescribed and monitored by the federal U. S. Department of Housing and Urban Development and the State of Ohio's Department of Development. Specifically, to receive HUD Community Planning and Development formula grants, a jurisdiction must (i) certify its commitment to actively further fair housing choice; (ii) maintain fair housing records; and (iii) conduct an Analysis of Impediments to Fair Housing Choice.

An AI is a comprehensive review of barriers that inhibit residents from acquiring the housing of their choice based on federal, state, and local characteristics: race, color, national origin, religion, sex, familial status, disability, military status, and sexual orientation. The examination looks at issues in our community through a fair housing lens, including: community characteristics and demographics; income and poverty; transportation; employment; and public and private policies that impact protected groups and vulnerable populations, such as zoning, code enforcement, and real estate practices, among others.

The Fair Housing Center conducted an Analysis of Impediments to identify the fair housing barriers that will be addressed from 2020-2025. Emerging, persisting, and worsening impediments discussed in this document include the continuing effects of redlining and other forms of systemic discrimination; the indicators of low opportunity and health risks in neighborhoods of color; and the corresponding lack of housing mobility among occupants in neighborhoods of color. Other significant housing concerns are also illustrated, such as lead hazards; barriers faced by persons reentering the community after incarceration; and the emerging issue of discrimination based on source of income. The text also calls for affirmative programming and counseling to improve and inform housing choice and highlights the need for legislative changes to ensure the effectiveness of this programming.

The Analysis of Impediments is used as a catalyst for the City to develop and implement a Fair Housing Action Plan. The Fair Housing Action Plan will identify strategies that will be implemented in order to curtail and/or eliminate the impediments identified in the Analysis. The Analysis drives the Fair Housing Action Plan, which is the guiding document outlining the concrete steps that the City and its partners will take to address the impediments.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Consistent with HUD's guidelines, the following action plan will help guide the City of Toledo to address the identified local impediments to fair housing.

## **I. Housing Opportunity**

### **Criminal History Screening**

- Adopt local policies such as “ban the box” to address discrimination based on criminal history screening
  - City of Toledo, The Fair Housing Center
- Set aside affordable housing opportunities, both vouchers and hard units for reentry population
  - Lucas Metropolitan Housing
  - Other subsidized housing providers
- Encourage or require housing providers to comply with HUD's guidance on criminal history screening
  - City of Toledo
  - The Fair Housing Center

### **Homeownership: Lending and Insurance**

- Encourage lenders to provide appropriate credit opportunities in minority and low-income neighborhoods
  - The Fair Housing Center with support from the City of Toledo
- Address insurance discrimination issues
  - The Fair Housing Center with support from the City of Toledo
- Coordinate with local banks to create a loan product to address credit needs in low-income and minority neighborhoods. Examples of this work are available in the Detroit area.
  - The Fair Housing Center with support from the City of Toledo

### **Accessibility for Persons with Disabilities**

- Enforce current visitability and accessibility rules
  - City of Toledo and The Fair Housing Center
- Encourage developers to increase accessibility whenever they benefit from public funds or tax incentives in some way
  - City of Toledo

### **Source of Income Discrimination**

- Enact source of income protections like those currently in committee before city council
  - City of Toledo
- Coordinate with LMH and landlords to address issues with vouchers

**Enforce fair housing protections**

- Conduct intakes and investigations in response to allegations of housing discrimination and address violations of the FHA by filing complaints and/or lawsuits where appropriate
  - The Fair Housing Center with support from the City of Toledo

**Increase awareness of fair housing rights and responsibilities**

- Engage in education and outreach activities including conducting trainings and presentations, placing advertisements, distributing educational materials, participating in outreach events, and posting content on social media
  - The Fair Housing Center with support from the City of Toledo

**Voucher Mobility**

- LMH should adopt policies and practices consistent with the Poverty Race Research Action Council's recommendations
  - LMH

**Land Use and Zoning**

- Adopt changes to policies and practices to address the identified impediments
  - The City of Toledo with support from the Fair Housing Center

**LGBTQIA+**

- Adopt changes to policies and practices to address the identified impediments
  - The City of Toledo with support from the Fair Housing Center

**Homelessness and affordable housing**

- Coordinate with partners and other local government entities to create affordable housing opportunities and move forward with the Housing First initiative
  - The City of Toledo

**II. Housing Stability****Housing Conditions**

- Adopt changes to policies and practices to address the identified impediments
  - The City of Toledo with support from the Fair Housing Center and other community partners

**Public transportation**

- Lead efforts to adopt and expand county-wide transportation services
  - The City of Toledo with support from other local governments and other agencies

**Impediments in Rental Housing**

- Address the eviction crisis in Toledo
- Adopt changes to policies and practices to address the identified impediments
  - The City of Toledo with support from other local governments and other agencies

**Access to water services**

- Pursue appropriate policy and practice changes through the newly formed committee to be coordinated with the City of Toledo's Department of Public Utilities
  - The City of Toledo with support from other local governments and other agencies

**Discussion:**

Homelessness disparately impacts minority residents. However, opportunities are available to build new affordable housing to reduce homelessness as an impediment to Fair Housing.

- Directing more discretionary resources toward affordable housing

Discretionary funding sources, such as HOME and CDBG, should be evaluated to determine if a larger portion of those funds can be directed toward the development of affordable housing in the Toledo area.

Development of new housing resources must be cognizant of whether the location of the development will truly provide for access to transportation and other resources necessary to help the residents succeed.

- Supporting the new Housing First "No Barriers Housing" Initiative

A Housing First initiative is moving forward in the Toledo area. Public policy and available public resources should be directed to support this effort.



## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Toledo is committed to meeting the needs of the underserved through program administration and in collaboration with its community partners.

The City continually seeks opportunities to develop partnerships that involve all sectors of the community. The DON, through mandatory quarterly trainings offered to CDBG and ESG-funded agencies, expands knowledge of community agencies and resources. Additionally, speakers from local organizations are invited to share their expertise and experiences with the City's partners. The objective being to foster networking and information sharing to ensure better coordination of community services and efforts.

### **Actions planned to address obstacles to meeting underserved needs**

Partnering with The Fair Housing Center (TFHC), a 2020 Analysis of Impediments (AI) was completed. The AI includes action steps for the removal of fair housing obstacles in its Fair Housing Plan. The COT and TFHC will collaborate in the implementation of the action steps outlined in the Fair Housing Plan, in collaboration with other community partners.

### **Actions planned to foster and maintain affordable housing**

The COT will use various initiatives, as well as HOME and CDBG funds, to maintain and foster affordable housing. The goals identified in the Strategic Plan and the Action Plan include the construction and acquisition of affordable homes, rehabilitation of existing housing stock, home-buyer assistance, home repair programs for elderly and disabled, and housing services for non-homeless special needs populations. The goals of the Annual Action Plan also included funding to increase the capacity of local non-profit community development corporations to develop affordable housing and/or attract larger for-profit developers to develop low-income housing tax credit rental units.

The COT will work with partners and policy makers to increase rental housing through special set aside of tax credits for the Toledo market. The COT has engaged Enterprise Community Partners, Inc. to develop a Comprehensive Housing Strategy. One of the goals of the proposed housing strategy is to increase access to affordable housing opportunities within the City via new construction and/or rehabilitation of single- and multi-family units.

Also, the COT remains an active member of the Year 16 Initiative which is seeking to preserve the affordability of over 700 single family low-income housing tax credit financed units working along with local PHA, lenders, and intermediaries. The COT plans to work with a local university to determine the level of foreclosures including foreclosed homes and those at risk of foreclosure. The data will be used to determine the need for a foreclosure counseling program during the Consolidated Plan period.

## **Actions planned to reduce lead-based paint hazards**

The City of Toledo (COT) continues its commitment to providing lead-safe, decent, safe and sanitary housing for eligible families. This effort uses a highly coordinated network consisting of private health officials, community development corporations, local public housing authority, social service agencies, and other city departments. The effort targets central city neighborhoods where low-income families occupy approximately two of every three residential units and the concentration of pre- 1978 structures containing lead paint is estimated to exceed 80 percent.

The Department of Neighborhoods (DON) continues to administer a Lead-Based Paint Hazard Control Grant program (OHLHB0636-17) received from the HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH). The \$2.9 million grant is utilized to provide financial assistance to property owners to help control lead paint hazards in both owner-occupied and rental residential units within the city of Toledo. The initial three-year period of performance for the grant began 01/02/2018.

In order to utilize the LBPHC funds to their fullest extent and maximize the impact of the funding through completed units the DON submitted a no cost period of performance extension request in December 2020. The request was approved 12/29/2020 and has extended the period of performance to 01/02/2022. Over the OHLHB0636-17 grant period, the DON proposed to complete 188 Lead Inspection Risk Assessments, and make 160 residential units in the City of Toledo lead-safe. The DON has completed all 188 Lead Inspection Risk Assessments for OHLHB0636-17 and a total of 66 lead safe residential units to date. The DON has benchmarked the completion of the remaining 94 lead safe units through the end of the grant period 01/02/2022.

In addition, the DON submitted another Lead-Based Paint Hazard Control Grant application on 08/24/2020 which was approved with an award of \$5.7 million from the HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH). The period of performance for the new grant (OHLHB0636-20) started 01/04/2021 and will run through 06/30/2024. The DON has initially benchmarked a 175 total of Lead Inspection Risk Assessments and 175 lead safe residential units by the conclusion of the OHLHB0636-20 grant period. After the initial start-up period (01/2021 – 06/2021), the DON has benchmarked the completion of 50 Lead Inspection Risk Assessments and 30 residential units made lead safe under OHLHB0636-20 during the period of 7/1/2021 – 6/30/2022.

Lead-based paint hazard control methods include the utilization of low-level interventions, interim controls and partial/component abatement. Abatement is the DON's preferred method in addressing paint surfaces. The program does not perform full abatement but rather the replacement of specific components and systems. Units are made lead-safe but not lead free.

In addition to the efforts of the DON to reduce lead-based paint hazards, the COT revised and passed a new Lead-Safe Ordinance in September 2020. Under this Ordinance, 1-4-unit residential structures and family child care homes built prior to 1978 are to undergo and pass a lead clearance which includes a visual and dust-wipe inspection and register to receive a lead safe certificate.

The ordinance will enact a 5-year phase in schedule by census tract with a compliance phase scheduled every six months; the first of ten phases by 06/30/2022, with full compliance by 12/31/2026. There are approximately ten census tracts in each phase beginning with the highest at-risk areas. It is anticipated that approximately 5,200 rental units will be in compliance by the end of phase 1. The ordinance activities will also generate a lead-safe unit registry to be developed and maintained by the Lucas County Regional Health District.

### **Actions planned to reduce the number of poverty-level families**

The goals of the Consolidated Plan and this Action Plan are aimed at reducing the number of poverty-level families in Toledo. The Department of Neighborhoods engages in housing and community development programs that assist families living at the poverty level. Housing programs are planned for a positive overall effect on households in the following areas: economic development; family stabilization; health improvement; homeownership; and community growth.

### **Actions planned to develop institutional structure**

The Department of Neighborhoods manages all aspects of the HUD grant programs and recognizes the need to maintain a high level of coordination on projects involving other City departments and/or organizations. This collaboration assures an efficient use of resources and optimal accomplishments. The COT will continue to coordinate efforts with partners, including:

- Toledo/Lucas County Homelessness Board (TLCHB)
- Lucas County Plan Commission
- United Way of Greater Toledo
- Lucas Metropolitan Housing (LMH)
- Mental Health and Recovery Services Board of Lucas County
- Lucas County Board of Developmental Disabilities
- Ohio Means Jobs/Lucas County
- Lucas County Land Bank
- Toledo Lucas County Health Department
- Toledo Lucas County Port Authority

Each of the City of Toledo's partners brings specialized service components and experience. A continued commitment to these partnerships and collaborations is critical in achieving the desired outcomes for the community. Many relationships exist consisting of the business community, faith-based organizations, public service entities, housing providers, foundations, and other community organizations that advocate on behalf of those in need. Increased communication with all community stakeholders will continue.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

The COT will continue to work with a broad cross-section of public, private, faith-based, and community organizations to identify the needs of its residents. By continuing to collaborate with the CoC and the community, the City will continue to streamline the actions of public service agencies to improve the lives of all persons in Toledo. These groups address a broad range of needs for families including homelessness, workforce development, and community health.

Regarding public housing, LMH enhances coordination between public and private housing with other social service agencies in several ways including a continued relationship with its Program Coordinating Council community partners and the Network/Zepf, Toledo Public Schools and Toledo-Lucas County Public Library. In addition, LMH has partnered with Northwest Ohio Housing Development Agency (NOHDA) to provide onsite Homeownership services to LMH participants and the larger community. Furthermore, LMH, through key staff members, will also serve on various other committees throughout Toledo and surrounding areas, which ensures LMH maintains the pulse of the activities in these areas.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The COT uses CDBG and HOME funds in support for a variety of housing and community development needs and services. ESG is used for shelter operations, homelessness prevention, and rapid rehousing. This section shows information on program specific requirements for the Community Development Block Grant, HOME and Emergency Solutions Grant (ESG) programs.

#### **Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### **Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The COT does not utilize any other forms of investment other than those noted in CFR 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

**Recapture Provision**

The COT uses the Recapture Provision to ensure affordability for all homebuyer programs when a Direct Subsidy is provided to the homebuyer to purchase the property. A Direct Subsidy includes down payment, closing costs and other assistance to the homebuyer that reduced the purchase price from the fair market value to an affordable price.

If the homebuyer desires to sell the house and notifies the City within the affordability period, based upon the Direct Subsidy provided to the homebuyer, the City will use recapture provisions to mitigate noncompliance based on the prorated recapture formula below. The amount recaptured by the City cannot exceed what is available from net proceeds. Net proceeds are defined as the sales price minus superior loan repayments (other than HOME funds) and any closing costs.

**Recapture Formula**

To determine the pro-rata amount recaptured by the City:

- Divide the number of months the homebuyer occupied the home by the affordability period (in months),
- Multiply the resulting figure by the total amount of direct HOME subsidy originally provided to the homebuyer.

**NOTE:** *Development Gap Subsidies (i.e., the difference between the cost of producing the unit and the fair market value of the unit) are not subject to recapture as the homebuyer does not realize a direct benefit from these funds.*

**Resale Provision**

For properties that receive HOME development subsidies only, and there is no Direct Assistance to the homebuyer, the resale requirements below will apply if the home is sold during the affordability period:

- The new purchaser must be a low-income household with income at or below 80% AMI.
- The household income must be verified by the City. Income verification process and contact information is included in the Homebuyer Written Agreement.
- The property must be the family's principal residence and the new purchaser agrees to assume the remainder of the original affordability period.
- Fair return will be measured by the percentage change in the Consumer Price Index over the ownership period.

- The original homebuyer, now the home seller, must receive a "Fair Return" on investment, as defined by the City.
- The basis for calculating fair return will include a return on 1) the HOME-assisted buyer's original investment, plus 2) capital improvements made by the original buyer based on actual costs of improvements as documented by homeowner's receipts.
- The improvements include window and roof replacements; electrical and plumbing system upgrades; infrastructure improvements; kitchen and bathroom remodels; basement finishing and energy efficient upgrades.
- In some instances, it may be necessary for the City to provide HOME assistance to the subsequent purchaser to ensure that the original buyer receives a fair return and the unit is affordable to the low-income population, as defined.
- The Homebuyer Agreement must also include a provision of first right of refusal for the City to purchase the affordable unit if an eligible buyer cannot be found in a reasonable time frame.

To maintain continued affordability of the property throughout its affordability period, the City will ensure the home is affordable to LMI homebuyers at time of resale. The targeted population of such buyers will include households with incomes of 60%-80% AMI paying no more than 30% of gross income for principal, interest, property taxes, homeownership association dues and insurance. If the price that provides a fair return to the initial homebuyer is too high to be affordable for the subsequent LMI buyer to purchase the property, the City at its sole discretion, may provide HOME assistance as a direct subsidy to the subsequent buyer, thereby imposing a new affordability period and subjecting the assistance to the recapture provision.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:
  - The City enforces the recapture provision with a Homebuyer Agreement and Restrictive Covenant recorded in the land records of the City of Toledo.
  - The City enforces the resale provision with a Homebuyer Agreement and Restrictive Covenant recorded in the land records of the City of Toledo.

#### **Foreclosure**

As provided in 24 CFR Part 92.254(a)(5)(i)(A), "affordability restrictions may terminate upon occurrence of any of the following termination events: foreclosure, transfer in lieu of foreclosure or assignment of an FHA insured mortgage to HUD. The City may use purchase options, rights of first refusal or other preemptive rights to purchase the housing before foreclosure to preserve affordability. The affordability restrictions shall be revived according to the original terms if, during the original affordability period, the owner of record before the termination event, obtains an ownership interest in the housing."

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by multifamily housing.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Written standards are contained within the five documents listed below:

- Coordinated Entry Referral Process
- Coordinated Assessment Collaborative Governance Policy
- Centralized Approach to Coordinated Assessment
- TLCHB Standards Compilation
- Project Home Rapid Re-Housing Policy
- Key Performance Indicators

See ESG Attachments for these documents.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The TLCHB, the local CoC governance body, in collaboration with the COT DON and based on community support, adopted a centralized approach for coordinated entry in August 2012 as its comprehensive collaborative delivery system of all publicly funded homeless services.

Coordinated Entry (CE) implemented across the community with various functions staged at logical and physical points. United Way of Great Toledo's 2-1-1 hosts the CE project, which is the coordinated entry point for all persons entering the homeless system. The CE performs both prevention and diversion, and when necessary refers to emergency shelters and/or outreach workers. It should be noted that emergency shelters do not turn away walk-ins or simply refer them to the CE, but engage them in an initial screening to find a brief resolution (diversion) that does not result in an emergency stay, if possible. If none exists, the shelter will provide accommodations to the household to connect to CE by phone and until subsequent next steps (which may or may not include assignment to the particular agency) are identified.

Emergency shelters, outreach workers, and other trained individuals are performing the Housing Assessment, which as of 2014 is the Service Prioritization Decision Assistance Tool (SPDAT). It helps identify which clients should receive what type of housing assistance intervention, and assist in determining the intensity of case management services. The TLCHB upgraded to the newest updated version of SPDAT in 2017.

The SPDAT Score, along with case manager recommendations and other factors, will be taken into consideration when forwarded to the referral specialist, who is currently the Executive Director at TLCHB. The information is used to create a prioritization list, also called the community list, which is used to make referrals to Permanent Housing projects (Rapid Re-Housing and Permanent Supportive Housing). Governance of our CE system has multiple facets. The "Coordinated Assessment Collaborative



Governance Policy” outlines the procedural aspects of monitoring the CE system. The members of the Continuum of Care play an integral role in this process. Participation in the CoC via the Community Advisory Council is agreed to formal membership with all publicly-funded organizations required to participate; we encourage and have cultivated a wide array of non-funded community members that participate as an elective. Assessment and assignment of Rapid Re-Housing stabilization services and short-term direct financial assistance were initiated through this approach as a direct result of the success of the Homeless Prevention and Rapid Re-Housing Program. Shelters, Rapid Re-Housing stabilization services and medium-term direct financial assistance joined in February 2013. Transitional and Permanent Supportive Housing were added in Spring 2013. Connecting households who are experiencing homelessness to a single, centralized point for Screening and Assessment/Assignment for Diversion, Homeless Prevention, and Re-Housing services were deemed the “best fit” for the Toledo community because of the results evidenced through the HPRP.

Through the Community Advisory Council, comprised of all funded homeless service providers and members of the TLCHB, United Way of Greater Toledo and the DON, as well as other community organizations with tangential goals and services, participants have the opportunity and responsibility to include the design and evaluation of CE and provide feedback on the cases being referred to them.

If for any reason a provider determines that a referred case is ineligible or inappropriate for their programs, CE and said provider work jointly to make a more appropriate referral. Due to local community needs and limited funding, the COT and the TLCHB do not fund Homeless Prevention activities at this time.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The TLCHB, in partnership with the DON, established a timeline that includes the following:

- A Citizens Review Committee (CRC) comprised of community representatives is identified, recruited, trained, and engaged in determining application priorities, process, scoring, and selection.
- A mandatory application training and distribution meeting that is widely publicized, including direct invitation to current grantees and providers within the Toledo Area Alliance to End Homelessness (TAAEH).
- Completed applications are submitted in a timely fashion that are reviewed, ranked, and recommend (or not) for funding.
- The TLCHB Board of Directors votes on funding recommendations to be submitted to the DON.
- Recommendations are vetted and reviewed by the TLCHB and the DON for final selection and recommendations to the Mayor of Toledo and City Council.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

A written obligation within third-party contracts with TLCHB and the DON provides guidance to achieve this expectation and is monitored by both TLCHB and DON. TLCHB will meet this obligation either through board appointment from the COT or as an elected director. Recommendations and/or nominations from the constituency are preferred. The nature of TLCHB CoC/ESG planning oversight work gives ample opportunity to engage those that are experiencing homelessness and/or those who have recently experienced homelessness toward the end of involving them in decision-making processes, including serving on standing committees and focus groups. ESG-funded agencies are required to have a formerly homeless representative on their boards.

5. Describe performance standards for evaluating ESG.

The local CoC established revised performance standards for funded agencies in November 2016. Not all program types have recommended targets for each performance indicator. Some program types have recommended targets for special populations instead of, or in addition to, overall targets. This is in concert with HUD's Interim Rule, which calls for "performance targets appropriate for population and program type." Targets are segmented according to the National Alliance to End Homelessness Rapid Re-Housing Triage Tool, which rates three areas of barriers to gaining and obtaining housing. Recommended targets are listed by program type for each indicator in the Key Performance indicator list.

The performance indicators are consistent regardless of funding sources. Standards established by the TLCHB for emergency shelter, transitional housing, homeless prevention and rapid re-housing activities are applicable to evaluating ESG activities. (See attached 2017 Key Performance Indicators.)

In the Integrated Disbursement and Information System (IDIS), HUD's reporting computerized system; the performance objectives and outcomes are already predetermined based on the activity type/category. Each category has subcategories in IDIS.

The grantee may not choose their performance objectives and outcomes; applicable objectives and outcomes as established in IDIS are as follows:

HESG Activity Category	Performance Objective	Performance Outcomes
Prevention	Provide Decent Affordable Housing	Affordability
HMIS	N/A	N/A
Rapid Re-Housing	Provide Decent Affordable Housing	Affordability
Administration	N/A	N/A
Shelter	Create Suitable Living Environment	Availability/Accessibility

The COT is not funding street outreach activities through its ESG funds. Please refer to AP-65 of this Action Plan for existing outreach and assessment activities in the COT.

# **CITIZEN PARTICIPATION**



## **1<sup>st</sup> VIRTUAL PUBLIC HEARING SUMMARY**

### **DRAFT 2021-2022 ONE-YEAR ACTION PLAN**

**March 26, 2021, 5:30 p.m.**

A public notice was posted on electronic media and published in local newspapers announcing the virtual public hearing. Due to the COVID-19 Pandemic, the public hearing was held virtually and was accessible to the public through live streaming. Those attending were given the opportunity to ask questions and provide comments. Eleven persons were in attendance at the virtual public hearing.

Rosalyn Clemens, Director, City of Toledo, Department of Neighborhoods, began by welcoming everyone to the 1<sup>st</sup> Draft 2021-2022 One-Year Action Plan virtual public hearing. Panelists in attendance included Joaquin Cintron Vega, President/Chief Executive Officer, Lucas Metropolitan Housing; George Thomas, Vice President/General Counsel; Marie Flannery, President/Chief Executive Officer; and Sarah Jenkins, Director of Public Policy/Community Engagement, Toledo Fair Housing Center; Rachel Gagnon, Executive Director, and Candace Bishop, Grants Administrator, Toledo Lucas County Homelessness Board; Bonita Bonds, Commissioner of Administrative Services, and Monica Brown, Administrative Analyst, City of Toledo, Department of Neighborhoods.

Director Clemens explained that the U.S. Department of Housing and Urban Development (HUD) requires the City of Toledo to prepare an Action Plan each year that describes and identifies the strategic projects and performance measures and explains how the City plans to spend its annual allocation of federal entitlement funds. The projects selected and included in the Action Plan support the needs and goals identified in the 2020-2025 Five-Year Consolidated Plan. Priorities for the 2020-2025 Five-Year Consolidated Plan include improving housing affordability; improving neighborhood conditions; increasing programs for home repair and preservation of existing affordable housing; creating jobs and providing access to job-skills training; providing adequate housing and services for special-needs populations; and addressing other identified public service community needs.

In addition, Director Clemens explained that each year the City conducts a competitive application and solicits applications from nonprofit organizations who are eligible to apply for entitlement funds, including Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) Program, and Emergency Solutions Grant (ESG). The City proposes to allocate funding to support the needs identified in the Five-Year Consolidated Plan, which include housing, code enforcement, public service, infrastructure, demolition, economic development, and capacity building. For Program Year 2021, the City opened up the application process to a broader array of organizations, including other governmental entities. In addition to the needs identified above, a portion of the City's funding will be used for infrastructure, such as sidewalk and waterline replacements in the Junction area.

Commissioner Bonds spoke about the City's Citizen Participation Plan and consultation process. She explained that the City is required to consult with the public regarding funding and allocations. The process started in early Fall with putting committees together for both the homeless and non-homeless service providers. In December, the public notice was published in local newspapers, including The Blade, Toledo Journal, and La Prensa. On January 4, a press release was sent out regarding the process and the mandatory application pick-up date/time, including information on the projects/activities eligible for funding. On January 19, homeless service provider applicants picked up their application packets in the morning and non-homeless service provider applicants picked up their application packets in the afternoon. On February 4, an application training session was held via zoom for all applicants having questions regarding the application, the ZoomGrants portal, or anything pertaining to the process. On February 19, all homeless and non-homeless service provider applications were due at 4:45 p.m.



In addition, Commissioner Bonds explained that after applications were received, they were reviewed by an internal review committee to make sure they met the minimum criteria. Once this was completed, the ZoomGrants portal was opened to the Citizens Review Committee (CRC) members for scoring the applications. On March 8, interviews were conducted for all homeless service providers, and on March 9 - 11, interviews were conducted for all non-homeless service providers regarding the activity(ies) for which they were applying. On March 12, a recommendation meeting was held with the CRC members for the homeless service provider applicants, and on March 18, a recommendation meeting was held with the CRC members for the non-homeless service providers for making funding decisions. On March 22, the Mayor approved funding recommendations with minor changes.

Commissioner Bonds stated that as part of the 2021-2022 One-Year Action Plan, the City will be including COVID-19 funds that were received in the community this year. The City received two rounds of CDBG COVID-19 funding - one at \$4.4M, and the other at \$1.5M. These funds were allocated and used mostly for an Emergency Rental Assistance Program, a Microenterprise Grant Program, and an Emergency Mortgage Assistance Program. The City also received two rounds of ESG COVID-19 funding - one at \$2.2M, and the other at \$2.6M. These funds were allocated and used mostly for an Emergency Rental Assistance Program and for Toledo Public School homeless families Rental Assistance Program. The City will also be receiving \$8.1M from the U.S. Treasury to address the need for rental assistance in the community. In addition, the City has received another allocation of Lead funding in the amount of \$5.7M. The City will also be compiling numbers to check for any carryover funds which may be used during the 2021-2022 program year.

Joaquin Cintron Vega, President/Chief Executive Officer, Lucas Metropolitan Housing (LMH), spoke about their agency's mission and focus on expanding opportunities for self-sufficiency, community and economic development, and for supporting initiatives in the concentration of poverty. To support their mission, LMH has implemented a two-part approach, including 1) to create housing opportunities in existing high-opportunity neighborhoods, and 2) improve neighborhood conditions to create mixed-income communities of choice. LMH continues working towards expanding housing options and is making progress on expanding the supply of assisted housing by submitting a low-income housing tax credit application for the next phase of Collingwood Green.

In addition, LMH is working to increase opportunities for underserved populations, including youth aging out of foster care, by offering them viable permanent supportive housing. LMH has applied for low-income housing tax credits to convert the Park Hotel into permanent supportive housing for transition-aged youth. LMH continues its asset repositioning strategy through the utilization of RAD conversion, Section 18 Demolition/Disposition, and other mixed finance tools. In partnership with the City of Toledo, LMH applied for and was awarded a Choice Neighborhoods Initiative Planning Grant. LMH is also working to increase assisted housing choices by conducting outreach to potential voucher landlords through symposiums and other outreach/educational efforts. LMH will continue working with its partners to accomplish their goals.

After his presentation, Mr. Cintron Vega responded to the following question from Tom Luettker:

Question: Will the landlord portal highlight landlords that are willing to work with tenants with criminal history backgrounds?

Response: Yes, LMH is working on providing permanent supportive housing that is directly related to this population. Recently, they have increased the amount of vouchers allocated to serve this specific population through their program. The portal will assist landlords that have a connection, or a relationship with LMH.



Rachel Gagnon, Executive Director, Toledo Lucas County Homelessness Board (TLCHB), provided an overview of their agency. TLCHB is the lead agency for the local Continuum of Care (CoC), which is responsible for coordinating a response to homelessness locally. TLCHB is responsible for the coordinated entry system, or 2-1-1 program, at United Way of Greater Toledo and works with several service providers who provide emergency shelter, transitional housing, rapid re-housing, and permanent supportive housing. TLCHB also does street outreach within the CoC, as well as coordinated assessments. TLCHB works in collaboration and partnership with service providers and agencies that provide ancillary services, such as LMH. They have a Community Advisory Council that provides recommendations and input/feedback regarding their CoC efforts.

TLCHB will maintain existing programs, including their Project Home Rapid Re-Housing and the No Barriers Housing Initiative, with the support of local partners including the Mental Health and Recovery Services Board, St. Paul's Community Center, and several other local service providers. These programs have assisted in housing many chronically homeless individuals. TLCHB also maintains a strong relationship with the Veteran's Service Commission to identify and respond to needs as quickly as possible. Other programs include the Infant Mortality Program, and the local youth shelter, which supports the needs of unaccompanied youth in the homeless system. In addition, TLCHB plans to embark on a strategic planning effort over the next twelve months.

Marie Flannery, President/CEO, Toledo Fair Housing Center (TFHC), briefly spoke about their new program, Landlord/Tenant Mediation, which focuses on helping landlords and tenants resolve issues prior to the need for filing an eviction.

Sarah Jenkins, Director of Public Policy/Community Engagement, TFHC, spoke about the mission of their agency which is not only to make sure people in the community have a place to live, but to make sure people can live in neighborhoods where they have access to resources, opportunities, and the things they need to thrive and succeed. TFHC is an enforcement agency that investigates complaints about housing discrimination and then takes appropriate action when there are violations of fair housing laws. They also provide education and outreach to raise awareness of fair housing rights and responsibilities, and educate housing providers and other entities in the housing industry so they have an understanding of the laws. They also ensure policies are in place that help to expand access to housing.

Ms. Jenkins also spoke about the City of Toledo's obligation, as a federally funded entity, to affirmatively further fair housing, which includes taking steps to identify and address housing barriers and historic housing inequities, such as residential segregation. This is done through conducting an Analysis of Impediments (AI) and developing a Fair Housing Action Plan. The AI is a study that uses data and resources, as well as input and feedback from the community, to identify housing issues and barriers. Once completed, the AI is used as a guide to complete the Fair Housing Action Plan, which outlines the steps and goals that will be undertaken in order to address the barriers identified in the AI.

In addition, Ms. Jenkins talked about key accomplishments by the TFHC over the past year, including passage of the source of income protection legislation. This will help to expand access to quality, affordable housing for many vulnerable residents who now will not be turned away from housing opportunities because of using a voucher, or other nontraditional income to pay their rent. Another key highlight mentioned was the water affordability and consumer protection committee. Locally and nationally, water rates have been increasing. This committee includes representatives from the City of Toledo, neighborhood residents, and community organizations, including the TFHC, to address the difficulty that low-income residents face in affording water for their homes.

George Thomas, Vice President/General Counsel, TFHC, highlighted other key accomplishments, including the City of Toledo's work in passing the Lead ordinance to address lead poisoning in our

community. Mr. Thomas also talked about the eviction crisis and the work being done to address this issue. Also mentioned was the passage of a tax amendment to the zoning code, currently under consideration by the City, which would remove some of the barriers and restrictions which exist in developing housing for persons with disabilities.

After his presentation, Mr. Thomas responded to the following question from Director Clemens:

Question: In regards to enforcement of the source of income legislation - what are the things you think we would need to build out the infrastructure so the ordinance is enforced/monitored and the landlords practice it?

Response: 1) Many other cities have antidiscrimination laws. Typically, the cities have some level of administrative enforcement of these local laws. It's important that the city develop a function administratively to enforce it, such as through the Human Relations Commission or Human Rights Commission, which has some enforcement powers, and 2) the Municipal Code, in other instances, does allow for a private cause of action. Currently, the code does not allow a citizen to file an action in court. The City may want to revisit changing, or improving the code to allow for private enforcement.

Monica Brown, Administrative Analyst, City of Toledo, Department of Neighborhoods, spoke about the availability of the Draft 2021-2022 One-Year Action Plan and how to submit comments. Hard copies of the Action Plan will be available at the following locations at One Government Center: 1) Department of Neighborhoods, 18<sup>th</sup> floor; City Council, 21<sup>st</sup> floor; and Office of the Mayor, 22<sup>nd</sup> floor. It will also be available on the websites of the following agencies: Toledo Fair Housing Center, Lucas Metropolitan Housing, Toledo Lucas County Homelessness Board, and at the Toledo-Lucas County Public Library (Main branch). A hard copy can be requested from a local library and sent over, or a person can visit the Main Library and request a copy to review. The Action Plan is also available on the website of the Lucas County Board of Developmental Disabilities. A link can also be accessed in the chat section, which will take you directly to the One-Year Action Plan.

In addition, Ms. Brown stated that comments on the Draft 2021-2022 One-Year Action Plan can be submitted in writing beginning Friday, March 26, 2021, through Monday, April 26, 2021, to: City of Toledo, Department of Neighborhoods; Attn: 2021-2022 One-Year Action Plan; One Government Center, Suite 1800; Toledo, OH 43604.

Commissioner Bonds reviewed key dates for the Draft 2021-2022 One-Year Action Plan. On April 1, 5:30 p.m., the 2<sup>nd</sup> virtual public hearing will be held on the Draft 2021-2022 One-Year Action Plan. Legislation will be presented to City Council for their agenda review on April 6, with passage tentatively scheduled on April 13. If not passed on April 13, City Council may elect to do a 1<sup>st</sup> reading to allow for additional comments from the public. The 30-day comment period ends on April 26. The final Action Plan will be submitted to HUD on May 14, and be available for review by the community on May 17.

Director Clemens concluded the virtual public hearing by stating that, despite COVID, the City of Toledo had a good year. The Lead ordinance and source of income legislation were passed, the City kicked off its housing strategy, created a robust rental assistance program, and is getting ready to kick-off the Mortgage Assistance Program. The City will continue working with its partners to keep the momentum going. Director Clemens thanked all of the panelists and, particularly, her staff, for all of their support and hard work.



## **2<sup>nd</sup> VIRTUAL PUBLIC HEARING SUMMARY**

### **DRAFT 2021-2022 ONE-YEAR ACTION PLAN**

**April 1, 2021, 5:30 p.m.**

A public notice was posted on electronic media and published in local newspapers announcing the virtual public hearing. Due to the COVID-19 Pandemic, the public hearing was held virtually and was accessible to the public through live streaming. Those attending were given the opportunity to ask questions and provide comments. Nine persons were in attendance at the virtual public hearing.

Rosalyn Clemens, Director, City of Toledo, Department of Neighborhoods, began by welcoming everyone to the 2<sup>nd</sup> Draft 2021-2022 One-Year Action Plan virtual public hearing. Panelists in attendance included Rachel Gagnon, Executive Director, and Candace Bishop, Grants Administrator, Toledo Lucas County Homelessness Board; Marie Flannery, President/Chief Executive Officer, and George Thomas, Vice President/General Counsel, Toledo Fair Housing Center; Joaquin Cintron Vega, President/Chief Executive Officer, Lucas Metropolitan Housing; and Bonita Bonds, Commissioner of Administrative Services, City of Toledo, Department of Neighborhoods.

Commissioner Bonds provided an overview of the Draft 2021-2022 One-Year Action Plan, as well as the 2020-2025 Five-Year Consolidated Plan. She stated that the current Consolidated Plan runs from 2020-2025 and each year the City is required to complete an annual Action Plan within those five years. The Action Plan identifies projects, activities, and performance measures that are undertaken and implemented using the City's annual allocation, as well as any carryover funds. The projects in the Action Plan support the priorities and goals that are identified in the Five-Year Consolidated Plan. After several meetings and engagement with the public, the 2020-2025 Consolidated Plan needs and priorities were identified as follows: improve housing affordability; improve neighborhood conditions; increase programs for home repair and to preserve the existing affordable housing stock; create jobs and provide access to job-skills training; provide adequate housing and services for the special-needs population; provide adequate housing and services to the special-needs community (to address the homeless population); and any other identified public service community needs.

Commissioner Bonds also stated that the Action Plan, which is submitted to the U.S. Department of Housing and Community Development (HUD), requires the City to have a Citizens Participation Plan. The City's participation began in the fall of 2020. The review committees were assembled for both the non-homeless service providers, as well as the homeless service providers. The review committee for the non-homeless service providers consisted of six external members and three internal members. For the homeless service providers, there were eight external members and three internal members. Those committee members come from all facets of the community, including social service agencies. On December 13, the public was notified about the process through a public notice published in The Blade, and on December 16 in the Toledo Journal and La Prensa newspapers. On January 4, a press release was sent announcing the application pick-up time. On January 19, all interested applicants were invited to pick up their application packets. The pick-up time for the non-homeless service providers was 9:00 a.m. – 11:00 a.m., and for the homeless service providers, 1:30 p.m. – 3:30 p.m.

In addition, on February 4, a zoom application training session was held to answer questions from both the non-homeless service providers from 10:00 a.m. – 12:00 p.m., and the homeless service providers from 1:30 p.m. – 3:30 p.m. On February 19, all applications were due in the ZoomGrants system at 4:45 p.m. An internal review of all applications was completed from February 22 through February 24 to ensure all applicants met the initial minimum criteria. On March 8, applicant interviews were held for the homeless service providers and, from March 9 through March 11, applicant interviews were held for the non-homeless service providers. On March 12, the Citizens Review Committee (CRC)



recommendation meeting was held for the homeless service providers and, on March 18, for the non-homeless service providers. The recommendations from those two meetings were approved by the Mayor on March 22 with minor changes.

Director Clemens talked about the resources available and how they will be allocated in the proposed 2021-2022 One-Year Action Plan. Resources received by the City of Toledo include Community Development Block Grant (CDBG) for just over \$7.4M, HOME Investment Partnerships Program (HOME) for around \$2.2M, and Emergency Solutions Grant (ESG) for \$645,000.00. Also included in the 2021-2022 funding period will be a \$5.7M Lead Hazard Control Grant to address lead in the City of Toledo.

Director Clemens stated that in addition to the above-noted resources, the City received several rounds of COVID-related allocations including a first round of CDBG funding for around \$4.4M, most of which was used for rental assistance and the Emergency Small Business Assistance Grant program; two rounds of ESG COVID assistance including a first round of a \$2.2M allocation for shelter, PPE, and other support directly related to COVID; and a second round of CDBG COVID funding for \$1.5M, which will be used for the Emergency Mortgage Assistance program. The second round of ESG funding, \$2.6M, will be specifically targeted to homeless families in the Toledo Public Schools' system. In addition, the City received \$8M in Treasury stimulus funding that will be used for a second round of rental assistance, which is a critical need in the community.

Director Clemens provided details about the CDBG funding allocation received by the City. She explained that CDBG funding is awarded annually to the City based on a formula that looks at the City's population, poverty levels, and age of housing stock. HUD then uses this information to decide what the City's allocation will be. For Program Year 2021-2022, the City's CDBG funding will be allocated as follows: 20% - planning/administration, 31% - housing preservation; 13% - code enforcement; 15% - public service; 11% - infrastructure/public facilities; 8.8% - demolition; and a small percentage for economic development and capacity building.

Director Clemens further provided a detailed breakdown of the above-listed CDBG activities to be funded for Program Year 2021-2022. She explained that for planning/administration, the 20% CAP is statutory and not more than 20% can be spent on planning and administration. This funding is used for developing the Action Plan/Consolidated Plan, funding staff that review applications, provide fiscal oversight, and monitoring of awards. A small amount also goes towards contracting/supplies and providing support to the Toledo/Lucas County Plan Commission, the Toledo Fair Housing Center, and the Toledo Design Collective, who is new this year and will be providing neighborhood plans, specifically in the NRSA areas.

The 31% allocated to housing is used for funding staff who deliver the housing programs. This staff manages, provides oversight, and eligibility review of the different housing programs, such as the owner-occupied rehab, rental rehab, and the Home At Last program. Staff also review applications, inspect for lead, and inspect the construction to make sure houses meet housing quality standards. The housing allocation also goes towards funding the City's partners, including Maumee Valley Habitat for Humanity, for their homeownership and roofing programs; Pathway, for their emergency repair program; NeighborWorks Toledo Region, for their housing programs; Lucas Housing Services Corporation, for their scattered-site projects; and Preferred Properties, for rehab of houses for seniors and the disabled; as well as the Lucas County Land Bank, for housing stabilization, which is a new project this year.

The 15% allocated to public service is used to fund food banks, counseling, youth, and workforce programs. This year, the Mayor's Gun Violence Initiative will be funded. This program will be

implemented in the Junction area and staff (violence interrupters) will be hired to work with police to identify high-risk youth and provide coaching and intervention to help stop the escalation of violence.

The 11% allocated to infrastructure/public facilities will be used for sidewalk upgrades in the Junction neighborhood, waterline replacements, park upgrades, and replacement of the roof at the Believe Center.

The 13% allocated to code enforcement will be used to fund inspectors, the data system, support to the Lucas County Regional Health District and Law Department, and funding a prosecutor for handling the nuisance abatement cases in housing court.

The 8.8% allocated to demolition will be used for demolition of nuisance commercial/industrial sites. The Lucas County Land Bank will be partnering with the City on this activity.

In addition, funding will be allocated for capacity building and include a new landlord/tenant program with the Toledo Fair Housing Center to address evictions in the City. A new pilot program will also be funded in one of the NRSA areas to assist commercial property owners in bringing their properties up to code.

Funding for the HOME Investment Partnerships Program (HOME) will mainly be used for rental housing development projects, including Secor Lofts II, for low- and moderate-income families. Funding for the CHDO set-aside will be used by Historic South Initiative, which will be working in the Old South End, as well as the Lucas Housing Services Corporation and NeighborWorks Toledo Region.

Commissioner Bonds talked about the City's ESG entitlement funds. The City received a little over \$645,000, with 7.5% to be used for administration, which is the maximum amount that can be used for administrative operations. A large portion of funding (57.3%) will be used for rapid re-housing and 35.2% will also be used for essential services to fund homeless service providers, including Family House, St. Paul's Community Center, and Catholic Charities.

Joaquin Cintron Vega, President/Chief Executive Officer, Lucas Metropolitan Housing, spoke about the public housing initiatives and their mission, which is focused on expanding opportunities for self-sufficiency, community and economic development, and to support initiatives in the concentration of poverty. To support their strategy, LMH has implemented a two-part approach, including 1) to create housing opportunities in existing high-opportunity neighborhoods, and 2) improve neighborhood conditions to create mixed-income communities of choice. LMH continues working towards expanding housing options and is making progress in expanding the supply of assisted housing by submitting a low-income housing tax credit application for the next phase of Collingwood Green.

In addition, LMH is working to increase opportunities for underserved populations, including youth aging out of foster care, by providing them with better tools and resources in life and offering viable permanent supportive housing opportunity. To achieve this, LMH has applied for low-income housing tax credits to convert the Park Hotel into permanent supportive housing for transition-aged youth. LMH has received a conditional commitment of HOME program funds from the City of Toledo to help make this project a reality. LMH continues its asset repositioning strategy through the utilization of RAD conversion, Section 18 Demolition/Disposition, and other mixed finance tools. LMH is also taking a comprehensive look in their portfolio of properties to explore ways of improving the quality of life for their residents. In 2020, in partnership with the City of Toledo, LMH applied for and was awarded a Choice Neighborhoods Initiative Planning Grant. LMH is also working to increase assisted housing choices by conducting outreach to potential voucher landlords through symposiums and other outreach/educational efforts. LMH will continue working with its partners to accomplish their goals.

Candace Bishop, Grants Administrator, Toledo Lucas County Homelessness Board (TLCHB), provided an overview of their agency. TLCHB oversees the local Continuum of Care (CoC) including coordinated entry, outreach and assessment, HMIS data management, and coordinates service delivery for emergency shelters, transitional housing, rapid re-housing, Project Home, and permanent supportive housing. They administer the ESG funding in collaboration with the Community Advisory Council and through the CASE Plan. Priorities identified in the CASE Plan included families, veterans, unaccompanied youth, and the chronically homeless. Programs offered to support the priorities include Project Home, which offers financial and support services for individuals and families in need and partners with other agencies to administer; and No Barriers Housing, in partnership with the Mental Health Board, LMH, and other agencies.

In addition, TLCHB works with the Veteran's Service Commission to promptly and appropriately respond to veterans experiencing homelessness and housing insecurity. Other programs include Safety Net, a youth shelter which addresses the needs of unaccompanied youth in the homeless system. They also support the Park Hotel project, the rental assistance program for Toledo Public School families, and Infant Mortality program. TLCHB also plans to develop a strategic plan that complements the City's comprehensive housing strategy. TLCHB will work to bring all CoC entities in alignment with HUD best practices and evidenced-based approaches to issues surrounding poverty and homelessness.

Marie Flannery, President/CEO, Toledo Fair Housing Center (TFHC), provided an overview of their agency. TFHC is a private, nonprofit fair housing education and enforcement agency primarily funded by HUD for education, outreach, and enforcement actions, including housing discrimination investigations. One of their key roles is working with the City of Toledo in affirmatively furthering fair housing to make sure housing is available for everyone and there aren't any undue barriers to living in the housing of your choice. They do this by working with the City in putting together an Analysis of Impediments to Fair Housing Choice (AI), which is a comprehensive study involving research, data collection, and community input. From that, the key impediments to fair housing choice are identified and a Fair Housing Action Plan is prepared to address the barriers outlined in the AI.

George Thomas, Vice President/General Counsel, TFHC, provided an overview of the issues identified in the AI. One important issue identified in the AI was access to water and sewer services in our area. Water shut-offs are most likely to occur in minority areas concentrated in certain neighborhoods in Toledo. The City has been working on this issue and is coordinating with community groups, TFHC, and others in making progress. There have been recent changes to the law that help prevent water shut-offs from happening, specifically affecting tenants. Another issue identified in the AI was source of income discrimination. The City of Toledo recently passed a local law to ban source of income discrimination and TFHC has been working with LMH to educate the community on this issue.

In addition, Mr. Thomas spoke about the local lead ordinance and the progress made in educating the community regarding this issue. He also spoke about the local zoning code and about making sure it is supportive of new affordable housing development so it doesn't make it more difficult for new affordable housing to come into the community. The TFHC, working with other agencies, has proposed an amendment to the zoning code, currently under consideration by the City, which will remove some of the provisions that make the development of housing more difficult. Also mentioned was the local eviction crisis. The TFHC has implemented a new landlord/tenant remediation program that will help in resolving conflicts between landlords and tenants which would otherwise cause an eviction or displacement.

After TFHC's presentation, Director Clemens responded to a question from Tom Luettker regarding Tenant-Based Rental Assistance (TBRA) with HOME funds.

Response: The City did not provide significant funding for TBRA out of HOME funds this year primarily because of the \$8M received from the Department of Treasury, which will be programmed for rental assistance. This funding will allow the City to provide rental support for up to twelve months for an eligible family. The income levels are also higher (80% AMI) and there are no rent restrictions like the TBRA program, and the City would have until September 2022 to deploy these resources. As a result, the City felt it would use this funding in place of TBRA.

Rachel Gagnon, Executive Director, Toledo Lucas County Homelessness Board, spoke about the pilot that was being structured to stabilize and prevent individuals from becoming homeless. Ms. Gagnon stated they are trying to pilot a model beginning this year called Housing Problem Solving, which combines an approach to diversion and prevention to keep individuals out of the homeless system. It's an evidence-based practice that has been implemented around the country and is meant to provide both case management support and flexible resources at the front door. When a person calls for assistance, they will work with them on a myriad of needs to do what is possible to keep them in a stabilized housing situation.

Commissioner Bonds spoke about the availability of the 2021-2022 One-Year Action Plan and reviewed key dates. The 2021-2022 One-Year Action Plan can be viewed on the following websites: City of Toledo, Department of Neighborhoods; Toledo Fair Housing Center; Lucas Metropolitan Housing; Toledo Lucas County Homelessness Board; Lucas County Board of Developmental Disabilities; Toledo City Council; and Mayor's Office. The Action Plan is also available at the Main Library. A copy can be requested at any of the local libraries and sent over from the Main Library.

Key dates reviewed included the public comment period, which began on March 26 and will end on April 26. On April 6, funding recommendations for CDBG, HOME, and ESG will be presented at the City Council Agenda meeting, with passage tentatively scheduled on April 13. If not passed on April 13, City Council may elect to do a 1<sup>st</sup> reading, which would delay passage for two weeks. On May 18, the Action Plan is due to HUD; however, the City plans to submit earlier on May 14. Written comments may be forwarded to the Department of Neighborhoods, One Government Center, Suite 1800, Toledo, Ohio 43604.

Director Clemens concluded the virtual public hearing with thanking those who participated in the public hearing, as well as all others in attendance. She ended by saying the City is committed to serving the community and ensuring that federal funds are being used to enhance the quality of life in Toledo.





Treatment Accountability for Safer Communities

701 Jefferson Ave., Suite 101, Toledo, OH 43604  
419-242-9955 | Fax: 419-242-8855  
[www.tascnwo.org](http://www.tascnwo.org)

April 22, 2021

Mayor Wade Kapszukiewicz  
Department of Neighborhoods Director Rosalyn Clemens  
One Government Center, Suite 1800  
Toledo, Ohio 43604

Re: 2021-2022 Action Plan

Mayor Kapszukiewicz and Director Clemens:

On behalf of TASC of Northwest Ohio, I am writing to provide comments on the City of Toledo's 2021-2022 Action Plan that is currently in draft form for public comment. We appreciate the opportunity to provide these comments.

#### General Comments

- The 2021-2022 Action Plan is a thorough and well executed document that City staff and leaders should be proud of because it displays the professional approach taken to meet the diverse housing challenges of the City of Toledo.
- Additionally, the presentation made by the City on the Action Plan and its housing partners, including Toledo Lucas County Homelessness Board (TLCHB), Lucas Metropolitan Housing (LMH) and the Fair Housing Center was a fantastic overview of the opportunities and challenges faced by the City that this plan will help address.

#### Specific Comments

- We applaud the plan's emphasis on the elimination of homelessness. Further, we know by looking at other cities' work on Veteran Homelessness, Chronic Homelessness, and Youth Homelessness, that elimination of homelessness is an achievable goal and we are excited by the partnerships in our community that will work toward these goals in Toledo.
- We are also encouraged by the 2021-2022 Action Plan prioritizing ESG funding toward rapid re-housing strategies for ending homelessness for the majority of families and individuals that find themselves in episodic homelessness. The Action Plan shows a network of organizations that are working collaboratively in Project Home and the No Barriers Housing Initiative, which prevent and end homelessness by providing access to services, financial support (in some cases rental vouchers) so that at-risk and homeless individuals can gain access to housing and stability. It will truly take the concern, care and work by the entire community to end homelessness, so we applaud the plans' call out of these activities.



- While the Action Plan clearly identifies a strategy of providing rental subsidy and in community case management for chronically homeless individuals, we would like to propose that the City broaden the toolkit aimed specifically at the individuals who have been homeless for more than 12 months in three periods in the last 36 months.
  - Specifically, we request that the City embrace additional models of permanent supportive housing so that individuals with persistent mental illness, or substance abuse histories, or who have experienced both a mental illness and an addiction, have access to a single-site housing that provides onsite case management with a 24/7 property management or service component. While this level of housing is not needed for most individuals who are homeless, those individuals who have been chronically homeless and have severe and persistent disabilities would benefit from having this option available as well as the No Barriers Housing Initiative's placement in scattered site 3<sup>rd</sup> party landlord housing. Individuals who have long periods of homelessness sometimes require supportive landlords who have policies and services in place that help promote housing stability, while simultaneously promote autonomy and choice through the use of a standard landlord and tenant lease and a Housing First service philosophy. The costs of operating single site supportive housing is similar to the cost of operating shelters and far less expensive than the cost of emergency services such as emergency rooms, psychiatric hospitals, and jails/prisons, which are places that often have to manage the costly burden of chronically homeless populations.

There are currently 150 of chronically homeless individuals, and the Action Plan has stated a need for 56 Permanent Supportive Housing units. We respectfully request that the Action Plan makes it clear that these 56 Permanent Supportive Housing units could be in a mixture of housing that includes scattered sites and single sites. Since both models have strengths and weaknesses, and both are community based, it is important that Toledo offer choices to individuals who have the greatest need and housing models that will give them the best chance for housing stability.

- We support the strengthening of the homeless system being overseen by TLCHB in partnership with LMH and the Mental Health Recovery Services Board. This includes the use of a unified system-wide Housing First Model and the ongoing practice of using the SPDAT in the coordinated entry system with case conferencing that will help to reduce the length of time individuals in our community are homeless.
- Finally, I was pleased to hear during the presentation that the Fair Housing Center is continuing to work with the Planning Commission regarding the need for Special Use Permits for recovery supportive services. I hope to learn more on this issue in the future.

Thanks for considering this letter.

Sincerely,



Johnetta McCollough, Executive Director

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**Brown, Monica**

**From:** Brown, Monica  
**Sent:** Wednesday, December 16, 2020 12:01 PM  
**To:** EAST TOLEDO FAMILY CENTER; HELPING HANDS OF; 'jboswell@ablelaw.org'; LEGAL AID OF WESTERN OHIO, INC.; 'mhoffman@nhainc.org'; 'MikeFehlen@toledofhc.org'; MLK KITCHEN FOR THE POOR, INC; 'mmcintyre@mvhabitat.org'; 'mwolff\_etsac@yahoo.com'; NEIGHBORHOOD HEALTH ASSOCIATION, IN; NEIGHBORHOOD HOUSING SERVICES OF; 'scrabtree@ablelaw.org'; TOLEDO SEAGATE; NEIGHBORWORKS TOLEDO REGION; 'williamseo@co.lucas.oh.us'; 'Yvonne Dubielak'; Zgodzinski, Eric; 'mdonley@nhainc.org'; 'vmartinez@lawolaw.org'; 'rschuster@toledodiocese.org'; 'believecenter@yahoo.com'; 'jhabib@spcc-toledo.org'; 'dargatza@co.lucas.oh.us'; 'jb\_sqacc@yahoo.com'; 'Jeff Swiech'; 'believecenter@gmail.com'; 'emcpartland@mvhabitat.org'; 'GrantWriter'; 'mindy@seagatefoodbank.org'; 'Kachinger@mvhabitat.org'; 'DeniseF@auroraprojectinc.org'; 'rjordan@pathwaytoledo.org'; 'chuckp@auroraprojectinc.org'; 'bzadiraka@preferred-properties.org'; 'eod.sqacc@gmail.com'; 'matt.morris@unitedwaytoledo.org'; 'jodig@etfc.org'; 'cfellman@ablelaw.org'; 'dstefansky@toledodiocese.org'; 'antdurand8213@gmail.com'; 'LindaSkowronek@toledofhc.org'; 'carol.gray@toledogrows.org'; 'wendy.pesttrue@unitedwaytoledo.org'; 'cmiller@pathwaytoledo.org'; 'gcommu8708@bex.net'; 'pageelaine1@aol.com'; 'tamholliker@aol.com'; 'Marc D. Folk'; 'jjarrett@theartscommission.org'; 'mculling@theartscommission.org'; 'rbunch@theartscommission.org'; 'cwilson@preferred-properties.org'; 'sfriedman@toledofhc.org'; 'Tammy Holder'; 'dpeluso@familyhousetoledo.org'; 'stacic@etfc.org'; 'jfrost@nhainc.org'; 'mcassidy@preferred-properties.org'; 'msachs@nwtoledo.org'; 'lweller@lawolaw.org'; 'sshrewsbury@toledodiocese.org'; Welch, David; 'mariemflannery@toledofhc.org'; 'lpengov@spcc-toledo.org'; 'Tonia Pace'; 'dalexander@familyhousetoledo.org'; 'mjacommet@nwtoledo.org'; 'jacksonv@co.lucas.oh.us'; 'anneruch@gmail.com'; 'zach.steinmetz@ampf.com'; 'jmpinskey@gmail.com'; 'nancy.elzinga@gmail.com'; 'kbond@lucasmha.org'; 'Vonzelle Hill'; 'Scott Herr'; 'rgagnon@tlchb.org'; 'jcintronvega@lucasmha.org'; 'wendi@connectingkidstomeals.org'; 'anne@connectingkidstomeals.org'; 'pat@connectingkidstomeals.org'; 'Terri Rodriguez'; 'Traci Jaksetic'; 'Mary Ann Diamond'; 'Ronnie Gorsuch'; 'jorourke@lfhtoledo.org'; 'grantsadministrator@tlchb.org'; 'elaina@believecenter.org'; 'janeltate@gmail.com'  
**Cc:** Phillips, Regina; Harris, Morlon; Thorpe, Susan; Bonds, Bonita; Clemens, Rosalyn  
**Subject:** 2021 - 2022 Public Notice  
**Attachments:** 2021 PY CDBG-ESG-HOME Application Public Notice- 12162020.pdf  
**Importance:** High

Good Morning,

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Please see the attached **Public Notice** for location, times, and additional information.

Thanks

*Monica Brown*

Administrative Analyst IV  
City of Toledo  
Department of Neighborhoods  
One Government Center Suite #1800  
Toledo, OH 43604  
office: (419) 245-1617  
fax: (419) 245-1192  
email: [monica.brown@toledo.oh.gov](mailto:monica.brown@toledo.oh.gov)  
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Friday, January 22, 2021

1:30 p.m. - 3:30 p.m.

One Government Center (1st Floor Lobby)

640 Jackson Street

Toledo, OH 43604

NOFA for HOME Investment Partnerships Program (HOME) issued Wednesday, December 23, 2020. Available on the City of Toledo website at: [www.toledo.oh.gov](http://www.toledo.oh.gov)

**CDBG Application Zoom Training**

Thursday, February 4, 2021 at 10:00 a.m.

Zoom Link: <https://toledo-oh-gov.zoom.us/j/89790425109>

**ESG Application Zoom Training**

Friday, February 5, 2021 at 10:00 a.m.

Zoom Link: <https://toledo-oh-gov.zoom.us/j/82450520795>

**HOME NOFA Workshop (via Zoom)**

Wednesday, January 20, 2021, at 11:00 a.m.

Zoom Link: <https://toledo-oh-gov.zoom.us/j/84194410141>

**THE DEADLINE FOR SUBMITTING CDBG AND ESG APPLICATIONS IS  
FRIDAY, FEBRUARY 19, 2021 AT 4:45 P.M.**

**THE DEADLINE FOR SUBMITTING THE HOME APPLICATION IS  
WEDNESDAY, FEBRUARY 24, 2021 AT 4:45 P.M.**

**COMPLETED APPLICATIONS MUST BE SUBMITTED THROUGH ZOOMGRANTS**

FOR CDBG: For reasonable accommodations or additional information, please contact Monica Brown, Administrative Analyst IV, at [monica.brown@toledo.oh.gov](mailto:monica.brown@toledo.oh.gov).

FOR HOME: For reasonable accommodations or additional information, please contact Tiffanie McNair, Housing Commissioner, at [tiffanie.mcnair@toledo.oh.gov](mailto:tiffanie.mcnair@toledo.oh.gov).



Related News

Meet our New Website

Toledo Regional Water Commission Meeting

Toledo Selected to Participate in New Program to Tackle Budget Cries and Advance Equity with Support from Bloomberg Philanthropies

News Conference

Division of Water Reclamation Awarded Silver Peak Performance Award

2020 Halloween and Trick or Treat

Next Engage Toledo Drop Off Refuse and Recycling Event is Saturday: Pop-Up COVID-19 Testing Available

[Back to All News](#)

## Available CDBG, ESG, and HOME Funding

Wednesday, December 16, 2020

The City of Toledo announces the availability of federal funding for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Program (HOME) for the 2021 Program Year (July 1, 2021 - June 30, 2022).

CDBG applications will be accepted for the following programs/activities:

- **Housing Preservation:** approximately \$1,000,000.00
- **Blight Removal:** approximately \$800,000.00
- **Public Facilities and Infrastructure:** approximately \$800,000.00
- **Neighborhood Revitalization Target Areas:** approximately \$ 500,000.00
- **Public Services (IS):** approximately \$135,526.00

Eligible applicants: 501 (c) 3 organizations, other nonprofits and government agencies.

HOME applications will be accepted for the following projects that demonstrate a gap in financing, address the City of Toledo's affordable and special populations housing needs, and leverage HOME funds with other funding sources. The maximum per project award will be:

- **Construction/Rehabilitation of Rental Units:** \$500,000.00
- **Construction/Rehabilitation of Homebuyer Units:** \$350,000.00
- **Owner-Occupied Rehabilitation:** \$300,000.00

### HOME NOFA Funding Priorities

- Owner occupied housing rehabilitation by a not for profit entity.
- New construction or rehabilitation of rental or for sale housing projects serving households at or below 30% AMI.
- New construction or rehabilitation of rental or for sale housing projects serving seniors and the disabled.
- New construction or rehabilitation of permanent supportive rental housing.

HOME eligible applicants: Not for profit and nonprofit housing development organizations.

### Apply for Funding

To apply for funding, applicants must pick up their application material at the following times.

#### Community Development Block Grant (CDBG)

Friday, January 22, 2021  
9 a.m. - 11 a.m.  
One Government Center (1st Floor Lobby)  
[See event](#)

#### Emergency Solutions Grant (ESG)

Friday, January 22, 2021  
1:30 p.m. to 3:30 p.m.  
One Government Center (1st Floor Lobby)  
[See event](#)

### Other Dates

NOFA for HOME Investment Partnerships Program (HOME) will be issued Wednesday, December 23, 2020.

#### CDBG Application Zoom Training

Thursday, February 4, 2021  
10 a.m.  
Virtual Training  
<https://toledo-oh-gov.zoom.us/j/89790425109>

#### ESG Application Zoom Training

Friday, February 5, 2021  
10 a.m.  
Virtual Training  
<https://toledo-oh-gov.zoom.us/j/83450520795>

#### HOME NOFA Workshop (via Zoom)

Wednesday, January 20, 2021  
11 a.m.  
Virtual Workshop  
<https://toledo-oh-gov.zoom.us/j/84174401041>

### Deadlines

The deadline for submitting CDBG and ESG applications is:

Friday, February 19, 2021 at 4:45 p.m.

The deadline for submitting the HOME application is:

Wednesday, February 24, 2021 at 4:45 p.m.

Completed applications must be submitted through ZoomGrants.

--

FOR CDBG: For reasonable accommodations or additional information, please contact Monica Brown, Administrative Analyst IV, at [monica.brown@toledo.oh.gov](mailto:monica.brown@toledo.oh.gov).

FOR HOME: For reasonable accommodations or additional information, please contact Tiffanie McNeil, Housing Commissioner, at [tiffanie.mcneil@toledo.oh.gov](mailto:tiffanie.mcneil@toledo.oh.gov).



[HOME](#) > [NEWS](#) > [PUBLIC NOTICE: 2021-2022 ONE-YEAR ACTION PLAN](#)

## Related News

City of Toledo  
Department of  
Neighborhoods  
2021-2022  
Community  
Development  
Block Grant,  
Emergency  
Solutions Grant,  
and HOME  
Investment  
Partnerships  
Program  
Application  
Availability

City of Toledo  
Announces Public  
Hearing and  
Comment Period  
for 2nd  
Substantial  
Amendment to  
the 2015-2019  
Five-Year  
Consolidated  
Plan and 2019-  
2020 Action

Meet our New  
Website

Toledo Regional  
Water  
Commission  
Meeting

Toledo Selected  
to Participate in  
New Program to  
Tackle Budget  
Crises and  
Advance Equity  
with Support  
from Bloomberg  
Philanthropies

# Public Notice: 2021-2022 One-Year Action Plan

 Friday, March 05, 2021

To all interested agencies, groups, and persons:

The City of Toledo is seeking comments on its draft July 1, 2021 – June 30, 2022 One-Year Action Plan to be submitted to the U.S. Department of Housing and Urban Development (HUD) on or before May 18, 2021. The One-Year Action Plan is based on the HUD-approved Five-Year 2020-2024 Consolidated Plan submitted by the City of Toledo for housing, community, and economic development.

The One-Year Action Plan includes a description of the federal funds anticipated to be received, as well as other resources expected to be available within the City of Toledo during the 2021-2022 program year. The Action Plan provides a description of the activities to be undertaken when using these resources and the expected results of those activities. Also, the Action Plan depicts a geographic distribution of assistance, special needs activities, general and public housing actions, and activities specific to the 2021 47th Year Community Development Block Grant (CDBG), 35th Year Emergency Solutions Grant (ESG), 30th Year HOME Investment Partnerships Program (HOME), and the Neighborhood Stabilization Programs (NSP). In addition, the Plan will contain HUD-required certifications, as well as a summary of the community input received at the public hearings regarding the Action Plan.

The **draft** One-Year Action Plan will be available for review beginning **Wednesday, March 24, 2021**, on the website of the following entities

[Department of Neighborhoods](#)

One Government Center, Suite 1800  
Toledo, Ohio 43604



## News Conference

Division of Water  
Reclamation  
Awarded Silver  
Peak  
Performance  
Award

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[News](#)

### [Office of the Mayor](#)

One Government Center, Suite 2200  
Toledo, Ohio 43604

### [Clerk of Council](#)

One Government Center, Suite 2100  
Toledo, Ohio 43604

### [The Fair Housing Center](#)

432 N. Superior St.  
Toledo, Ohio 43604

### [Lucas Metropolitan Housing](#)

435 Nebraska Ave.  
Toledo, Ohio 43604

### [Toledo-Lucas County Homelessness Board](#)

1946 N. 13th St., Suite 437  
Toledo, Ohio 43604

### [Toledo-Lucas County Public Library](#)


325 Michigan St.  
Toledo, Ohio 43604


### [Lucas County Board of Developmental Disabilities](#)

1154 Larc Ln.  
Toledo, Ohio 43614

Please register for the virtual public hearings at the links provided below. Public hearings on the draft One-Year Action Plan are scheduled as follows:


#### **March 25, 2021**


 5:30 p.m.

 Virtual Hearing

 [Register now](#)

#### **April 1, 2021**

 5:30 p.m.

 Virtual Hearing

 [Register now](#)

The City of Toledo will also receive comments from the public in writing beginning Friday, March 26, 2021 through Monday, April 26, 2021, at the following address:

#### **City of Toledo**

Department of Neighborhoods  
2021-2022 One-Year Action Plan

One Government Center, Suite 1800

Toledo, Ohio 43604

For reasonable accommodations or additional information, please contact  
Monica Brown, Administrative Analyst IV, Department of Neighborhoods at 419-  
245-1400.

**Download this notice** 



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**FIRE AND RESCUE** 

**HEALTH DEPARTMENT**  


**TARTA** 

One Government Center  
640 Jackson Street, Toledo, OH 43604



**WEBSITE REQUESTS**

**PRIVACY AND SECURITY** **BRAND GUIDE**

**Request a service** 

**Brown, Monica**

**From:** Thorpe, Susan  
**Sent:** Monday, January 04, 2021 1:49 PM  
**To:** EAST TOLEDO FAMILY CENTER; HELPING HANDS OF; 'jboswell@ablelaw.org'; LEGAL AID OF WESTERN OHIO, INC.; 'mhoffman@nhainc.org'; 'MikeFehlen@toledofhc.org'; MLK KITCHEN FOR THE POOR, INC; 'mmcintyre@mvhabitat.org'; 'mwolff\_etsac@yahoo.com'; NEIGHBORHOOD HEALTH ASSOCIATION, IN; NEIGHBORHOOD HOUSING SERVICES OF; 'scrabtree@ablelaw.org'; TOLEDO SEAGATE; NEIGHBORWORKS TOLEDO REGION; 'williamseo@co.lucas.oh.us'; 'Yvonne Dubielak'; Zgodzinski, Eric; 'mdonley@nhainc.org'; 'vmartinez@lawolaw.org'; 'rschuster@toledodiocese.org'; 'believecenter@yahoo.com'; 'jhabib@spcc-toledo.org'; 'dargatza@co.lucas.oh.us'; 'jb\_sqacc@yahoo.com'; 'Jeff Swiech'; 'believecenter@gmail.com'; 'emcpartland@mvhabitat.org'; 'GrantWriter'; 'mindy@seagatefoodbank.org'; 'Kachinger@mvhabitat.org'; 'DeniseF@auroraprojectinc.org'; 'rjordan@pathwaytoledo.org'; 'chuckp@auroraprojectinc.org'; 'bzadiraka@preferred-properties.org'; 'eod.sqacc@gmail.com'; 'matt.morris@unitedwaytoledo.org'; 'jodig@etfc.org'; 'cfellman@ablelaw.org'; 'dstefansky@toledodiocese.org'; 'antdurand8213@gmail.com'; 'LindaSkowronek@toledofhc.org'; 'carol.gray@toledogrows.org'; 'wendy.pesttrue@unitedwaytoledo.org'; 'cmiller@pathwaytoledo.org'; 'gcommu8708@bex.net'; 'pageelaine1@aol.com'; 'tamholliker@aol.com'; 'Marc D. Folk'; 'jjarrett@theartscommission.org'; 'mculling@theartscommission.org'; 'rbunch@theartscommission.org'; 'cwilson@preferred-properties.org'; 'sfriedman@toledofhc.org'; 'Tammy Holder'; 'dpeluso@familyhousetoledo.org'; 'stacic@etfc.org'; 'jfrost@nhainc.org'; 'mcassidy@preferred-properties.org'; 'msachs@nwtoledo.org'; 'lweller@lawolaw.org'; 'sshrewsbury@toledodiocese.org'; Welch, David; 'mariemflannery@toledofhc.org'; 'lpengov@spcc-toledo.org'; 'Tonia Pace'; 'dalexander@familyhousetoledo.org'; 'mjacommet@nwtoledo.org'; 'jacksonv@co.lucas.oh.us'; 'anneruch@gmail.com'; 'zach.steinmetz@ampf.com'; 'jmpinskey@gmail.com'; 'nancy.elzinga@gmail.com'; 'kbond@lucasmha.org'; 'Vonzelle Hill'; 'Scott Herr'; 'rgagnon@tlchb.org'; 'jcintronvega@lucasmha.org'; 'wendy@connectingkidstomeals.org'; 'anne@connectingkidstomeals.org'; 'pat@connectingkidstomeals.org'; 'Terri Rodriguez'; 'Traci Jaksetic'; 'Mary Ann Diamond'; 'Ronnie Gorsuch'; 'jorourke@lfhtoledo.org'; 'grantsadministrator@tlchb.org'; 'elaina@believecenter.org'; 'janeltate@gmail.com'  
**Cc:** Bonds, Bonita; Brown, Monica; Harris, Morlon; Phillips, Regina  
**Subject:** FW: MEDIA ADVISORY: City of Toledo Department of Neighborhoods 2021-2022 Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnerships Program Application Availability  
**Attachments:** MEDIA ADVISORY Jan 4\_CDBG\_ESG\_HOME.pdf

Good afternoon,

The City of Toledo today announced the availability of federal funds for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Program (HOME) for the 2021 Program Year, which runs July 1, 2021 through June 30, 2022.

Please see the media advisory below for further information.

Susan Thorpe  
Clerk Specialist II  
City of Toledo  
Department of Neighborhoods  
One Government Center, Suite 1800  
Toledo, OH 43604  
(419) 245-1441 (office)  
(419) 245-1192 (fax)  
[susan.thorpe@toledo.oh.gov](mailto:susan.thorpe@toledo.oh.gov)

Visit us at: [www.toledo.oh.gov](http://www.toledo.oh.gov)

---

**From:** Messina, Ignazio  
**Sent:** Monday, January 04, 2021 12:17 PM  
**Subject:** MEDIA ADVISORY: City of Toledo Department of Neighborhoods 2021-2022 Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnerships Program Application Availability



**City of Toledo Department of Neighborhoods 2021-2022 Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnerships Program Application Availability**

The City of Toledo today announced the availability of federal funds for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership Program (HOME) for the 2021 Program Year, which runs July 1, 2021 through June 30, 2022.

CDBG applications will be accepted for the following programs/activities:

**Programs/Activities Available Funding**

Housing Preservation Approximately \$1,000,000

Blight Removal Approximately \$800,000

Public Facilities and Infrastructure Approximately \$800,000

Neighborhood Revitalization Target Areas Approximately \$500,000

Public Services (15 percent) Approximately \$1,135,526

Eligible applicants are 501(c)(3) organizations, other nonprofits, and government agencies.

HOME applications will be accepted for the following projects that demonstrate a gap in financing, address the City of Toledo's affordable and special populations housing needs, and leverage HOME funds with other funding sources. The maximum per project award will be:

**Project Maximum Award**

Construction/Rehabilitation of Rental Units \$500,000

Construction/Rehabilitation of Homebuyer Units \$350,000

Owner-Occupied Rehabilitation \$300,000

**HOME NOFA Funding Priorities**

Owner occupied housing rehabilitation by a not-for-profit entity.

New construction or rehabilitation of rental or for sale housing projects serving households at or below 30 percent AMI.

New construction or rehabilitation of rental or for sale housing projects serving seniors and the disabled.

New construction or rehabilitation of permanent supportive rental housing.

HOME eligible applicants: Not-for-profit and nonprofit housing development organizations.

To apply for funding, applicants must pick up application material as follows:

**Community Development Block Grant (CDBG) (for Non-Homeless Service Providers)**

9 a.m. to 11 a.m., Friday, Jan. 22

One Government Center, 1st Floor

640 Jackson St.

Toledo, Ohio 43604

**Emergency Solutions Grant (ESG) (for Homeless Service Providers)**

1:30 p.m. to 3:30 p.m., Friday, Jan. 22

One Government Center, 1st Floor

640 Jackson St.  
Toledo, Ohio 43604

NOFA for HOME Investment Partnerships Program (HOME) issued Wednesday, Dec. 23, 2020. Available on the City of Toledo website, [www.toledo.oh.gov](http://www.toledo.oh.gov).

**CDBG Application ZoomGrants Training (via Zoom)**

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Zoom Link: <https://toledo-oh-gov.zoom.us/j/89790425109>

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11:00 a.m., Wednesday, Jan. 20

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The deadline for submitting CDBG and ESG applications is 4:45 p.m., Friday, Feb. 19.

The deadline for submitting the HOME applications is 4:45 p.m., Wednesday, Feb. 24.

Completed applications must be submitted through Zoomgrants.

The City of Toledo supports the provisions of the Americans with Disabilities Act. If you would like to request a reasonable accommodation for CDBG, please contact Monica Brown, administrative analyst IV, at [monica.brown@toledo.oh.gov](mailto:monica.brown@toledo.oh.gov). If you would like to request a reasonable accommodation for HOME, please contact Tiffanie McNair, housing commissioner, at [tiffanie.mcnaair@toledo.oh.gov](mailto:tiffanie.mcnaair@toledo.oh.gov).

###

**Media Contact**

Ignazio Messina

City of Toledo, Communications Director

[419-389-2260](tel:419-389-2260), cell

[419-245-1520](tel:419-245-1520), office

[Ignazio.Messina@toledo.oh.gov](mailto:Ignazio.Messina@toledo.oh.gov)



### Media Advisory

#### Media Contact

Ignazio Messina  
Communications Director  
email [ignazio.messina@toledo.oh.gov](mailto:ignazio.messina@toledo.oh.gov)  
cell 419-389-2260  
office 419-245-1520  
[toledo.oh.gov](https://toledo.oh.gov)  
[cityoftoledo](https://cityoftoledo.com)  
[city\\_of\\_toledo](https://city_of_toledo.com)

Jan. 4, 2021

## City of Toledo Department of Neighborhoods 2021-2022 Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnerships Program Application Availability

The City of Toledo today announced the availability of federal funds for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership Program (HOME) for the 2021 Program Year, which runs July 1, 2021 through June 30, 2022.

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Owner occupied housing rehabilitation by a not-for-profit entity.

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New construction or rehabilitation of permanent supportive rental housing.

HOME eligible applicants: Not-for-profit and nonprofit housing development organizations.





#### Media Advisory

##### Media Contact

Ignazio Messina  
Communications Director  
email [ignazio.messina@toledo.oh.gov](mailto:ignazio.messina@toledo.oh.gov)  
cell 419-389-2260  
office 419-245-1520

[toledo.oh.gov](https://toledo.oh.gov)  
[cityoftoledo](https://cityoftoledo)  
[city\\_of\\_toledo](https://city_of_toledo)

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###

**PUBLIC NOTICE**  
**2021-2022 ONE-YEAR ACTION PLAN**

To all interested agencies, groups, and persons:

The City of Toledo is seeking comments on its **Draft July 1, 2021 – June 30, 2022 One-Year Action Plan** to be submitted to the U.S. Department of Housing and Urban Development (HUD) on or before May 18, 2021. The One-Year Action Plan is based on the HUD-approved Five-Year 2020-2024 Consolidated Plan submitted by the City of Toledo for housing, community, and economic development.

The One-Year Action Plan includes a description of the federal funds anticipated to be received, as well as other resources expected to be available within the City of Toledo during the 2021-2022 program year. The Action Plan provides a description of the activities to be undertaken when using these resources and the expected results of those activities. Also, the Action Plan depicts a geographic distribution of assistance, special needs activities, general and public housing actions, and activities specific to the 2021 47<sup>th</sup> Year Community Development Block Grant (CDBG), 35<sup>th</sup> Year Emergency Solutions Grant (ESG), 30<sup>th</sup> Year HOME Investment Partnerships Program (HOME), and the Neighborhood Stabilization Programs (NSP). In addition, the Plan will contain HUD-required certifications, as well as a summary of the community input received at the public hearings regarding the Action Plan.

The **Draft One-Year Action Plan** will be available for review beginning **Wednesday, March 24, 2021**, on the website of the following entities:

Department of Neighborhoods  
One Government Center, 18<sup>th</sup> Floor  
Downtown Toledo, Jackson & Erie Streets  
website: <https://toledo.oh.gov/departments/neighborhoods>

Lucas Metropolitan Housing  
435 Nebraska Avenue  
Toledo, Ohio 43604  
website: [www.lucasmha.org](http://www.lucasmha.org)

Office of the Mayor  
One Government Center, 22<sup>nd</sup> Floor  
Downtown Toledo, Jackson & Erie Streets  
website: <https://toledo.oh.gov/government/mayor>

Toledo Lucas County Homelessness Board  
1946 N. 13<sup>th</sup> Street, Suite 437  
Toledo, Ohio 43604  
website: [www.endinghomelesnesstoledo.org](http://www.endinghomelesnesstoledo.org)

Clerk of Council  
One Government Center, 21<sup>st</sup> Floor  
Downtown Toledo, Jackson & Erie Streets  
website: <https://toledo.oh.gov/government/city-council/>

Toledo-Lucas County Public Library  
325 Michigan Street  
Toledo, Ohio 43604  
website: [www.toledolibrary.org](http://www.toledolibrary.org)

The Fair Housing Center  
432 N. Superior Street  
Toledo, Ohio 43604  
website: [www.toledofhc.org](http://www.toledofhc.org)

Lucas Co. Board of Developmental Disabilities  
1154 Larc Lane  
Toledo, Ohio 43614  
website: [www.lucasdd.info](http://www.lucasdd.info)

Public hearings on the **Draft One-Year Action Plan** are scheduled as follows:

**Please register for the Virtual Public Hearings at the links provided below!**

**Thursday, March 25, 2021, 5:30 p.m. by Virtual Hearing**

**Virtual Link:** [https://toledo-oh-gov.zoom.us/webinar/register/WN\\_Zowho5LtTB-7YPKKLQGPag](https://toledo-oh-gov.zoom.us/webinar/register/WN_Zowho5LtTB-7YPKKLQGPag)

**Thursday, April 1, 2021, 5:30 p.m. by Virtual Hearing**

**Virtual Link:** [https://toledo-oh-gov.zoom.us/webinar/register/WN\\_gVovyzchS\\_6TGNfOupW23g](https://toledo-oh-gov.zoom.us/webinar/register/WN_gVovyzchS_6TGNfOupW23g)

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CITY OF TOLEDO  
DEPARTMENT OF NEIGHBORHOODS  
2021-2022 ONE-YEAR ACTION PLAN  
ONE GOVERNMENT CENTER, SUITE 1800  
TOLEDO, OHIO 43604

For reasonable accommodations or additional information, please contact Monica Brown, Administrative Analyst IV, Department of Neighborhoods at (419) 245-1400.



# The Sojourner's Truth

## CLASSIFIEDS

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March 3, 2021

### PUBLIC NOTICE

#### 2021-2022 ONE-YEAR ACTION PLAN

To all interested agencies, groups, and persons:

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website: <https://toledo.oh.gov/departments/neighborhoods>

Lucas Metropolitan Housing  
435 Nebraska Avenue  
Toledo, Ohio 43604  
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Office of the Mayor  
One Government Center, 22<sup>nd</sup> Floor  
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website: <https://toledo.oh.gov/government/mayor>

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1946 N. 13<sup>th</sup> Street, Suite 437  
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website: [www.lucasdd.info](http://www.lucasdd.info)

Public hearings on the **Draft One-Year Action Plan** are scheduled as follows:

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**Thursday, March 25, 2021, 5:30 p.m. by Virtual Hearing**

**Virtual Link:** [https://toledo-oh-gov.zoom.us/webinar/register/WN\\_Zowho5L4TB-7YPPKKLOGPAG](https://toledo-oh-gov.zoom.us/webinar/register/WN_Zowho5L4TB-7YPPKKLOGPAG)

**Thursday, April 1, 2021, 5:30 p.m. by Virtual Hearing**

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The City of Toledo will also receive comments from the public in writing beginning Friday, March 26, 2021 through Monday, April 26, 2021, at the following address:

CITY OF TOLEDO  
DEPARTMENT OF NEIGHBORHOODS  
2021-2022 ONE-YEAR ACTION PLAN  
ONE GOVERNMENT CENTER, SUITE 1800  
TOLEDO, OHIO 43604

For reasonable accommodations or additional information, please contact Monica Brown, Administrative Analyst IV, Department of Neighborhoods at (419) 245-1400.

**PUBLIC NOTICE**  
**2021-2022 ONE-YEAR ACTION PLAN**

To all interested agencies, groups, and persons:

The City of Toledo is seeking comments on its Draft July 1, 2021 – June 30, 2022 One-Year Action Plan to be submitted to the U.S. Department of Housing and Urban Development (HUD) on or before May 18, 2021. The One-Year Action Plan is based on the HUD-approved Five-Year 2020-2024 Consolidated Plan submitted by the City of Toledo for housing, community, and economic development.

The One-Year Action Plan includes a description of the federal funds anticipated to be received, as well as other resources expected to be available within the City of Toledo during the 2021-2022 program year. The Action Plan provides a description of the activities to be undertaken when using these resources and the expected results of those activities. Also, the Action Plan depicts a geographic distribution of assistance, special needs activities, general and public housing actions, and activities specific to the 2021 47<sup>th</sup> Year Community Development Block Grant (CDBG), 35<sup>th</sup> Year Emergency Solutions Grant (ESG), 30<sup>th</sup> Year HOME Investment Partnerships Program (HOME), and the Neighborhood Stabilization Programs (NSP). In addition, the Plan will contain HUD-required certifications, as well as a summary of the community input received at the public hearings regarding the Action Plan.

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Virtual Link: [https://toledo-oh-gov.zoom.us/join/wn\\_qVovyzchS\\_6TGNfOupW23q](https://toledo-oh-gov.zoom.us/join/wn_qVovyzchS_6TGNfOupW23q)

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PUBLIC NOTICE  
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Please register for the Virtual Public Hearings at the links provided below!

Thursday, March 25, 2021, 5:30 p.m. by  
Virtual Hearing  
Virtual Link: <https://toledo-oh-gov.zoom.us/j/79PKLQGP2g>  
Zoom ID: 79PKLQGP2g

Thursday, April 1, 2021, 5:30 p.m. by  
Virtual Hearing  
Virtual Link: <https://toledo-oh-gov.zoom.us/j/6TGN0upW23g>  
Zoom ID: 6TGN0upW23g

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#595186

**From:** Thorpe, Susan  
**Sent:** Monday, March 15, 2021 12:28 PM  
**To:** EAST TOLEDO FAMILY CENTER; HELPING HANDS OF; 'jboswell@ablelaw.org'; LEGAL AID OF WESTERN OHIO, INC.; 'mhoffman@nhainc.org'; 'MikeFehlen@toledofhc.org'; MLK KITCHEN FOR THE POOR, INC; 'mmcintyre@mvhabitat.org'; 'mwolff\_etsac@yahoo.com'; NEIGHBORHOOD HEALTH ASSOCIATION, IN; 'Nancy Dey'; 'scrabtree@ablelaw.org'; TOLEDO SEAGATE; NEIGHBORWORKS TOLEDO REGION; 'Yvonne Dubielak'; Zgodzinski, Eric; 'vmartinez@lawolaw.org'; 'rschuster@toledodiocese.org'; 'believecenter@yahoo.com'; 'jhabib@spcc-toledo.org'; 'dargatza@co.lucas.oh.us'; 'jb\_sqacc@yahoo.com'; 'Jeff Swiech'; 'believecenter@gmail.com'; 'emcpartland@mvhabitat.org'; 'GrantWriter'; 'mindy@seagatefoodbank.org'; 'Kachinger@mvhabitat.org'; 'DeniseF@auroraprojectinc.org'; 'rjordan@pathwaytoledo.org'; 'chuckp@auroraprojectinc.org'; 'eod.sqacc@gmail.com'; 'matt.morris@unitedwaytoledo.org'; 'jodig@etfc.org'; 'cfellman@ablelaw.org'; 'dstefansky@toledodiocese.org'; 'antduran8213@gmail.com'; 'LindaSkowronek@toledofhc.org'; 'carol.gray@toledogrows.org'; 'wendy.pesttrue@unitedwaytoledo.org'; 'cmiller@pathwaytoledo.org'; 'gcommu8708@bex.net'; 'pageelaine1@aol.com'; 'tamholliker@aol.com'; 'Marc D. Folk'; 'jjarrett@theartscommission.org'; 'mculling@theartscommission.org'; 'rbunch@theartscommission.org'; 'cwilson@preferred-properties.org'; 'sfriedman@toledofhc.org'; 'dpeluso@familyhousetoledo.org'; 'stacic@etfc.org'; 'jfrost@nhainc.org'; 'mcassidy@preferred-properties.org'; 'msachs@nwtoledo.org'; 'lweller@lawolaw.org'; 'sshrewsbury@toledodiocese.org'; Welch, David; 'mariemflannery@toledofhc.org'; 'lpengov@spcc-toledo.org'; 'Tonia Pace'; 'dalexander@familyhousetoledo.org'; 'mjacomet@nwtoledo.org'; 'jacksonv@co.lucas.oh.us'; 'anneruch@gmail.com'; 'zach.steinmetz@ampf.com'; 'jmpinskey@gmail.com'; 'nancy.elzinga@gmail.com'; 'kbond@lucasmha.org'; 'Vonzelle Hill'; 'Scott Herr'; 'rgagnon@tlchb.org'; 'jcintronvega@lucasmha.org'; 'wendie@connectingkidstomeals.org'; 'anne@connectingkidstomeals.org'; 'pat@connectingkidstomeals.org'; 'Terri Rodriguez'; 'Traci Jaksetic'; 'Mary Ann Diamond'; 'Ronnie Gorsuch'; 'jorourke@lfhtoledo.org'; 'grantsadministrator@tlchb.org'; 'elaina@believecenter.org'; 'janeltate@gmail.com'; 'vvetter@lfhtoledo.org'; 'lbanks@lfhtoledo.org'; 'jblack@pathwaytoledo.org'; 'sifuentesh@co.lucas.oh.us'  
**Cc:** Clemens, Rosalyn; Bonds, Bonita; Brown, Monica; Harris, Morlon; Phillips, Regina; Williams, Darlene  
**Subject:** 2021-2022 One-Year Action Plan Public Notice  
**Attachments:** 2021-2022 Action Plan-Public Notice.pdf

**Importance:** High

Good afternoon,

The City of Toledo, Department of Neighborhoods has scheduled two (2) public hearings on the Draft 2021-2022 One-Year Action Plan. The One-Year Action Plan includes a description of the federal funds anticipated to be received and other resources expected to be available within the City of Toledo during the 2021-2022 program year. The Action Plan will be included in and is based on the HUD-approved Five-Year 2020-2024 Consolidated Plan submitted by the City of Toledo for housing, community, and economic development.

You are invited to attend the public hearings on the One-Year Action Plan.

The public hearings are scheduled as follows. Please register for the Virtual Public Hearings at the links provided below:

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The Draft 2021-2022 One-Year Action Plan will be available for review on the City's website beginning **Wednesday, March 24, 2021**, at: <https://toledo.oh.gov/departments/neighborhoods> .

Please see the attached for further details.

Susan Thorpe  
Clerk Specialist II  
City of Toledo  
Department of Neighborhoods  
One Government Center, Suite 1800  
Toledo, OH 43604  
(419) 245-1441 (office)  
(419) 245-1192 (fax)  
[susan.thorpe@toledo.oh.gov](mailto:susan.thorpe@toledo.oh.gov)

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**PUBLIC NOTICE**  
**2021-2022 ONE-YEAR ACTION PLAN**

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## Brown, Monica

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**From:** Thorpe, Susan  
**Sent:** Thursday, April 1, 2021 12:33 PM  
**To:** EAST TOLEDO FAMILY CENTER; HELPING HANDS OF; 'jboswell@ablelaw.org'; LEGAL AID OF WESTERN OHIO, INC.; 'mhoffman@nhainc.org'; 'MikeFehlen@toledofhc.org'; MLK KITCHEN FOR THE POOR, INC; 'mmcintyre@mvhabitat.org'; 'mwolff\_etsac@yahoo.com'; NEIGHBORHOOD HEALTH ASSOCIATION, IN; 'Nancy Dey'; 'scrabtree@ablelaw.org'; TOLEDO SEAGATE; NEIGHBORWORKS TOLEDO REGION; 'Yvonne Dubielak'; Zgodzinski, Eric; 'vmartinez@lawolaw.org'; 'rschuster@toledodiocese.org'; 'believecenter@yahoo.com'; 'jhabib@spcc-toledo.org'; 'dargatza@co.lucas.oh.us'; 'jb\_sqacc@yahoo.com'; 'Jeff Swiech'; 'believecenter@gmail.com'; 'emcpartland@mvhabitat.org'; 'GrantWriter'; 'mindy@seagatefoodbank.org'; 'Kachinger@mvhabitat.org'; 'DeniseF@auroraprojectinc.org'; 'rjordan@pathwaytoledo.org'; 'chuckp@auroraprojectinc.org'; 'eod.sqacc@gmail.com'; 'matt.morris@unitedwaytoledo.org'; 'jodig@etfc.org'; 'cfellman@ablelaw.org'; 'dstefansky@toledodiocese.org'; 'antduran8213@gmail.com'; 'LindaSkowronek@toledofhc.org'; 'carol.gray@toledogrows.org'; 'wendy.pestrue@unitedwaytoledo.org'; 'cmiller@pathwaytoledo.org'; 'gcommu8708@bex.net'; 'pageelaine1@aol.com'; 'tamholliker@aol.com'; 'Marc D. Folk'; 'jjarrett@theartscommission.org'; 'mculling@theartscommission.org'; 'rbunch@theartscommission.org'; 'cwillson@preferred-properties.org'; 'sfriedman@toledofhc.org'; 'dpeluso@familyhousetoledo.org'; 'stacic@etfc.org'; 'jfrost@nhainc.org'; 'mcassidy@preferred-properties.org'; 'msachs@nwtoledo.org'; 'lweller@lawolaw.org'; 'sshrewsbury@toledodiocese.org'; Welch, David; 'mariemflannery@toledofhc.org'; 'lpengov@spcc-toledo.org'; 'Tonia Pace'; 'dalexander@familyhousetoledo.org'; 'mjacommet@nwtoledo.org'; 'jacksonv@co.lucas.oh.us'; 'anneruch@gmail.com'; 'zach.steinmetz@ampf.com'; 'jmpinskey@gmail.com'; 'nancy.elzinga@gmail.com'; 'kbond@lucasmha.org'; 'Vonzelle Hill'; 'Scott Herr'; 'rgagnon@tlchb.org'; 'jcintronvega@lucasmha.org'; 'wendi@connectingkidstomeals.org'; 'anne@connectingkidstomeals.org'; 'pat@connectingkidstomeals.org'; 'Terri Rodriguez'; 'Traci Jaksetic'; 'Mary Ann Diamond'; 'Ronnie Gorsuch'; 'jorourke@lfhtoledo.org'; 'grantsadministrator@tlchb.org'; 'elaina@believecenter.org'; 'janeltate@gmail.com'; 'vvetter@lfhtoledo.org'; 'lbanks@lfhtoledo.org'; 'jblack@pathwaytoledo.org'; 'sifuentesh@co.lucas.oh.us'  
**Cc:** Bonds, Bonita; Brown, Monica; Harris, Morlon; Phillips, Regina; Williams, Darlene  
**Subject:** 2021-2022 One-Year Action Plan Public Hearing - April 1, 2021

Good afternoon,

Just a reminder –

**You are invited to attend the City of Toledo, Department of Neighborhoods' 2<sup>nd</sup> public hearing on the Draft 2021-2022 One-Year Action Plan to be held today - Thursday, April 1, 2021, at 5:30 p.m. by virtual public hearing.**

**Please register for the virtual public hearing at the link provided below:**

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# **FAIR HOUSING**

# Fair Housing Action Plan: July – December 2020 Update

According to HUD's guidance, the plan to address the impediments should:

- List fair housing action(s) to be completed for each objective.
- Determine the time period for completion.
- Identify resources from local, State, and Federal agencies or programs as well as from financial, nonprofit, and other organizations that have agreed to finance or otherwise support fair housing actions.
- Identify individuals, groups, and organizations to be involved in each action and define their responsibilities. Obtain written commitments from all involved, as a formal recognition of their agreement to participate in the effort in the manner indicated. HUD recommends that jurisdictions specify these commitments in the appropriate contracts that may arise in connection with the fair housing actions.
- Set priorities. Schedule actions for a time period which is consistent with the Consolidated Plan cycle.<sup>1</sup>

Consistent with HUD's guidelines, the action plan provided here will help guide the City of Toledo to address the identified local impediments to fair housing.

## Action Plan Format and Explanation

The action plan provided on the following pages is organized into charts covering each of the identified goals to address Fair Housing Impediments. Each chart provides objectives as required by HUD's guidelines, City departments with appropriate responsibilities, information about the potential involvement of other partner institutions including The Fair Housing Center, and suggested deadlines for completion. Under chart, space is provided for discussion. As the City moves forward, this "discussion" space will provide notes on progress made or potential changes, or suggestions for changes, to the action plan.

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<sup>1</sup> *Id.*

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Fair Housing Issue: Criminal History Screening

**Goal: Ban the box policy**

Measurable Objectives	City Department Responsible	Other Institutions	TFHC's role	Deadline
<b>Complete initial meeting</b>	City staff should consult with City Council and then schedule an initial meeting to evaluate	RCNO	TFHC will attend initial meeting	First half of FY 2020
<b>Develop schedule for next steps in evaluation</b>	Leadership, meeting space, encouragement	RCNO, other groups as determined	TFHC will provide technical assistance and support	Second half of FY 2020
<b>Draft legislation</b>	City's law department will assist		TFHC may provide review and technical assistance	Second half of FY 2020
<b>Introduce legislation to City Council</b>	City Council and Mayor's office seeks introduction			First quarter of 2021
<b>Complete hearings and final council vote on the issue</b>	City Council	RCNO and other groups to provide public support	TFHC may provide support and technical assistance	First quarter of 2022

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

No updates this reporting period.

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Fair Housing Issue: Criminal History Screening

**Goal: Set aside affordable housing opportunities**

Measurable objectives	City Department Responsible	Other Institutions	TFHC's role	Deadline
<b>Complete initial meeting</b>	City staff to schedule meeting and review potential for unit set asides with LMHA	LMHA	TFHC will attend initial meeting	First half of FY 2020
<b>Develop schedule for next steps in evaluation</b>	City staff to provide assistance and follow through to ensure progress	LMHA	TFHC may provide assistance in determining next steps	Second half of FY 2020
<b>Determine number of hard units and vouchers to be set aside</b>	In consultation with LMHA, determine a projection for potential set aside of units and vouchers	LMHA		Second half of FY 2020
<b>Set target time for roll out of set aside</b>	City staff to track	LMHA	TFHC may also monitor	First quarter of 2021

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

Update from LMH: The Ridge Project is designed to provide vouchers to the re-entry population. This program in initial phase.

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## Fair Housing Issue: Criminal History Screening

### **Goal: Private housing provider compliance**

Measurable objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
Develop and review plans for outreach	Provide support to TFHC	LMHA	With available resources, will perform outreach	Second half of FY 2020
Develop and implement plans for enforcement	Provide support to TFHC		With available resources, enforce Fair Housing laws	Second half of FY 2020

#### Discussion:

#### **Reporting period: July – September 2020 & October – December 2020**

TFHC drafted a model criminal history screening policy for housing providers that complies with HUD's 2016 guidelines. This document can serve as a template that housing providers can adopt or use as a guide to develop their own criminal history screening policy that aligns with fair housing recommendations. TFHC plans to share this policy more widely with contacts in the reentry community as well as with housing providers during its regular fair housing training sessions.

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Fair Housing Issue: Homeownership: Lending and Insurance

**Goal: Encourage private lenders to provide credit opportunities in minority and low-income neighborhoods**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
Develop and review plans for outreach	Provide support to TFHC		With available resources, will perform outreach	Second half of FY 2020
Develop and implement plans for enforcement	Provide support to TFHC		With available resources, enforce Fair Housing laws	Second half of FY 2020

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

TFHC continues to work with KeyBank and Premier Bank (formerly First Federal Bank) to make lending accessible in underserved communities. TFHC met with KeyBank on 9/23/2020 and 2/1/2021. TFHC met with Premier Bank on 10/30/2020.

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Fair Housing Issue: Homeownership: Lending and Insurance

**Goal: Address insurance discrimination issues**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
Develop and review plans for outreach	Provide support to TFHC		With available resources, will perform outreach	Second half of FY 2020
Develop and implement plans for enforcement	Provide support to TFHC		With available resources, enforce Fair Housing laws	Second half of FY 2020

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

TFHC filed a case against the Ohio FAIR Plan demanding access to the Ohio Fair Plan's public records. The Ohio FAIR Plan's position is that it is not subject to public records requests. TFHC filed a mandamus action which is still pending in the Court of Appeals for the 10th Dist. of Ohio.

TFHC also has at least one insurance discrimination case currently pending before the Ohio Civil Rights Commission.

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Fair Housing Issue: Homeownership: Lending and Insurance

**Goal: Coordinate with local banks to create a loan product to address credit needs in minority neighborhoods**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
<b>Complete initial meeting</b>	City staff should consult with TFHC to identify appropriate next steps for outreach and models from other cities		TFHC will attend meeting	Second half of FY 2020
<b>Develop schedule for next steps in evaluation</b>	Research models from other cities for coordination to encourage improved loan products		TFHC may assist with technical support as needed	Second half of FY 2020
<b>Convene meetings with banks as appropriate</b>	Discuss potential product collaborations with banks		TFHC can be available if needed	First half of 2021
<b>Set time frame for roll out of new loan products</b>	Consults with banks to determine this		TFHC reviews, discusses with city	First half of 2021

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

TFHC continues to work with KeyBank to create a much-needed community loan product.

While TFHC continues its work as listed above, TFHC suggests that the City should convene a meeting of local banks to discuss improving the products that they make available to Toledoans, especially in majority-minority neighborhoods.



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At the same time, TFHC plans to analyze more closely local HMDA data that will become available later in 2021. TFHC is in discussions with other researchers to help with analysis of this data. This information may be helpful to report publicly in order to encourage banks to improve lending services.

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Fair Housing Issue: Accessibility for persons with disabilities

**Goal: Enforce current visitability and accessibility rules**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
<b>Collect information on current enforcement efforts</b>	City staff may help provide information on current enforcement of accessibility rules		TFHC will help collect information	Second half of FY 2020
<b>Develop and review plans for outreach</b>	Provide support to TFHC		With available resources, will perform outreach	Second half of FY 2020
<b>Develop and implement plans for enforcement</b>	Provide support to TFHC		With available resources, enforce Fair Housing laws	Second half of FY 2020

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

Update from TFHC:

- TFHC has a representative that serves on the Toledo Lucas County Commission on Disabilities and Community Advocates for Transportation Rights (CATR).

Update from The Ability Center:

- The Ability Center participated in the City of Toledo Consolidated Planning process and gave input on the basis of the needs of people with disabilities.
- The Ability Center monitored monthly reports regarding new housing developments.
- The Ability Center held regular meetings with the Department of Neighborhoods and Area Office on Aging to discuss housing issues.

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Fair Housing Issue: Accessibility for persons with disabilities

**Goal: Encourage developers to increase accessibility**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
Review current advocacy efforts	Consult with Ability Center	Ability Center	TFHC may engage in discussion as well	First half of FY 2020
Develop schedule for next steps in evaluation	Consult with Ability Center in this schedule	Ability Center		Second half of FY 2020
Draft legislation or other policy	Completed in consultation with Ability Center	Ability Center		Second half of FY 2020
Set timeframe for implementation of legislation or policy	Completed in consultation with Ability Center	Ability Center		First quarter of 2021

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

Update from TFHC:

- TFHC has a representative that serves on the Toledo Lucas County Commission on Disabilities and Community Advocates for Transportation Rights (CATR).
- TFHC recently achieved a victory in the Federal Court for the Northern District of Ohio. On Summary Judgment, the Court found that the front entrances of a certain housing development must be made accessible even where the defendant alleged that another entrance, such as a garage, may be accessible. The authority extending from this case may be helpful for future enforcement efforts to assist persons with disabilities.

Update from The Ability Center:

- Ability Center convened the Universal Design Coalition, which put together a list of desired single-family housing accessibility features.
- The Universal Design Coalition made contact with an architect who will give a free consultation to single-family developers on how to adapt their plans in order to offer an accessible/ visitable plan to potential customers.
- The Ability Center monitored reports from the City of Toledo and gave input into the plans of four different multi-family housing developments.

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Fair Housing Issue: Source of income discrimination and voucher mobility

**Goal: Enact local source of income discrimination protections**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
Review status of local ordinance with Council	City to conduct this review		TFHC will attend initial meetings as needed	First half of FY 2020
Determine barriers to implementation of legislation	City to complete this review with Council	Possibly LMHA	TFHC can assist in discussions	Second half of FY 2020
Develop plan to address barriers if needed with clear timeframe for progress	City in consultation with others	LMHA	TFHC to assist	Second half of FY 2020
Complete vote to approve legislation	City Council			First quarter of 2021
Complete hearings and final council vote on the issue	City Council		TFHC to provide support	First quarter of 2022

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

An ordinance prohibiting discrimination based on source of income—initially introduced to Toledo City Council in 2018 but not acted upon—was reintroduced in the fall of 2020. The legislation updates the City of Toledo's already existing anti-discrimination ordinance to include source of income as an additional protected class, effectively requiring housing providers to accept all legal, reliable sources of income including disability and military benefits, Social Security, and Housing Choice Vouchers (HCV). Public hearings were held by City Council, including a Neighborhoods Committee meeting and a Committee of the Whole meeting, which featured presentations from

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several community partners and allowed for public input. The legislation received support from organizations including TFHC, LMH, The Ability Center, ABLE, TLCHB, MHR SB, UPSE, and United Way of Greater Toledo. Many landlords and property owners expressed opposition to the ordinance, citing a reluctance to accept vouchers and participate in the HCV program. Legislation passed in December 2020 and goes into effect 120 days after passage. Partners including TFHC and LMH are developing an educational campaign to inform housing providers about the ordinance, in an effort to address FAQs, help housing providers become more familiar with the HCV program, and encourage compliance. Plans include distributing informational documents and hosting an online training session.

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Fair Housing Issue: Source of income discrimination and voucher mobility

**Goal: Increase voucher mobility**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
<b>Discuss voucher mobility improvements and what support the PHA may need</b>	City to offer support and convene discussions as appropriate to review issues	LMHA	TFHC will attend discussions	First half of FY 2020
<b>Develop schedule for next steps in evaluation</b>	In consultation with LMHA, determine if SAFMR is feasible or if other mobility improvements are possible	LMHA	TFHC to provide technical support if needed	Second half of FY 2020
<b>Implement strategies</b>	Providing support as needed	LMHA	TFHC to provide support if possible	Second half of 2021

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

An ordinance prohibiting discrimination based on source of income—initially introduced to Toledo City Council in 2018 but not acted upon—was reintroduced in the fall of 2020. The legislation updates the City of Toledo's already existing anti-discrimination ordinance to include source of income as an additional protected class, effectively requiring housing providers to accept all legal, reliable sources of income including disability and military benefits, Social Security, and Housing Choice Vouchers (HCV). Public hearings were held by City Council, including a Neighborhoods Committee meeting and a Committee of the Whole meeting, which featured presentations from several community partners and allowed for public input. The legislation received support from organizations including TFHC, LMH, The Ability Center, ABLE, TLCHB, MHR SB, UPSE, and United Way of Greater Toledo. Many landlords and property owners expressed opposition to the ordinance, citing a reluctance to accept vouchers and participate in the HCV program. Legislation passed in December 2020 and goes into effect 120 days after passage. Partners including TFHC and LMH are developing an educational campaign to inform housing providers about the ordinance, in an effort to

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address FAQs, help housing providers become more familiar with the HCV program, and encourage compliance. Plans include distributing informational documents and hosting an online training session.

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## Goal: Enforce Fair Housing protections

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
TFHC to enforce Fair Housing Act	City to provide assistance and resources as appropriate to support enforcement work		TFHC will implement its enforcement work through direct client representation and in other matters	Ongoing

### Discussion:

**Reporting period: July – September 2020 & October – December 2020**

TFHC Enforcement Summary:

- Total new cases: 26

By protected class:

17	Disability
4	National Origin
2	Race
3	Sex

By issue:

2	Harassment
21	Rental
2	Sales
1	Zoning

- Total number of persons impacted from successfully resolved cases: 44 persons
- 767 Referrals



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Fair Housing Issue: Increase awareness of fair housing rights and responsibilities

**Goal: Engage in education and outreach activities**

<b>Measurable Objective</b>	<b>City Department Responsible</b>	<b>Other Institutions</b>	<b>TFHC's role</b>	<b>Deadline</b>
<b>Conduct fair housing trainings and presentations</b>	Department of Neighborhoods will distribute information to CDBG partners as appropriate	Northwest Ohio REALTORS® (NOR), Property Investors Network (PIN), Real Estate Investors Association (REIA)	TFHC will coordinate and manage	Ongoing, reported quarterly
<b>Distribute fair housing educational materials</b>	Department of Neighborhoods will distribute information to CDBG partners as appropriate	Northwest Ohio REALTORS® (NOR), Property Investors Network (PIN), Real Estate Investors Association (REIA)	TFHC will coordinate and manage	Ongoing, reported quarterly
<b>Place advertisements and seek media coverage of fair housing issues</b>		Local media outlets, including print, television, radio, and digital	TFHC will coordinate and manage	Ongoing, reported quarterly
<b>Participate in outreach events</b>			TFHC will coordinate and manage	Ongoing, reported quarterly
<b>Post fair housing information on website and social media</b>	Mayor's office will share content as appropriate		TFHC will coordinate and manage	Ongoing, reported quarterly

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**Reporting period: July – September 2020 & October – December 2020****TFHC Education and Outreach Summary:**

- Ongoing Advertising: Facebook, TFHC Website, Local publications, television, radio, & outreach activities
  - Impressions realized: 3,489,762
- Distribution of fair housing brochures and educational materials: 17,522
- Trainings conducted: 15
  - Persons trained: 208

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## Fair Housing Issue: Voucher Mobility

### **Goal: LMHA should adopt the Poverty Race Research Action Council's recommendations to increase voucher mobility**

Measurable objectives	City Department Responsible	Other Institutions	TFHC's role	Deadline
<b>Landlord development</b>	Department of Neighborhoods will distribute information to CDBG partners as appropriate	LMHA, Northwest Ohio REALTORS® (NOR), Property Investors Network (PIN), Real Estate Investors Association (REIA)	Advocacy for policies that support the HCV program, provide education to housing providers	Ongoing, reported quarterly
<b>Target population outreach</b>	Department of Neighborhoods will distribute information to CDBG partners as appropriate	LMHA	Advocacy for policies that support the HCV program, provide education to housing providers	Ongoing, reported quarterly
<b>Pre-search counseling</b>	Department of Neighborhoods will distribute information to CDBG partners as appropriate	LMHA	Connect clients to resources through the Landlord Tenant Mediation Program	Ongoing, reported quarterly
<b>Housing search assistance</b>	Department of Neighborhoods will distribute information to CDBG partners as appropriate	LMHA	Connect clients to resources through the Landlord Tenant Mediation Program	Ongoing, reported quarterly
<b>Post-move support</b>	Department of Neighborhoods will distribute information to CDBG partners as appropriate	LMHA	Connect clients to resources through the Landlord Tenant Mediation Program	Ongoing, reported quarterly
<b>Explore Small Area Fair Market Rents (SAFMRs)</b>	Department of Neighborhoods will distribute information to CDBG partners as appropriate	LMHA	Advocacy for policies that support the HCV program	Ongoing, reported quarterly

### Discussion:

**Reporting period: July – September 2020 & October – December 2020**

No updates this reporting period.

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Fair Housing Issue: Land Use and Zoning

**Goal: Change policies to welcome the development of affordable, group, permanent supportive, and recovery housing**

Measurable objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
Review current policies and recommend changes	Plan Commission	MHR SB	Provide input on policy revisions	First half of FY 2020
Present proposed changes for approval	Plan Commission, City Council	MHR SB	Advocate for policy changes during public hearings	Second half of FY 2020
Consider neighborhood input on proposed projects that negatively impact historically disinvested areas	Plan Commission, City Council	MHR SB	Advocate for policy changes during public hearings	Ongoing, reported quarterly
Grant reasonable accommodations when applicable	Plan Commission, City Council	MHR SB	Advocacy and support for persons requesting accommodations	Ongoing, reported quarterly
Educate the public about the City's reasonable accommodation policy	Plan Commission, Department of Neighborhoods	Ability Center	Educate tenants and landlords	Ongoing, reported quarterly

Discussion:

Reporting period: July – September 2020 & October – December 2020

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Community partners including TFHC, ABLE, MHRSB, and The Ability Center have repeatedly submitted testimony and comments to the Plan Commission and City Council regarding the City's zoning regulations, expressing concerns that the regulations are overly restrictive as it pertains to housing for persons with disabilities. These organizations have also provided letters and comments of support for several specific supportive housing projects that have come before the Plan Commission and City Council for approval. These proposed projects have often faced NIMBYism from neighbors who express opposition on the basis of unfounded fears and stigmas about the residents.

This group of community partners has also been conducting research and discussing amendments to the City of Toledo's zoning code to bring it more in alignment with fair housing and ADA guidelines. An ordinance has been drafted which removes outdated and offensive language, redefines group living categories, removes unnecessary permitting restrictions, and establishes an exception for Reasonable Accommodations. The ordinance will be proposed to City Council/Plan Commission for input and approval.

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Fair Housing Issue: LGBTQIA+

**Goal: Adopt changes to policies and practices to ensure adequate protections for LGBTQIA+ individuals**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
Establish an effective enforcement process to address complaints	City Council	Equality Toledo	Provide input on policy changes	Second half of FY 2020
Present proposed changes for approval	City Council	Equality Toledo	Advocate for policy changes during public hearings	Second half of FY 2020
Utilize enforcement process to address complaints	City administration	Equality Toledo	Advocacy and support for victims of discrimination	Ongoing, reported quarterly

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

No updates this reporting period.

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Fair Housing Issue: Homelessness and Affordable Housing

**Goal: Coordinate with private and government partners to create affordable housing and advance No Barriers Housing**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
Identify incentives to encourage affordable housing development	City administration, Department of Neighborhoods	LISC, LMHA	Advocacy for projects that support local housing needs	Ongoing, reported quarterly
Direct discretionary funds toward affordable housing	Department of Neighborhoods, City Council		Advocacy for projects that support local housing needs	Ongoing, reported quarterly
Provide administrative support for the "No Barriers Housing" initiative	Department of Neighborhoods, City administration	TLCHB, MHR SB, LMHA, Lucas County Commissioners	Participate in committee meetings	Ongoing, reported quarterly
Provide financial support for the "No Barriers Housing" initiative	Department of Neighborhoods, City Council	TLCHB, MHR SB, LMHA, Lucas County Commissioners	Advocacy for funding that supports local housing needs	Ongoing, reported quarterly

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

No updates this reporting period.

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Fair Housing Issue: Housing Conditions

**Goal: Change policies and practices to ensure access to housing that is safe, healthy, and habitable**

<b>Measurable Objective</b>	<b>City Department Responsible</b>	<b>Other Institutions</b>	<b>TFHC's role</b>	<b>Deadline</b>
<b>Enforce housing code violations</b>	Department of Neighborhoods	Housing Court	Connect clients to resources through the Landlord Tenant Mediation Program	Ongoing, reported quarterly
<b>Secure staff and resources needed to implement the lead ordinance</b>	City administration, Department of Neighborhoods	TLPPC, Health Department	Advocacy for effective implementation	First half of FY 2020
<b>Effective enforcement of the lead ordinance</b>	City administration, Department of Neighborhoods	TLPPC, Health Department	Education and outreach to tenants and housing providers	Ongoing, reported quarterly
<b>Eliminate barriers to accessing grant funding for home rehab/repairs</b>	Department of Neighborhoods		Advocacy for policy changes that improve access to housing assistance	Ongoing, reported quarterly

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

Update from the Toledo Lead Poisoning Prevention Coalition (TLPPC): TLPPC has been holding regular meetings with the City's Lead Safe Coordinator to help ensure the successful enforcement and implementation of the Lead Ordinance. They are working on forming committees to focus on efforts including education and outreach and workforce development.



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Update from Stephanie Beebe, who began position as Lead Safe Coordinator for the City of Toledo on Sept. 1, 2020:

- Developed lead-safe marketing campaign with Will Lucas of Creadio to be implemented through 2021. Coordinated meetings between Will and multiple community stakeholders, including TLPPC. Implementation plan completed in Jan 2021, to be presented to TLPPC Feb 16, 2021.
- Launched Toledo Lead Safe Website ([www.ToledoLeadSafe.com](http://www.ToledoLeadSafe.com)) Oct 2020 for Lead Poisoning Prevention Week. Ongoing content development and added features throughout 2021.
- Created processes with Health Department for lead-safe certification and local inspector registration. Paper applications for lead-safe certificates launched November 2020, with local inspector applications launching January 2021. As of now, fully online versions for these applications are in process with an expected launch of March 2021.
- Coordinated back-end process of lead-safe certification tracking for eventual enforcement via Dept of Neighborhoods Code Enforcement in CityWorks management system. This was finalized and launched in January 2021, with grandfathered lead-safe certificates now being entered and processed.
- Created and launched Workforce Development group in partnership Ohio Means Jobs, local inspectors, small business program administrators, and Toledo Rotary. Launched private training for inspectors in coordination with Lead Experts in February 2021. More trainers to follow in coming months as we also roll-out programs to help support inspectors and contractors doing lead work.
- Established and launched Owner Advisory group to open communication between owners, the City, and the Coalition to discuss concerns, new programs, and work together for successful ordinance implementation.
- Developed and submitted for multiple grant opportunities to support lead-safe programming in Toledo. Such as the Early Bird Match Grant from the Dept of Neighborhoods to be launched February 2021 to encourage property owners to comply with lead ordinance early by incentivizing repairs and compliance inspections. Also received grant from Greater Toledo Community Foundation in January 2021 to support my position as Lead Safe Coordinator in coordinating this work through multiple agencies and refining processes to work together for better service delivery.
- Gearing up for first enforcement date of the Lucas County Auditor's Rental Registry on June 30<sup>th</sup>, 2021. We have piggybacked on the Auditor's statutory requirement to have rental properties in Toledo registered by making that one of our lead-safe certification requirements. Code Enforcement will be able to enforce this registration administratively, but the public registry is still pending launch on the Auditor's AREIS website.

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Fair Housing Issue: Public Transportation

**Goal: Lead efforts to adopt and expand county-wide transportation system**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
<b>Outreach to suburban jurisdictions to encourage participation</b>	City Council, City administration	TARTA, Lucas County Commissioners, Chamber of Commerce, CATR, Ability Center	Advocacy for expansion of transportation	Ongoing, reported quarterly
<b>Support sales tax ballot initiative to increase funding and expand TARTA services</b>	City Council, City administration	TARTA, Lucas County Commissioners, Chamber of Commerce, CATR, Ability Center	Advocacy for expansion of transportation	Ongoing, reported quarterly
<b>Offer alternative transportation options</b>	City administration	TARTA, Lucas County Commissioners, Chamber of Commerce, CATR, Ability Center	Advocacy for expansion of transportation	Ongoing, reported quarterly

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

CATR worked to create a group of interested Sylvania Township residents to encourage the trustees to support the sales tax initiative in Nov. 2020. Although Sylvania Township did pass the resolution, it was Maumee who voted it down in 2020, preventing it from going on the ballot in November. CATR has discussed and plans to reach out to legislators in Maumee to educate them and advocate for county wide public transit for the next or a future election.

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## Fair Housing Issue: Impediments in Rental Housing

### Goal: Address the eviction crisis in Toledo

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
Educate tenants and housing providers about rights and responsibilities	Department of Neighborhoods will distribute information to CDBG partners as appropriate	LAWO	Assist clients through the Landlord Tenant Mediation Program	Ongoing, reported quarterly
Provide emergency housing and financial assistance for those displaced due to eviction	City Council, Department of Neighborhoods	2-1-1, Pathway, Catholic Charities, Salvation Army, TLCHB, LMHA	Connect clients to community resources	Ongoing, reported quarterly
Increase legal representation for tenants in Housing Court		LAWO	Assist clients through the Landlord Tenant Mediation Program	Ongoing, reported quarterly
Stricter enforcement of housing code violations	Department of Neighborhoods	Housing Court	Assist clients through the Landlord Tenant Mediation Program	Ongoing, reported quarterly

#### Discussion:

#### Reporting period: July – September 2020 & October – December 2020

- As part of its new Landlord-Tenant Mediation program, TFHC conducted recurring Facebook live trainings to educate tenants and landlords on their rights and responsibilities.
- The City of Toledo and other agencies are currently providing emergency rental assistance and plan to continue these programs as funds are available. However, these programs must be improved and increased. Accessing the program can be

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difficult. Requirements for these programs that the City adds locally and that HUD does not require must be removed. Wherever possible, the City should increase funds available.

- TFHC provided referrals and support to callers by connecting them to service providers offering rental assistance. When the federal government issued an eviction moratorium due to the COVID-19 pandemic, TFHC informed tenants about these protections and created a document to assist tenants in understanding and asserting their rights. TFHC also created and maintains a dedicated page on its website with information and links to housing-related resources during the pandemic.
- TFHC approached the Toledo Municipal Court to discuss increasing the filing fee to increase legal representation for tenants in Court and make other changes. These discussions are ongoing. The City of Toledo should support and advocate for increased representation in Court as well.
- TFHC has made a public records request to better understand the enforcement of the local housing code. Unfortunately, the City does not specifically track whether the person requesting code enforcement is a renter or a homeowner. We do know anecdotally, however, that renters often face significant challenges when attempting to complain about a housing code violation by their landlord. The City should track this data and work to be better responsive to tenant complaints about housing code violations.

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Fair Housing Issue: Impediments in Rental Housing

**Goal: Ensure access to reasonable accommodations and modifications to improve housing accessibility**

Measurable Objective	City Department Responsible	Other Institutions	TFHC's role	Deadline
<b>Educate tenants and housing providers about rights and responsibilities</b>	Department of Neighborhoods will distribute information to CDBG partners as appropriate	Ability Center	Conduct trainings, distribute educational materials, place advertisements	Ongoing, reported quarterly
<b>Enforce Fair Housing Act violations</b>		Ability Center	Assist victims, conduct investigations, file complaints	Ongoing, reported quarterly
<b>Provide funding for accessibility modifications</b>	Department of Neighborhoods	Ability Center	Advocacy for funding that supports housing needs	Ongoing, reported quarterly

Discussion:

**Reporting period: July – September 2020 & October – December 2020**

Update from TFHC:

- Number of RA/RMs granted for persons with disabilities: 3 cases (5 persons)
- 17 out of 26 new cases (65%) were based on disability discrimination
- TFHC regularly conducts fair housing trainings for community groups and housing professionals, distributes educational materials, places advertisements in various media outlets, posts information on its website and social media, distributes quarterly newsletters, and has staff representatives serving on various community committees, boards, and coalitions. These activities help to raise awareness about housing rights for persons with disabilities.

Update from The Ability Center:

- The Ability Center operates a Home Accessibility Program where it provides ramps at no-cost to homeowners with disabilities.
- The Ability Center fielded 60 calls from individuals with disabilities who had housing issues.

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Fair Housing Issue: Access to Water Services

**Goal: Adopt policy and practice improvements through Water Affordability and Consumer Protection Committee**

<b>Measurable Objective</b>	<b>City Department Responsible</b>	<b>Other Institutions</b>	<b>TFHC's role</b>	<b>Deadline</b>
<b>Review and revise consumer policies and programs as needed</b>	Department of Public Utilities, City administration, City Council	UPSE, Junction Coalition, Freshwater Future, Ohio Environmental Council	Participate in committee meetings and offer input	Ongoing, reported quarterly
<b>Collect and analyze data related to water access and affordability</b>	Department of Public Utilities, City administration, City Council	UPSE, Junction Coalition, Freshwater Future, Ohio Environmental Council	Participate in committee meetings and offer input	Ongoing, reported quarterly
<b>Educate consumers about assistance programs</b>	Department of Public Utilities, City administration, City Council	UPSE, Junction Coalition, Freshwater Future, Ohio Environmental Council	Connect clients to community resources	Ongoing, reported quarterly
<b>Outreach to residents and neighborhood groups to seek input on water access and affordability</b>	Department of Public Utilities, City administration, City Council	UPSE, Junction Coalition, Freshwater Future, Ohio Environmental Council	Advocacy for policies that support housing needs	Ongoing, reported quarterly

Discussion:

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**Reporting period: July – September 2020 & October – December 2020**




The Water Affordability and Consumer Protection Committee has been meeting monthly to discuss policies and legislation to improve water access and affordability for all residents. Representatives from City Council, DPU, TFHC, Ohio Environmental Council, Freshwater Future, Junction Coalition, UPSE, and neighborhood residents attend meetings. Data has been requested and provided by DPU to help members analyze water issues and identify who is being impacted. Committee members communicated the need for a water affordability study to better understand the scope of the community's needs and make appropriate recommendations for changes to the City's water policies. An RFP was developed and posted, and a contractor was selected to begin work. The committee also drafted an ordinance to establish a debt forgiveness program that would enable residents to eliminate past due balances and avoid water shutoffs. The ordinance is currently under review by the City's law dept.

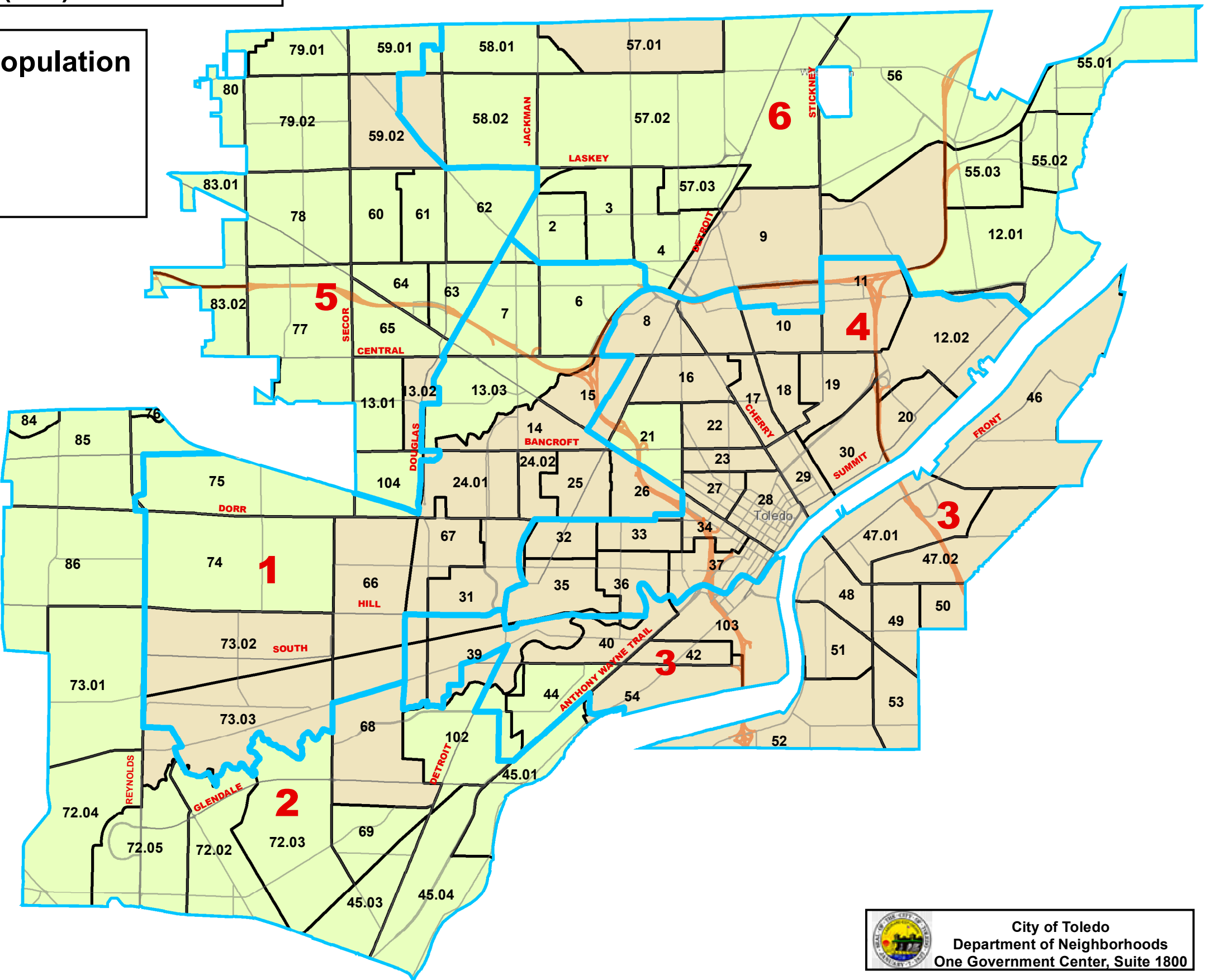
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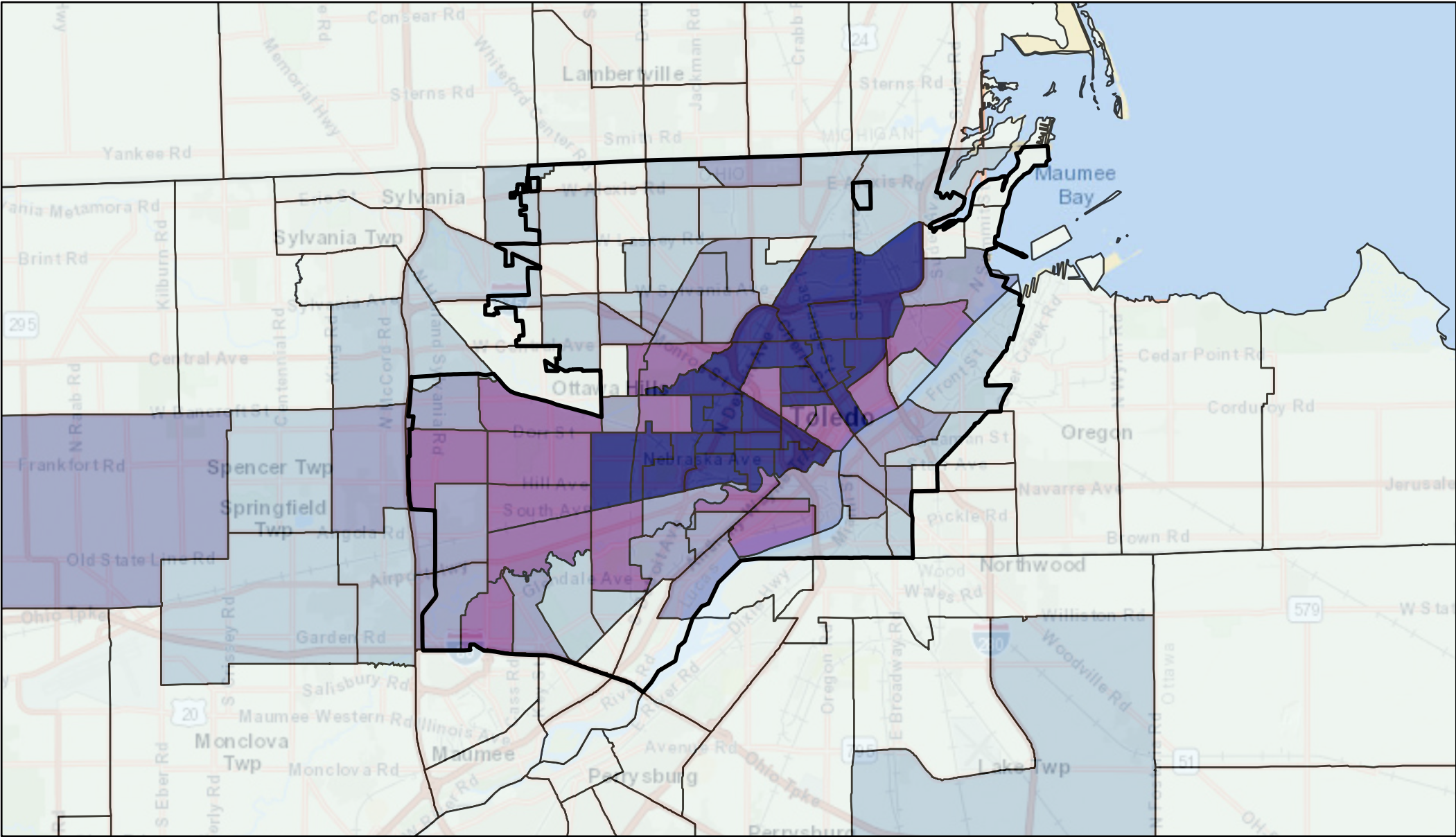
# City of Toledo 2020 Low - and - Moderate Income (LMI) Census Tracts

## Low - and - Moderate Income by Population

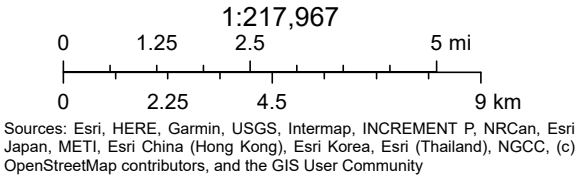
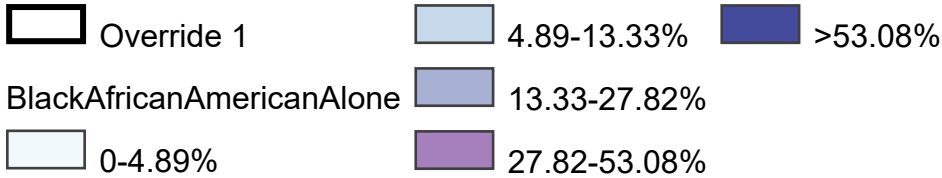
-  Council Districts (1-6)
-  <51% LMI Population
-  >51% LMI Population



Black or African American Population in Toledo - Concentration of Minorities per Census Tract -

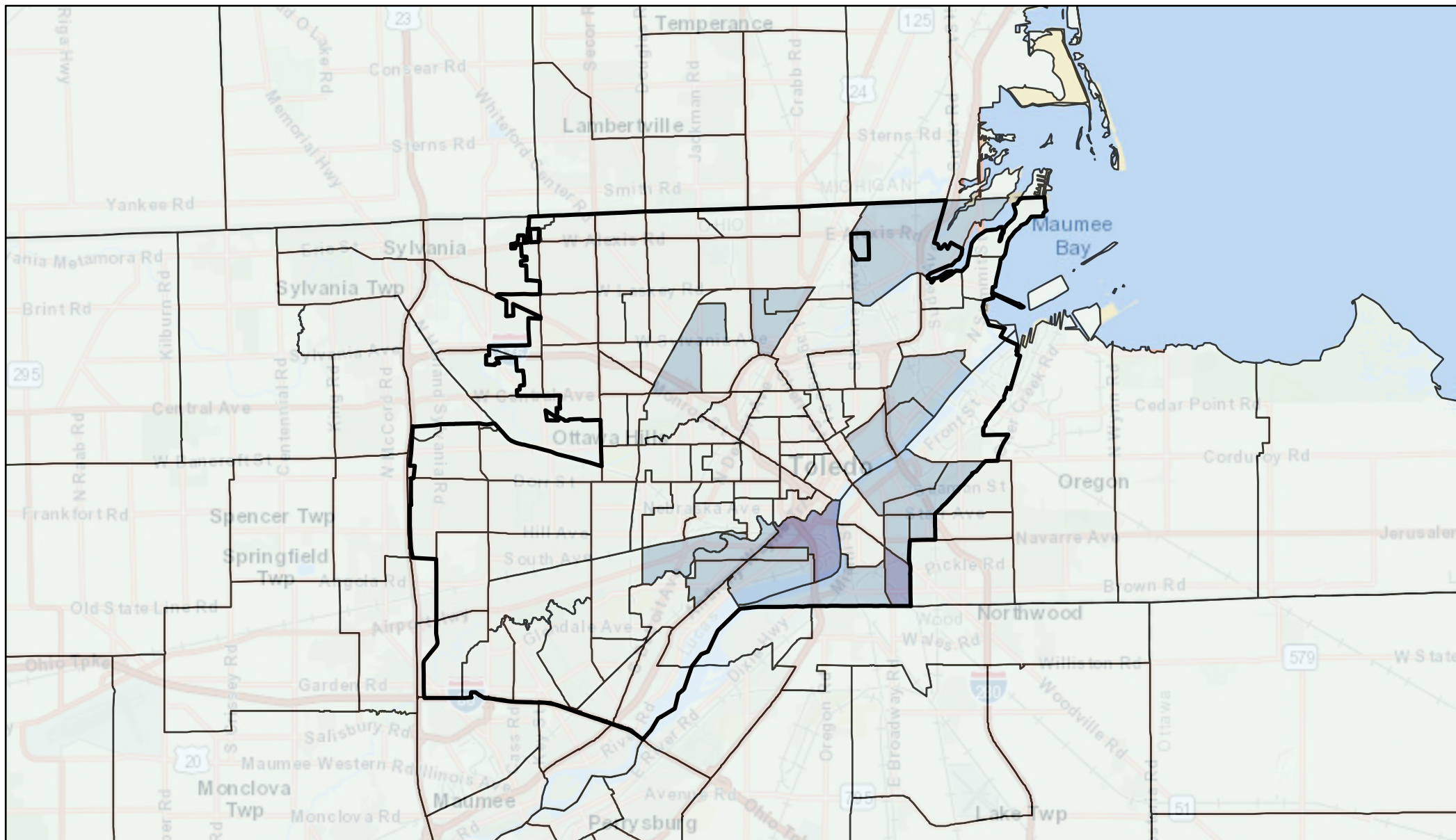


April 29, 2021

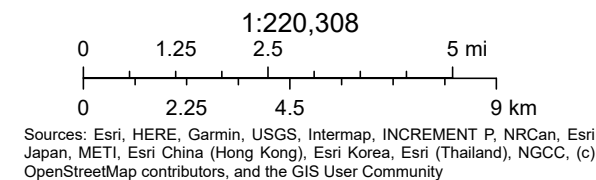
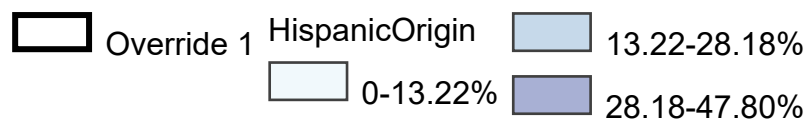




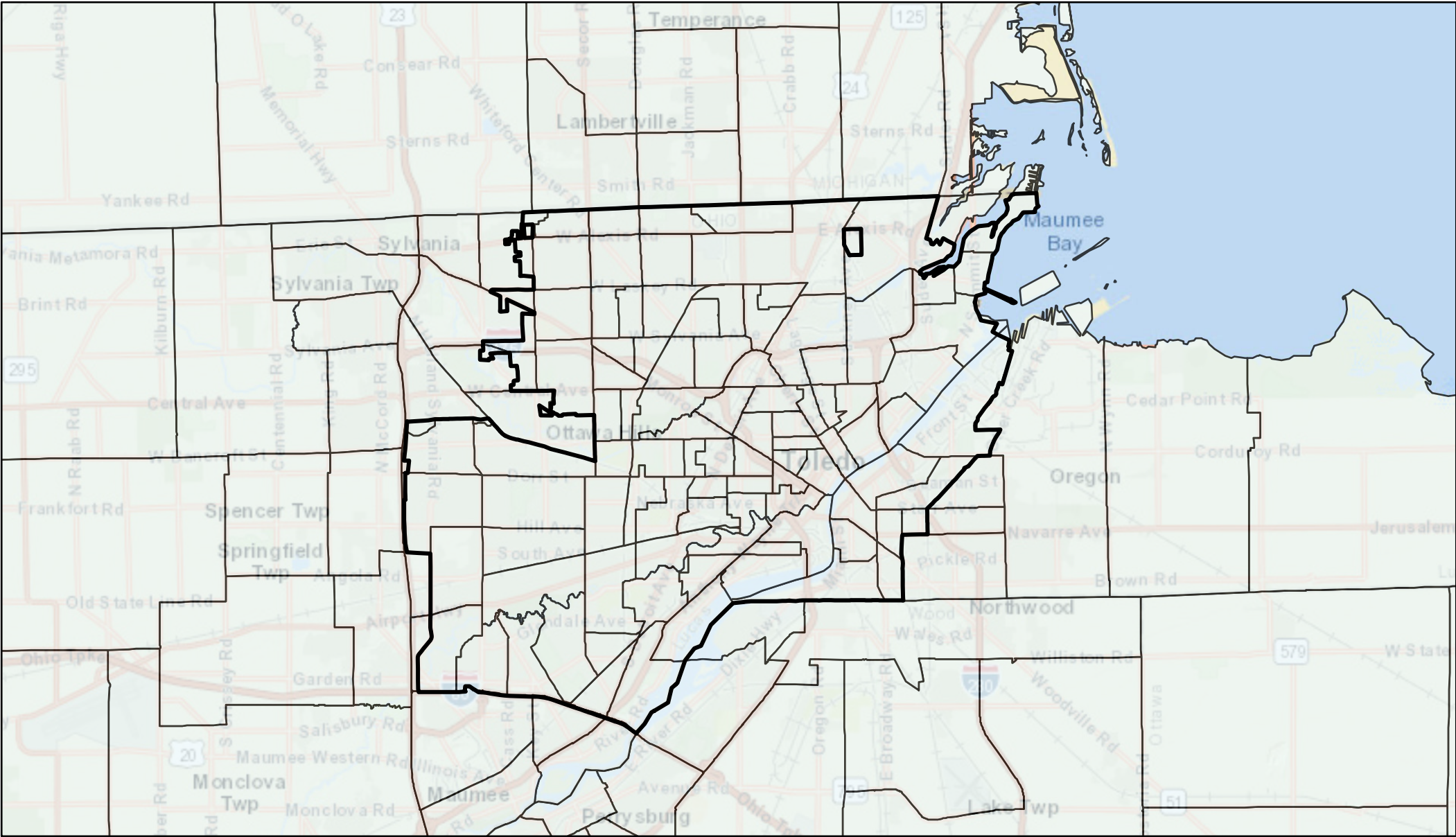
# Hispanic Population in Toledo - Concentration of Minorities per Census Tract -



April 29, 2021



# Native Hawaiian/Pacific Islander Population in Toledo - Concentration of Minorities per Census Tract -

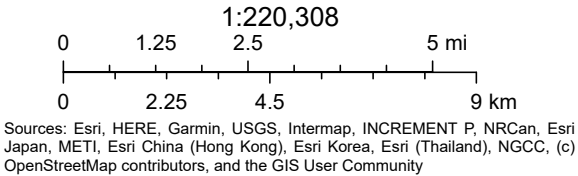


April 29, 2021

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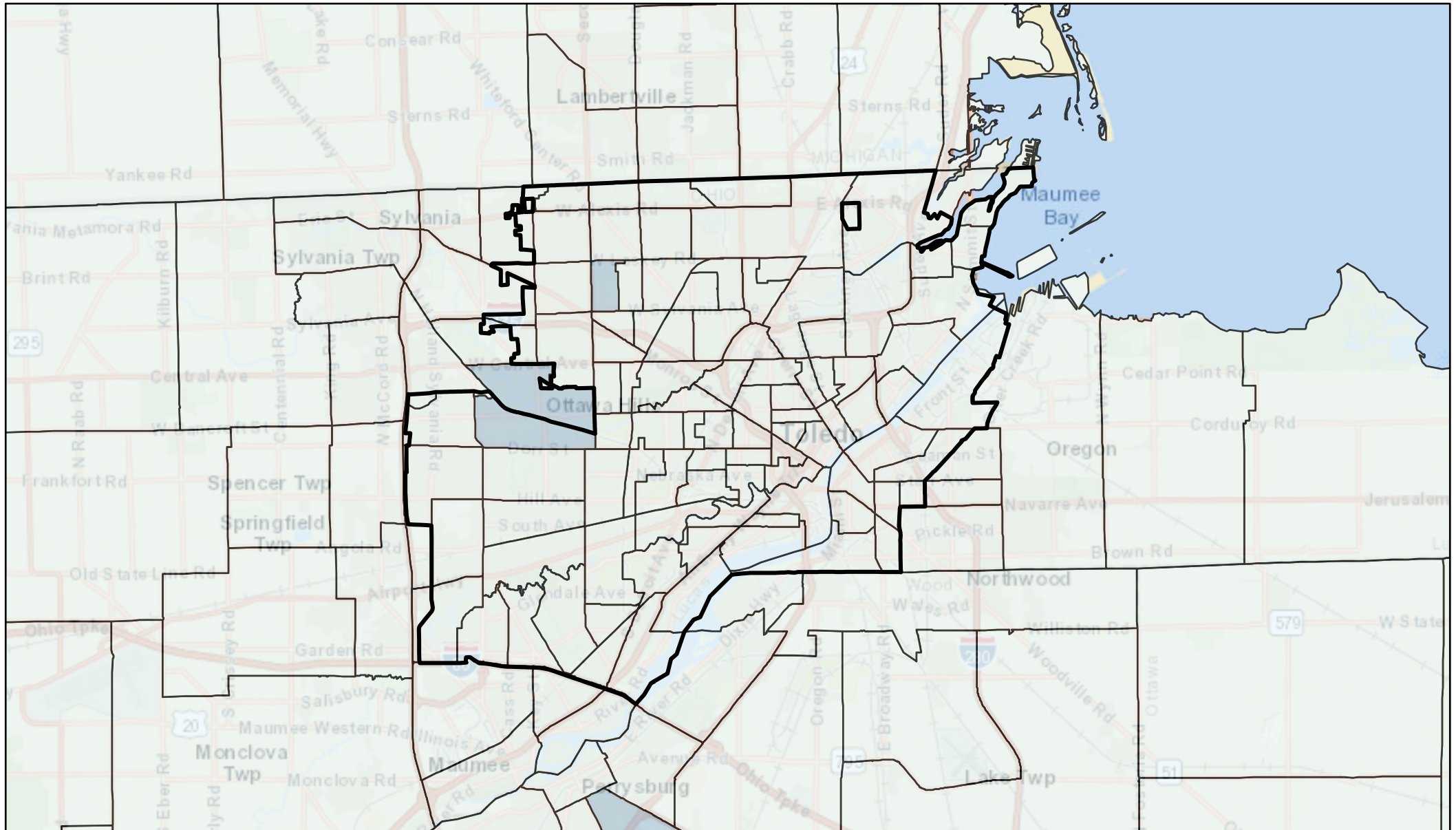
NativeHawaiianPacificIslanderAlone

**0-2.28%**

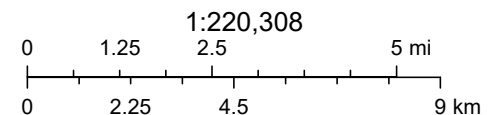
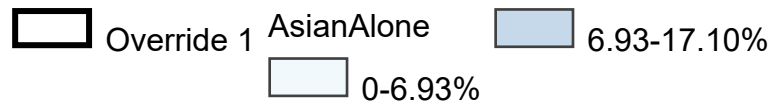




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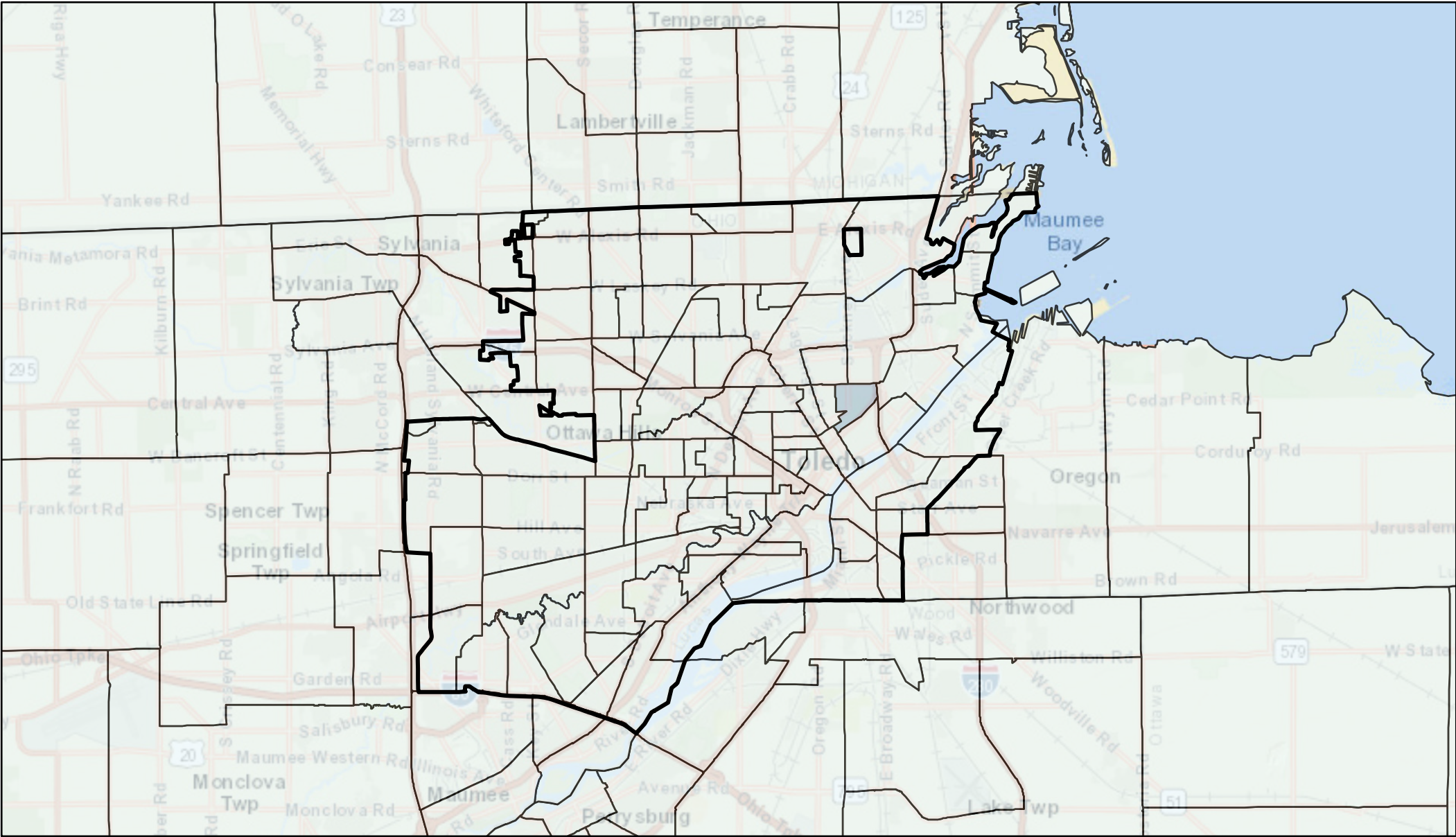


April 29, 2021



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

# American Indian/Alaska Native Population in Toledo - Concentration of Minorities per Census Tract -



April 29, 2021

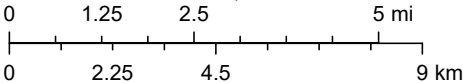
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**0-2.48%**

**2.48-9.78%**

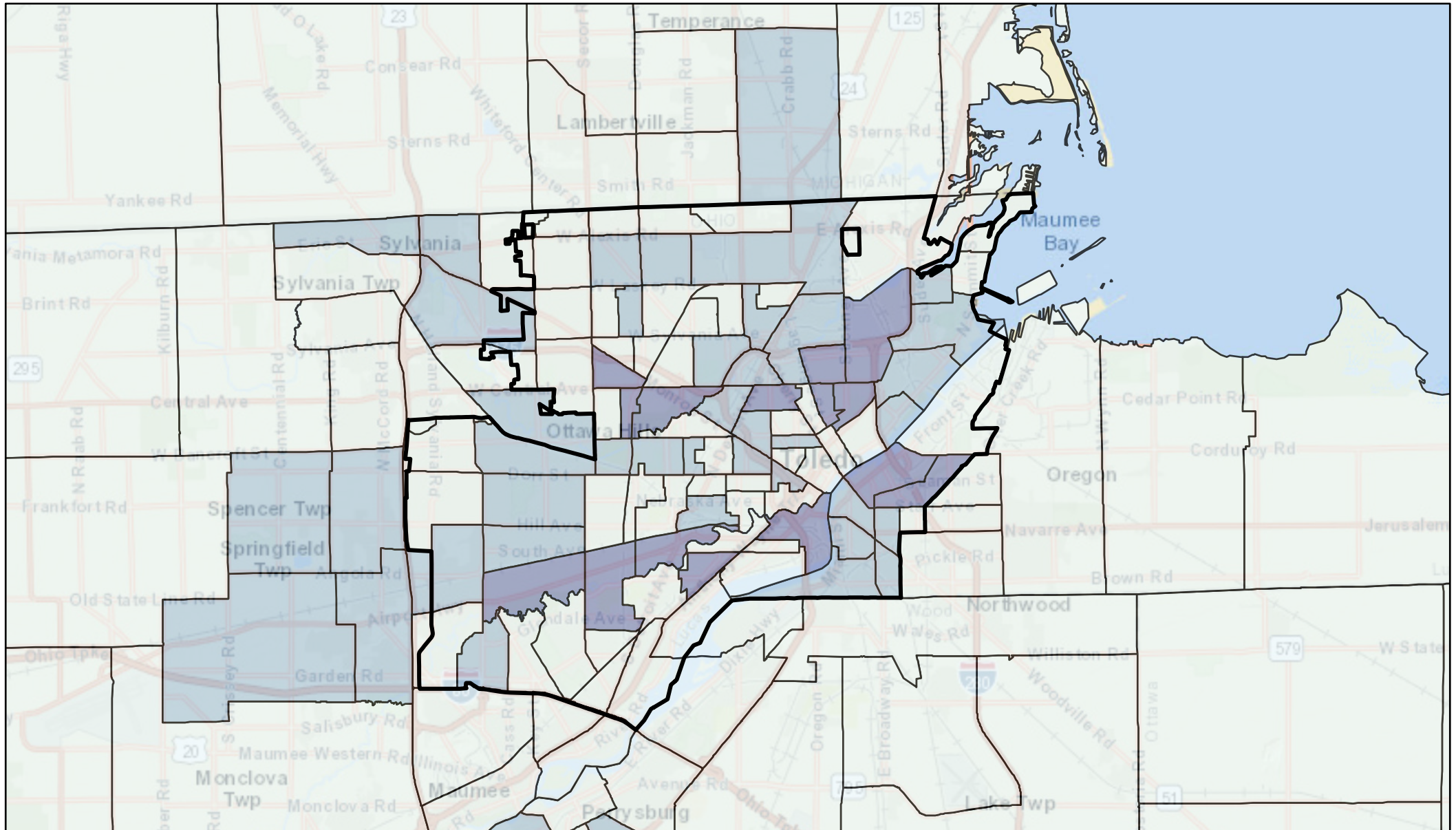
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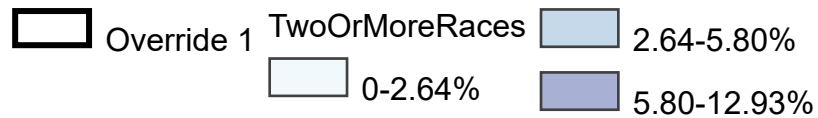
Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



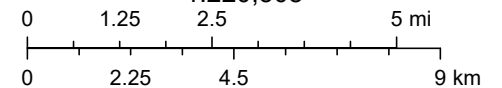
# Two or More Races Population in Toledo - Concentration of Minorities per Census Tract -



April 29, 2021

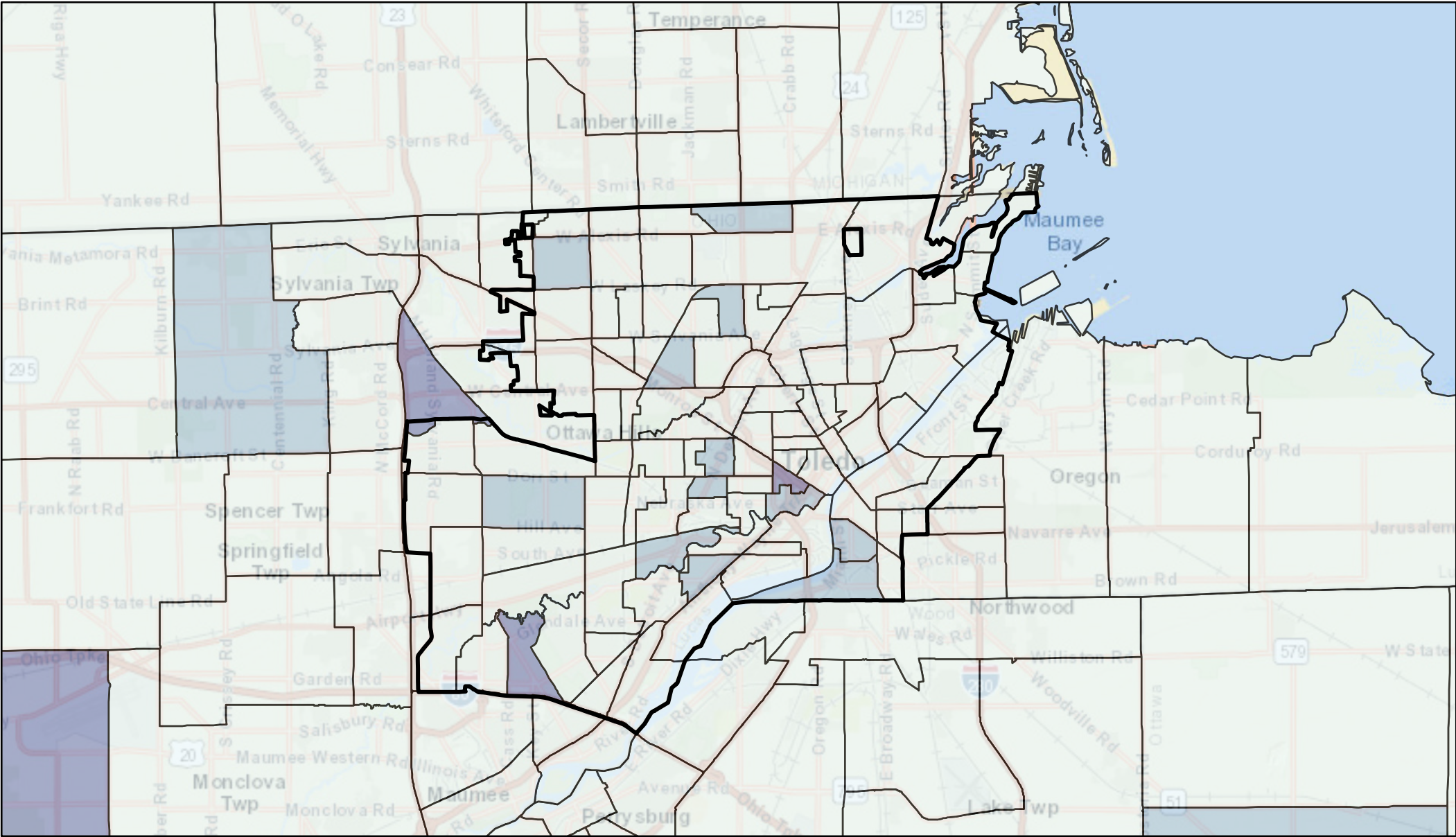


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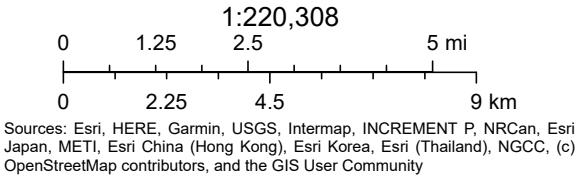
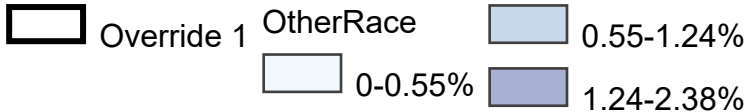


Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Some Other Race Population in Toledo - Concentration of Minorities per Census Tract -



April 29, 2021





**EMERGENCY  
SOLUTIONS  
GRANTS AND  
HOMELESSNESS**

## Toledo Lucas County Continuum of Care: Coordinated Entry Referral Process

### Prepared by:

Carl Sutherland, HMIS Administrator, Toledo Lucas County Homelessness Board

### Referral Components

The referral process begins with Coordinated Entry and continues with the TLCHB Homelessness Board (TLCHB) making a referral to a housing program for assistance. There are numerous components to the CoC's housing referral process that occur within TLCHB.

The following is an overview that provides the referral components. Additional details can be found in the subsequent sections of this manual.

1. Initial Contact
2. Determining Eligibility
3. Program Eligibility & Level of Assistance
4. Participating Project List
5. Referral Approach
6. Referral Communications & Tracking
7. Rejection Protocol
8. Referral Process for DV Victims
9. Referral Process for Veterans
10. Referral Process for Unaccompanied Youth

### Initial Contact

Coordinated Entry: serving as the single, centralized point for access/entry

- 2-1-1 United Way
  - a. Individual calls 2-1-1: they can call 24 hours a day.
  - b. Community Navigation Specialist (CNS) assesses adult only household/households with children, determining their eligibility for shelter.
    - i. If eligible, CNS will conduct the necessary pre-screen, and send information to CE. For this, the Refer database is utilized.

- ii. If ineligible, CNS makes any other appropriate referrals.
- c. CNS verbally confirms family is stable for the night.
  - i. If so, they are told that CE will contact them within 1 business day.
  - ii. If not, a 2-1-1 supervisor is contacted, and subsequently contacts the CE staff on call. If it is an adult only household, outside shelters are given, and CE staff contacts the client back as soon as possible.
- d. When CE is given the information, CNS then transfers their information onto HMIS
- e. A call is then made to the client in order to complete housing crisis assessment and explain shelter process
  - i. If permission was previously given, CE staff will leave a message explaining the process.
  - ii. If CE staff is able to speak with client, assessment is completed, and CE gives any other referrals clients may need.
  - iii. If CE staff is unable to leave message, a follow-up is scheduled, and the client is contacted 3 times.
  - iv. Clients remain on list, until they either have refused shelter, or CE staff has attempted contact twice after housing crisis assessment has been completed.

## Determining Eligibility

In TLCHB, one of the tools that the CoC uses to determine level of housing assistance is the SPDAT. The SPDAT/housing assessment is completed with the person in a housing crisis.

- *The Service Prioritization Decision Assistance Tool (SPDAT)*  
Housed within all of participating shelters, as well as most of the Community Mental Health Centers, are Re-Housing Specialists. These specialized case managers are trained in the variations between Housing Programs within the community as well as the SPDAT.

The SPDAT (for individuals) takes into account 15 different domains. The Family SPDAT (F-SPDAT) takes into account 20 domains to determine the family's housing acuity. The SPDAT/F-SPDAT prioritize both housing type as well as housing priority. This tool provides an evidence based assessment of the client's housing preparedness. TLCHB

also considers the amount of time spent in shelter or on the streets within the referral process; this ensures the community minimizes the duration of homelessness.

Re-Housing Specialists utilize other case management expertise, case file documentation, and in depth interviewing techniques to complete the SPDAT or the F-SPDAT.

From the various remote access points for SPDAT re-housing assessments, all community SPDAT numbers and information are given to the TLCHB's Communication & Data Specialist to be compiled into a Community SPDAT list. Referrals to appropriate housing programs are coordinated from this list.

- *Community SPDAT List*

The Community SPDAT List is another tool that is used to determine client eligibility. The TLCHB Communication & Data Specialist is responsible for monitoring and maintaining the Community SPDAT Lists. The entries on the Community SPDAT List represent those individual/families who have obtained their required re-housing documents, completed a SPDAT, and are currently homeless. The entries contain the head of household's HMIS number, the SPDAT score, the date the SPDAT was completed, and the number of weeks on the Community SPDAT List.

The Community SPDAT List is distributed to all shelters, Community Mental Health Center, housing programs, CE staff, and outreach workers who have been SPDAT trained. This allows them to track their clients. When a person is referred to a housing program, the TLCHB Communication & Data Specialist documents the referral on spreadsheet and includes which agency and program the person is referred to. The TLCHB Communication & Data Specialist maintains two spreadsheets; 1) the referral spreadsheet which includes agency and recommend programs; 2) spreadsheet of all SPDAT Lists.

## **Referral Approach**

The TLCHB CoC uses a cohesive referral approach. When a referral is made, an email is sent to all parties involved which allows each agency to see what other case managers and supports the referral may have. Case conferences occur frequently to ensure a warm handoff.

Case conferences should include every agency the referral is receiving services from. Examples may include the referring agency, the receiving agency, Children's Services, TLCHB, Community Mental Health Centers, etc. Utilizing case conferences allows all agencies to identify and discuss the referral's barriers and ultimately serve the person more efficiently.

## **Housing Program Eligibility & Level of Assistance**

Within the TLCHB CoC, there is a range of housing programs available to persons experiencing homelessness. The programs range from offering short-term assistance to long-term assistance. The TLCHB CoC honors the referral's choice regarding a specific agency or program type, whenever possible. The TLCHB Communication & Data Specialist is advised when a referral requests alternate placement or program. Each program has eligibility requirements and provides a different level of assistance. Below are the eligibility requirements for each housing program:

- *Short-Term Rapid Re-Housing:*
  - a. Currently homeless
  - b. Obtained all required re-housing documents
  - c. Completed SPDAT
  - d. SPDAT score between 20-34 for single adults; 35-60 for families
- *Medium-Term Rapid Re-Housing:*
  - a. Currently homeless
  - b. Families only
  - c. Obtained all required re-housing documents
  - d. Completed SPDAT
  - e. SPDAT score in the higher RRH range
  - f. Cannot re-enter medium-term RRH for 9 months after exiting medium RRH
- *Tenant-Based Rental Assistance (TBRA):*
  - a. TBRA is still considered a form of RRH
  - b. Currently homeless
  - c. Obtained all required re-housing documents
  - d. Completed SPDAT

- e. SPDAT score on the higher end of the RRH range
- f. Cannot have been in the TBRA program previously
- *Permanent Supportive Housing (PSH):*
  - a. Currently homeless
  - b. Obtained all required re-housing documents
  - c. Completed SPDAT
  - d. SPDAT score between 35-60 for singles; 54-80 for families
  - e. Have a disability documented on a housing impairment form

Below are the services provided by each type of program:

- *Short-Term Rapid Re-Housing (RRH):*
  - a. Security deposit
  - b. Outstanding utility debt (up to 6 months)
  - c. \$2,400.00 stipend for rent
  - d. Ongoing case management and wrap around services
- *Medium-Term Rapid Re-Housing (RRH):*
  - a. Security Deposit
  - b. Up to 12 months of rental assistance
  - c. Up to 6 months of past utility debt
  - d. Ongoing case management and wrap around services
- *Tenant-Based Rental Assistance (TBRA):*
  - a. Security deposit
  - b. Utility deposits (for gas and electric)
  - c. 12 months of rental assistance
  - d. Utility allowance when housed
  - e. Ongoing case management and wrap around services
- *Permanent Supportive Housing (PSH):*
  - a. Security deposit
  - b. Outstanding utility debt (up to 6 months)
  - c. 12 months or more of rental assistance
  - d. Ongoing case management and wrap around services

*Disclosure: The Coordinated Entry Process complies with the non-discrimination requirements of the Fair Housing Act, which prohibits discrimination in all housing transactions on the basis of race, national origin, sex, color, religion, disability status and familial status. This also includes protection from housing discrimination based on source of income. Additional protected classes under state law include sexual orientation (including gender identity), marital status, military*

*discharge status, age (40+). Agencies cannot preference any protected class unless allowed by statute/regulation, or written waiver from their funding or regulatory body (i.e. U.S. Department of Housing and Urban Development).*

*All Authorized User Agencies who enter into an MOU for the Coordinated Entry Process agree to take full accountability for complying with Fair Housing and all other funding and program requirements. The MOU requires User Agencies to use the Coordinated Entry Process in a consistent manner with the statutes and regulations that govern their housing programs.*

*The TLCHB CoC will request from each Authorized User Agency their tenant selection plan and any funding contract that requires or allows a specific subpopulation of persons to be served. For instance, Housing Opportunities for Persons with AIDS (HOPWA) programs will show funding contract, or a single-gender program must produce its HUD waiver. The TLCHB CoC in accordance with the Fair Housing Act also recognizes that a housing provider may seek to fulfill its “business necessity” by narrowing focus on a subpopulation within the homeless population. The Coordinated Entry Process may allow filtered searches for subpopulations while preventing discrimination against protected classes.*

## **Participating Project List**

It is critical to determine housing program availability before making a referral. TLCHB’s Communication & Data Specialist is responsible for monitoring housing program availability.

The TLCHB Communication & Data Specialist communicates weekly with the multiple housing programs to inquire about availability.

After the housing programs have communicated the availability for the week, the TLCHB Communications & Data Specialist enters that information into a spreadsheet. This spreadsheet includes the number of openings each week, the program type (RRH, TBRA or PSH) and the individual projects and any additional eligibility requirements.

A separate spreadsheet is created that has all of the Community SPDAT Lists that have been distributed complete with referral information.

## **Referral Communication & Monitoring**

### *Referral Communication*

After eligibility has been determined the TLCHB Communication & Data Specialist verifies that the person has all necessary documents and the SPDAT score. Then, when an opening has been identified, the TLCHB Communication & Data Specialist informs all parties involved of the referral. This is done via email as all parties can keep electronic records.

The referral email contains the following information:

- The referral date and time
- The person (identified by an HMIS number for confidentiality)
- The program type the person is being referred for
- Any relevant information or disabilities (family size, wheel chair access, etc.)
- A timeframe for the referral agency to contact the person
- How to locate the person's required documents and SPDAT

The referral email is sent from the TLCHB Communication & Data Specialist to the following parties:

- The agency currently serving the person (shelter and/or mental health provider)
- The agency receiving the referral
- The Coordinated Entry Specialist

When the referral agency receives the referral, they are given access to the client's documents and SPDAT score to verify eligibility.

### *Referral Monitoring*

The TLCHB CoC has the ability to monitor referral progress. The TLCHB Communication & Data Specialist using electronic documentation and the HMIS data system monitors the referrals.

When a referral is made, the TLCHB Communication & Data Specialist sends an email notifying all parties of the referral. In that email there is a timeframe by which the receiving agency must contact the client, generally it is a 7-10 day timeframe. After the receiving agency completes an intake with the person, an entry is made in the HMIS data system. Additionally, there is an option in HMIS for the referral agency and the receiving agency to leave case notes documenting progress.



After 10 days the TLCHB Communication & Data Specialist will verify that the person's documents were shared correctly and check for an entry in HMIS. If the documents have been shared and there has been confirmation that the person has not been contacted the TLCHB Communication & Data Specialist will contact the receiving agency to inquire about the status of the referral. If the receiving agency is unable to take the referral, an alternative referral is identified.

If the receiving agency is unable to locate a person after 7-10 days the case will be closed. The person will have the opportunity for another referral if they present as homeless again in the future.

## **Referral Rejection Protocol**

### *Receiving Agency*

In the TLCHB CoC, receiving agencies are permitted to reject a referral if the referral violates the agency's program policies. If a referral is rejected the person, the agency serving the person and the TLCHB Communication & Data Specialist is notified in writing of the rejection and the rationale. A rejection letter also contains that agency's grievance procedure. The person has the right to file a grievance and go through the grievance procedure within that agency. If the person wishes to escalate the grievance it is brought to either TLCHB's Executive Director or Grants Administrator.

If a solution cannot be reached and the person is still in need of housing assistance, the TLCHB Communication & Data Specialist makes every effort to identify an alternate referral agency.

### *Client*

As mentioned previously, the TLCHB CoC does adhere to a person's choice when it comes to referrals. At the beginning of the process, the person is made aware of what program types are available for them and the eligibility requirements associated with each one. If the person has a preference for program type or agency and the person is eligible for that program or agency, the TLCHB CoC does honor that. If the person has a preference, they are informed that by limiting their referral options they may be prolonging the referral process, however if the person still has a certain preference, the TLCHB CoC honors it.

## **Referral Process for DV Victims**

The TLCHB CoC has a process for serving a person that is fleeing from domestic violence. There are two options, one is used if the client is willing to have their

information entered into the secure HMIS data system, and the other is used if the client refuses to have their information entered into the secure HMIS data system.

#### *Allow Information in HMIS*

If a person consent to be entered into the HMIS system, they are given a consent form that they must sign. Then, the process proceeds as it usually does; a SPDAT is completed, the person is placed on the Community SPDAT List, a referral is made and agencies work together to assist the person obtaining housing.

#### *Refuse Information in HMIS*

No person is required to be entered into HMIS. If a person does consent to being entered into the HMIS system, they can be entered anonymously without providing any identifying information. In this case, either the DV shelter or the TLCHB Communication & Data Specialist will give the person an ID number, not an HMIS number. The person will have the SPDAT completed and be placed on the Community SPDAT List, using the client ID number.

When a referral is made, the TLCHB Communication & Data Specialist or the agency serving the person will fax the person's documents and SPDAT to the agency receiving the referral. This will only be communicated via fax for security. The person will be identified by the client ID number in any electronic correspondence.

If a case manager enters, a person anonymously in HMIS that case manager is responsible for tracking that person in the system.

If a person has had their information entered into HMIS and then chooses to be anonymous in that system, the HMIS Administrator is contacted to allow that person to be anonymous.

#### *Housing Referrals for DV Victims*

The agency receiving the referral is informed if the person is a DV victim or residing in a DV shelter. This allows the receiving agency to prepare a housing plan specific to that person.

## **Referral Process for Veterans**

In order to identify all veterans in the Toledo Lucas County Continuum of Care, the Community Veterans Committee Master List Sub-group will use various sources of relevant data to compile and maintain a Master (by name) list. The following sources of relevant veterans' data have been identified. Sources shall be polled no less than every two weeks:

1. Toledo HMIS (Toledo Lucas County Homelessness Board), including data from Open Door Ministries, NPI Veterans Program (GPD), Beach House, St Pauls' Community Center Shelter & Family House Shelter
2. WSOS Community Action, including data from Outreach Sources i.e., Cherry Street Mission Ministries and Toledo Gospel, & National Church Residences (via ineligible referrals)
3. Veterans Affairs of Ann Arbor, including data from VA referrals to ADAMS House, VASH referrals and all outreach activities.
4. Verification of Permanent Housing Offer forms should be polled.

The Toledo Lucas County Homelessness Board's HMIS administrator will be responsible to maintain the Veterans' Master List. The HMIS Administrator will poll the sources of veteran data no less than every two week and update the Master List accordingly. Once updated the Master List will be securely distributed to members of the Master List Subgroup for the bi-weekly case conferencing meeting.

Not less than every two weeks, all veterans on the Master List will be discussed in the Master List Sub-group with the goal to identify barriers to permanent housing and facilitate solutions to those barriers. The HMIS administrator will lead the Sub-group through the Master list. All parties with relevant data will share updates to the veteran's status. The sub-group will identify next steps to the goal of the veteran's obtaining permanent housing and assign the next steps to a Sub-group member. The HMIS administrator will note all updates, next steps and responsible parties in the Master list.

The Master List Sub-group will report out aggregate statistics and benchmarks regularly. The HMIS Administrator will process the statistics and benchmarks no less than once monthly and report them to the Community Veterans Committee Planning Group. And the Master List Policies and Procedures will be reviewed no less than annually based on case conferencing performance.

## **Referral Process for Unaccompanied Youth**

Currently, there are two processes for serving unaccompanied youth, the determinant being the age of the youth. For those youth between the ages of 18 to 24 years old, these youth are entered into the coordinated entry referral process described on pages 1 to 9. For unaccompanied youth under 18 years old, the youth are referred to Safety Net, a youth shelter for youth from 12 to 17 years old.

Safety Net provides temporary shelter, supportive services and life skills development lessons to youth who have left home without permission of their parents or guardians or to other homeless youth who might otherwise end up in the child welfare, mental health, or juvenile justice systems in Lucas County (Toledo), Ohio. Safety Net is designed to increase youth's safety, social and emotional well-being, self-sufficiency, and to help them build permanent connections with families, communities, schools and other positive social networks.

Youth ages 12-17 may stay (become a resident at Safety Net) if they meet one or more of the following criteria:

1. Youth are experiencing a family crisis to the point where safety, physical health or emotional health is at risk;
2. Youth who have run away;
3. Youth who have been asked to leave their residence;
4. Youth who are homeless or couch hopping from place to place;
5. Youth who are stranded in the area;
6. Youth who are being physically, sexual, or emotionally abuse and need to get help; or
7. Other situations that are a crisis for the resident (i.e. resident is lost, resident's guardians cannot be located, etc.).

Custodial consent is required for minor residents who remain in the Shelter for more than twenty-four hours. Staff will attempt to obtain constant at admission or as soon as possible unless there are reasons to delay contact with guardian.

Referrals may come from a variety of sources. Youth may just appear at Safety Net and will be assessed.

While at Safety Net, the youth will be provided with:

- **Gateway services**, providing food, shelter, clothing, transportation and hygiene-related items;

- **Assessment services and intensive coordinated case management**, ensuring youth receive assistance with emotional and behavioral health challenges while developing a plan for permanency;
- **Continuum service linkages**, ensuring the ability to provide services as a community to the target population; and
- **Follow-up/aftercare services**, providing three months of follow-up services to youth, including a plan to exit, permanent placement and personal goals.

Youth will be screened within their first two days in the shelter by staff; the results of these screens will be used to inform the service planning process, including the need for further assessment. Clinical assessment for behavioral health will be provided by staff within Zepf Center's youth services department.

Shelter staff will collaborate with the youth to develop an exit plan. Part of the exit planning process will be to ask the youth to discuss their plans for either reunification with the parents/ guardian or to consider options for a safe and stable living situation if reunification is not possible. 90 days of follow up/aftercare services will be provided for youth who receive shelter services or are provided alternative living arrangements, regardless of their length of stay in the shelter.

# **Toledo Lucas County Continuum of Care: Recommendations for Collaborative Governance of Coordinated Assessment**

## **Original Document Prepared by**

Terry Biel—Technology Director, Toledo Lucas County Homelessness Board  
Mike Badik—Grants Administrator, Toledo Lucas County Homelessness Board

## **Revisions Prepared by:**

Richard Sutherland—HMIS Administrator, Toledo Lucas County Homelessness Board

## **Background**

This document is intended as an addendum to the original Coordinated Assessment recommendations developed through the Housing Collaborative Network and subsequently adopted by the Toledo Lucas County Homelessness Board (TLCHB). The original recommendations left unaddressed the structure by which providers can provide feedback on the quality of referrals from Coordinated Entry, address logistics concerns, and establish standards for participating program types. These are addressed now in this document.

In January 2017, The Department of Housing and Urban Development (HUD) released the **Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Assessment System (Notice CPD-17-01)** and the **Coordinated Entry Process Self-Assessment**. Together, these two documents present updated requirements and a method of assessment to evaluate the current functioning of Coordinated Assessment (Coordinated Entry) projects. After reviewing the documents, the Quality and Performance Committee tasked themselves with reviewing and revising the local documents and processes.

## **Terminology: Coordinated Assessment to Coordinated Entry**

While Coordinated Assessment is the terminology used in the statutes, HUD and the other Federal Partners have agreed on another phrase to describe the process: Coordinated Entry. While the terms may be used interchangeably, HUD and the Federal partners will use Coordinated Entry to refer to the projects. TLCHB will align with this change.

## **Management of Coordinated Entry**

The Toledo Lucas County Homelessness Board and its staff are ultimately responsible for the implementation and management of Coordinated Entry for housing crises and homeless services in the Toledo Lucas County Continuum of Care.

## **Data Management for Coordinated Entry**

Coordinated Entry includes significant data and therefore, data management. The Toledo Lucas County Continuum of Care has implemented a Homeless Management Information System (HMIS) to help manage data for persons who are homeless within the continuum. As such, data management for all Coordinated Entry functions will be managed within HMIS, to the extent effective within the HMIS software. Important Coordinated Entry data management functions include: Records of Initial Contact and Assessment; Referrals to Emergency Shelter, Transitional Housing or Safe Haven; Records of Stays in Emergency Shelter, Transitional Housing and Safe Haven; Assessments for Housing Placement; and Referrals to Permanent Housing Options (Rapid ReHousing, Permanent Supportive Housing, or other Permanent Housing services).

### *Privacy Protections for Coordinated Entry*

As an extension of the HMIS, data collected for Coordinated Entry functions will be subject to the Privacy and Security provisions of the **Toledo Homeless Management Information System (HMIS) Consolidated Policies and Procedures**, including annual privacy and security training of all HMIS End users. While all homeless service clients must be entered in HMIS, clients that do not consent to share their Personally Identifiable Information (PII) may be entered anonymously.

## **Evaluation of Coordinated Entry**

In order to maintain an effective and functioning system, the community will periodically evaluate the performance of the Coordinated Entry.

### *Client Surveys*

Client Surveys will be used to evaluate the effectiveness of proximate Coordinated Entry experiences. Surveys will be conducted twice a year and at entry or exit of projects adjacent to the Coordinated Entry Functions, such as 1) at Emergency Shelter/Transitional Housing/Safe Haven Start to evaluate initial contact and assessment and referrals or 2) Emergency Shelter/Transitional Housing/Safe Haven Exit to evaluate assessments of permanent housing placement, or 3) at three (3) months after Permanent Housing Placement to evaluate the assessment of permanent housing placement.

### *Client Focus Groups*



Client Focus Groups will be convened to evaluate the effectiveness of the immediate and ongoing Coordinated Entry experiences. Focus groups will be convened twice a year during project client stays and for all effected project types (e.g., Emergency Shelters and Permanent Supportive Housing).

#### *Service Provider Reports*

Service Providers and projects can, at any time, report feedback about Coordinated Entry processes to TLCHB using a Coordinated Entry Report Form.

#### *Service Provider Focus Group*

Annually, one Housing Collaborative Network (HCN) meeting will be designated for obtaining feedback from participating organizations/projects regarding the effectiveness of Coordinated Entry.

#### *Feedback Evaluation and Reporting*

Feedback from all data collection formats will be given to the TLCHB Quality and Performance Committee (or sub-committee thereof) for evaluation. The Committee will report annually on the functioning and effectiveness of the Coordinated Entry project to the community.

#### *Client Privacy for Feedback*

At a minimum, clients will have the opportunity to provide feedback anonymously through both surveys and focus groups, although TLCHB reserves the right to mandate anonymity for all collected client feedback. All client feedback passed to the Quality and Performance Committee (or sub-committee thereof) for the purpose of evaluation will be anonymous.

### **Quality of Care Workgroups**

The Quality of Care groups, as created by previous policies, are discontinued.

### **Coordinated Assessment Advisory Committee**

The Coordinated Assessment Advisory Committee, as created by previous policies, is discontinued.

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### **Document History**

Document Prepared by

Terry Biel—Technology Director, Toledo Lucas County Homelessness Board

Mike Badik—Grants Administrator, Toledo Lucas County Homelessness Board

20 February 2013: Presented to HCN by TLCHB staff

27 March 2013: Adopted by TLCHB

Revisions prepared by  
Richard Sutherland – HMIS Administrator, Toledo Lucas County Homelessness Board

18 October 2017: Presented to HCN by TLCHB staff  
15 November 2017: Amendments approved by TLCHB

## Toledo Lucas County Continuum of Care: Recommendations for Centralized Approach to Coordinated Access/Entry

### Prepared by:

Original: Terry Biel – Technology Director, Toledo Lucas County Homelessness Board  
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### What is a Centralized Approach to Coordinated Access/Entry (Centralized CE Approach)

Under a Centralized CE Approach, households may enter the system in a variety of ways. However, these all ultimately involve connecting households to a single, centralized point to receive the bulk of Screening, Diversion, and Temporary Placement services. In our community, a Centralized CE Approach is the “best fit” for Centralized CE with United Way 2-1-1 center serving as the single, centralized point for access/entry.

### Emergency Shelter

Under this model, Emergency Shelters should not simply turn away walk-ins. If walk-ins present, Emergency Shelter staff should provide initial Screening to try to find a brief resolution to the household’s housing crisis. If this initial Screening does not result in a resolution to their housing crisis and the client is not in need of acute crisis services, the shelter assist the presenter to contact 2-1-1.

Phone calls to shelters for request for placement in their emergency shelter should be redirected to 2-1-1 once it has been established that they are not in need of acute crisis services.

Conversely, households determined to be in-need of emergency shelter by Coordinated Access/Entry will be referred to participating shelters. In the case of shelters using ServicePoint, Centralized CE Approach will check for capacity the emergency shelter before making a referral, and confirm availability as needed. The details of this handoff process must be arranged between Centralized CE Approach and the participating shelters collaboratively.

### Diversion and Homelessness Prevention

Rapid Re-Housing, Permanent Supportive Housing and Homeless Prevention providers should direct all walk-ins and other inquiries to 2-1-1.

Households determined to be in-need of and eligible for Temporary Placement services will be referred to participating providers by Centralized CE Approach. The details of this handoff process must be arranged between Centralized CE Approach and the participating shelters collaboratively.

The centralized system will make use of a combination of United Way 2-1-1 Community Resource Navigator Specialist staff (CRNS) and two Coordinated Entry (CE) specialists. CRNS should be trained to provide the centralized Screening and to administer the modified VI-SPDAT. Once a client with a housing instability has cleared the initial Screening for safety concerns, the call should be elevated to CE specialists for Diversion and Homelessness Prevention components. These same CE specialists should provide the assessment for Diversion and Homelessness Prevention services.

### Temporary Shelter

If the CE specialists are unable to divert or prevent homelessness, the CE specialists will review the modified VI-SPDAT results, the bed availability at the appropriate shelter(s), any wait list and temporary shelter criteria before authorizing a temporary shelter placement or waiting list referral. In filling an empty bed(s), the CE specialists will identify the person or family being highest on the priority at the time of the bed opening using the order of priority. When contacting the next highest prioritized person or family, the CE specialists will contact that person or head of household and offer available options. If a person or family does not choose to take advantage of any offer, the CE specialists will document the decline in HMIS. The person or family will not be sanctioned for future offers.

With an accepted offer, the TLCHB will contact the temporary shelter agency or entity and present that agency or entity with the referral. If, for any reason, a provider should determine that a referred case is ineligible or inappropriate for their programs, Centralized CE Approach and that provider must work jointly to make a more appropriate referral. The CE specialists will also provide HMIS access for the referred agency

Transportation assistance may be required in some cases, and should be budgeted appropriately.

### Assessment

If a person or family has been placed in a temporary shelter, the shelter staff will perform an intake with the adult(s) in the households, noting appropriate information for entry into HMIS and review the status of required re-housing documents. SPDATs will only be conducted after the person or family has all of the appropriate re-housing documents. If there are missing re-housing documents and the person or family does not have the means to pay for some or all of the document(s), the shelter staff can assist the person or family to fill out the re-housing document applications and submit. Further, shelter staff will work with any person or family who has a member who has

been identified as having a diagnosed mental illness to secure a completed and executed Housing Impairment Form. The shelter staff will forward the form to the appropriate agency staff who will upload the copy into HMIS.

For those in hotel/motel or who choose to remain unsheltered and do not identify a mental illness at coordinated entry, the CE specialists will initiate contact with Community Health Worker (CHW). The CHW will assist the person or family to complete and submit the request for the re-housing document voucher application to the TLCHB Grants Administrator (GA) and link them to needed services. Further CHW will work with any person or family who has a member who has been identified as having a diagnosed mental illness to secure a completed and executed Housing Impairment Form. The CHW will forward the form to the appropriate agency staff who will upload the copy into HMIS.

For those in hotel/motel or who choose to remain unsheltered and do identify a mental illness at coordinated entry, the CE specialists will initiate contact with PATH. PATH will assist the person or family to complete and submit the request for the re-housing document voucher application to the TLCHB Grants Administrator (GA) and link them to needed services. Further, PATH will work with any person or family who has a member who has been identified as having a diagnosed mental illness to secure a completed and executed Housing Impairment Form. PATH will forward the form to the appropriate agency staff who will upload the copy into HMIS.

Upon approval of the voucher, the TLCHB GA will send the approved re-housing voucher(s) back to the requesting case manager, CHW or PATH staff member. For state IDs, the case manager will provide the voucher to the person or client for presentation at the Bureau of Motor Vehicles (BMV) to secure the state ID; the BMV will bill TLCHB directly for payment. For birth certificates, the case manager will secure a check(s) from his/her employer in an amount to pay for all needed household birth certificates and present them to the appropriate governmental body, either in person, electronically or through the mail. Upon receipt of birth certificates and Housing Impairment forms, the appropriate agency staff will scan and upload the scanned copies into HMIS.

After a person or family who has all of their re-housing documents for all household members and Housing Impairment form(s) if needed, a trained and approved CoC partner staff member will perform the assessment (SPDAT or F-SPDAT) preferably on-site. The shelter staff, the CHW or the PATH worker will schedule the SPDAT or F-SPDAT between the person or head of household and the trained and approved CoC partner staff member. The staff member performing the SPDAT or F-SPDAT will either upload the SPDAT or F-SPDAT in HMIS or have the appropriate agency staff upload the assessment into HMIS. Then either staff member performing the SPDAT or F-SPDAT or the shelter case manager, the CHW or PATH Worker will notify the TLCHB Communications & Data Specialist (CDS) that the SPDAT/F-SPDAT, the re-housing

documents and, if required, the Housing Impairment form has been uploaded into HMIS.

### Permanent Housing Placement

Weekly, the TLCHB CDS will update the community SPDAT list. Once updated, the TLCHB Communications & Data Specialist will review the SPDAT scores, the order of priorities and any open permanent housing provider units and then make referrals for the highest ranked person or families into any open units. The TLCHB CDS will match the highest ranked person or family with any permanent housing openings for which they may qualify. If there is no available unit (including meeting the program criteria) for the highest ranked person or family, the TLCHB (CDS will move to next highest ranked individual who does qualify for the open unit. If a person or family is skipped for placement due to either refusal of the placement or unavailability of a unit for which the person or family meets program qualifications, that person or family will be continued on the list.

The permanent housing placements are generally made primarily upon their SPDAT score and availability of permanent housing for which they qualify. For those scoring less than 20 on the SPDAT and those scoring less than 27 on the F-SPDAT, no permanent housing options will be offered; those persons or families will be referred to the appropriate supportive services and are expected to self-resolve their homelessness. Those persons or families scoring between 20 and 27 on the SPDAT or between 27 and 40 on the F-SPDAT are eligible for Rapid Re-Housing financial assistance and services. Those scoring between 28 and 34 on the SPDAT or between 41 and 53 and do not have the ability to increase their earned income will be eligible for short or medium term rapid re-housing financial assistance and services, with a maximum of \$2,400 of rental assistance unless making progress on their housing stability plan. Those scoring between 28 and 34 on the SPDAT or between 41 and 53 and do have the ability to increase their earned income will be eligible for TBRA, renewable quarterly based upon being recertified as program eligible and progressing on their housing stability plan.

If the person or family has a disability as documented on a Housing Impairment form or has SSI or SSDI and scores less than 35 on the SPDAT or less than 54 on the F-SPDAT may be eligible for rapid re-housing, TBRA, or Housing Choice Vouchers (HCV) depending on a meeting of eligibility qualifications. If the person or family with the above SPDAT or F-SPDAT score has ongoing case management and meets LMHA's HCV client eligibility, the person or family is eligible for HCV voucher. If the person or family with the above SPDAT or F-SPDAT score, does not have ongoing case management services and/or does not meet HCV LMHA's HCV client eligibility but has the ability to increase their earned income, the person or family is eligible for TBRA financial services. If the person or family with the above SPDAT or F-SPDAT score, does not have ongoing case management services, does not have the ability to increase earned income, and/or does not meet HCV LMHA's HCV client eligibility, the person or family is

eligible for rapid re-housing financial assistance and services; but if this qualifying person or family with a disability fails in RRH program, they would be eligible for PSH.

If a person or family scores 35 or greater on the SPDAT or 54 or greater on the F-SPDAT, this person or family is eligible for PSH. But they are also eligible for rapid re-housing financial assistance or services and TBRA or HCV if they meet those two programs eligibility if they do not want to wait for PSH opening without penalty. Failing in any of those programs, the person or family will be re-assess and again eligible for PSH financial assistance and services.

#### Mutual Responsibility for Appropriate Referrals

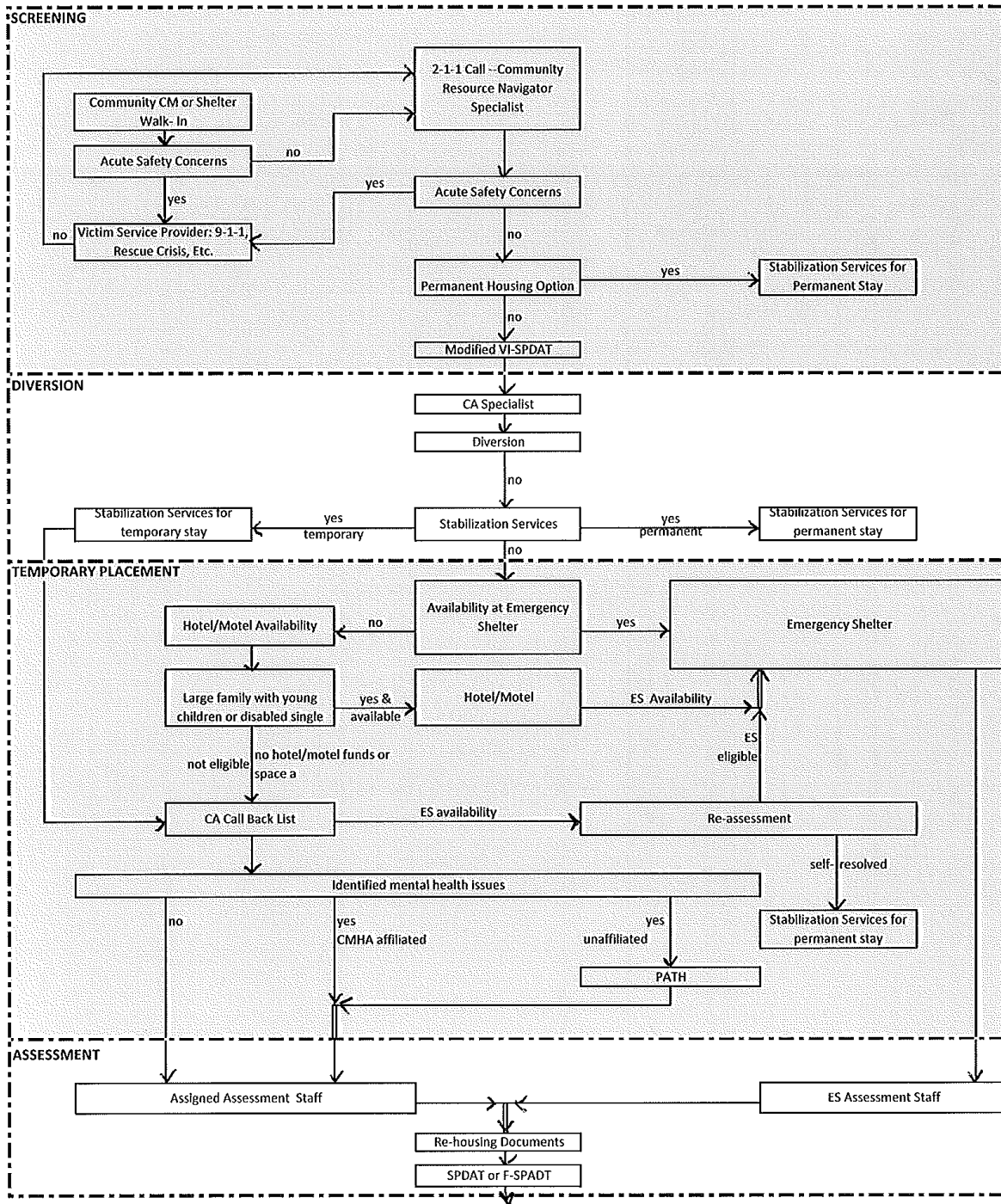
Whether through the Housing Collaborative Network or another body, participating providers must have the opportunity and responsibility to influence the design of Centralized CE Approach and provide feedback on the cases being referred to them. If, for any reason, a provider should determine that a referred case is ineligible or inappropriate for their programs, CE specialists and that provider must work jointly to make a more appropriate referral.

#### Putting it All Together

The following chart is intended to help visualize the interaction of the pieces in this system and the movement of households through the stages of Screening, Diversion, and Temporary Placement. The shaded areas marked as Screening, Diversion, and Temporary Placement would all take place through United Way 2-1-1. The securing of re-housing documents and, if required, Housing Impairment form is the responsibility of the person or family assisted by the assigned shelter case manager, the CHW or PATH worker who ensures that they are uploaded into HMIS and notify the appropriate CoC partner staff trained in conducting the assessment. Once the assessment is completed and uploaded, the responsible shelter case manager, the CHW or PATH worker notifies the TLCHB Communications and Data Specialist of that upload. The TLCHB Communications and Data Specialist then updates the Community SPDAT lists and makes referrals of the most severest ranked person or family based upon the TLCHB order of priorities and who meets any of the program criteria of an available housing unit to the appropriate Permanent Housing Provider.

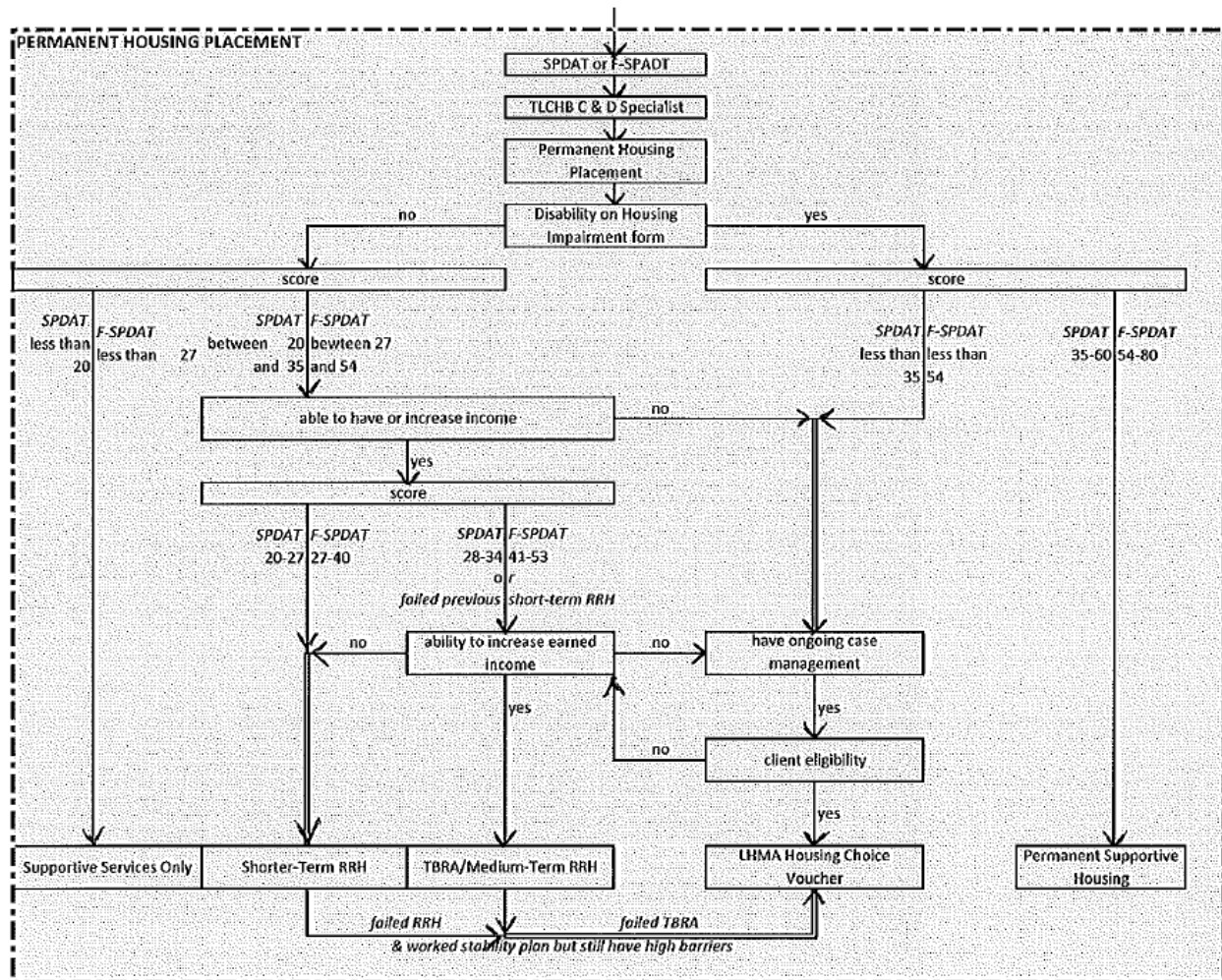


## REVISED FLOWCHART FOR COORDINATED ASSESSMENT



Recommendations for Centralized Approach to Coordinated Access-Entry/Approved by Toledo Lucas County Homelessness Board on 22 August 2012/

Amended version recommended by HCN on 18 October 2017/Amended by Toledo Lucas County Homelessness Board on 15 November 2017



**TOLEDO LUCAS COUNTY HOMELESS BOARD STANDARDS COMPILATION  
ADOPTED EMERGENCY SHELTER REVISIONS**

**I. ADMINISTRATION**

**A. Board of Directors**

1. The shelter shall be operated by a nonprofit organization, recognized under section 501(c)(3) of the Internal Revenue Code.
2. The agency Board of Directors shall consist of voluntary (unpaid) members, with the possible exception of the CEO or Director and reimbursement to Board members of reasonable Board related travel costs.
3. The Executive Director of the agency is not the Chairman of the Board of Directors.
4. There is a written policy identifying and forbidding conflicts of interest between agency staff and Board members.
5. The shelter must include on the board of directors or other policy-making entities one or more members who are either homeless or formerly homeless.
6. The shelter's Board of Directors shall meet at least on a quarterly basis and set overall policy for the shelter. Minutes of the meetings shall be maintained for at least five years. Board minutes must include a listing of those Board members who are in attendance and those Board members who are in not in attendance.
7. The Board is responsible for the selection and annual performance review of the agency's CEO or Director.
8. The organization adheres to a written policy that ensures continuity, change in board membership and diversity of board members.
9. Each new board member receives orientation designed to orient the members to the goals, objectives, and activities of the agency.
10. The Board ensures that the organization collaborates with other organizations by ensuring that the organization provides referral resources to clients.

**B. Fiscal Management**

1. There shall be an accounting system, which is maintained in accordance with Generally Accepted Accounting Principles (GAAP) and which uses fund accounting methods.
2. The agency has sufficient cash to meet current obligations and has developed contingency plans to cover unexpected shortfalls in revenues and for redistribution of services if unexpected funding cutbacks should occur.
3. The agency shall have an established finance and/or audit committee.
4. The agency shall have written internal fiscal control procedures, which are reviewed and approved by the Board of Directors.
5. Financial reports comparing budgeted versus actual balances for the agency should be provided to the Board at least quarterly.
6. The agency shall receive an annual independent audit and/or independent compilation of financial activities of which includes a balance sheet and operating statement setting forth the financial condition of the agency.
7. The shelter shall have a record of accountability for clients' funds or valuables if the shelter is holding either or both.
8. The shelter shall institute and implement an adequate procurement policy covering small, medium and large purchases and means of price comparisons to assure

## **TOLEDO LUCAS COUNTY HOMELESS BOARD STANDARDS COMPILATION ADOPTED EMERGENCY SHELTER REVISIONS**

purchase at the most reasonable costs and shall make known to women and minority contractors their capability to be vendors.

9. The shelter shall maintain a system of accountability for time worked through use of timesheets, activity reports, etc. signed by both the employee and the appropriate supervisor. The shelter executive director's timesheet should be signed by a board member if there is no other paid staff to which the shelter executive director reports.
10. A shelter which receives \$300,000 or more of federal funds shall receive an annual independent audit or audit review and submit to Office of Housing and Community Partnerships (OHCP), annually, either a letter of "no findings" or a copy of the audit, in conformity with the OHCP financial management rules and regulations handbook.

### **C. Staff: Paid and Volunteers**

1. The organization shall have a chart of all staff working in the agency, updated upon any changes. There shall be written position descriptions for each position type, which includes job responsibilities and qualifications. This information may be included in a Personnel Policies Manual.
2. The agency shall have written policies for the selection of paid personnel in conformance with Equal Employment Opportunity (EEO) guidelines. The organization practices equal opportunity employment and does not discriminate on the basis of gender, religion, race, color, national origin, disability, military status, ethnicity, or sexual orientation.
3. The agency shall require and receive appropriate health screenings and criminal background checks on all staff, especially as it relates to services to children.
4. The agency has a Personnel Policies Manual that is approved by the Board of Directors and is reviewed at least every three years. The manual addresses:
  - a. Annual performance evaluations for all staff, including the Executive Director;
  - b. Compensation and benefits plans;
  - c. Grievance procedures for staff and volunteers; and
  - d. Conflict of interest and nepotism policy; and
5. All relevant direct service staff shall receive additional training annually in at least the following:
  - a. Non-violent crisis intervention techniques;
  - b. Referral procedures to relevant community resources; and
  - c. First aid procedures;
  - d. Emergency evacuation procedures; and
  - e. Agency operating procedures.

The shelter shall assure that at least one staff person on duty is trained in emergency first aid procedures. For the safety of the residents, the shelter shall have adequate, trained, on-site staff coverage during all hours the shelter is open to residents, unless individual secured units are provided.

6. If volunteers are used for ongoing activities, the agency must have a current volunteer training orientation policy and process.

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7. If volunteers are used, the agency must have a formal process for orientation and training for the task to be performed.
8. The staff supports client's choice and self-determination in pursuing services, treatment options, etc.
9. The shelter shall encourage the involvement of clients in the decision-making processes of the shelter.

**II. FACILITIES**

**A. Health & Environment**

1. The shelter facility has written plans for identification, treatment and control of medical and health conditions (contagious diseases, body infestations) which implement Universal Precaution Procedures as required by OSHA standards. There is evidence that TB protocol is used. The shelter facility shall have a written policy regarding the control of infectious diseases, such as HIV, tuberculosis, etc.
2. The shelter shall designate and utilize private space to meet with clients for interviews, counseling sessions, examinations and treatment.

**B. Safety**

1. The shelter facility shall comply with all applicable local fire, environmental, health and safety standards and regulations.
2. The shelter facility will have a fire safety plan which includes at least the following:
  - a. posted evacuation plan;
  - b. fire drills, conducted at least monthly;
  - c. fire detection systems which conform to local building and fire codes;
  - d. adequate fire exits; and
  - e. adequate emergency lighting.
3. Agency should have a written procedure that assures the safety and security of residents and staff and their possessions.
4. Entrances and exits are kept clear of debris, ice, snow and other hazards.
5. Hallways, stairwells and exits are well lit and there are back-up batteries for exit lights.
6. There are exit signs with arrows clearly visible.
7. The shelter shall have available standard first aid kit to handle multiple occurrences that are kept in a well-known accessible place in case of a medical emergency.
8. Phones and emergency numbers are readily accessible for any emergency call. All staff on duty shall have access to a telephone. Emergency telephone numbers shall be posted conspicuously near the telephone.
9. The shelter shall have adequate provision of the following services:
  - a. pest control services;
  - b. removal of garbage; and
  - c. proper ventilation and heating/cooling systems
10. The shelter shall be clean and in good repair.
11. The shelter shall have reasonable access to transportation services.

## **TOLEDO LUCAS COUNTY HOMELESS BOARD STANDARDS COMPILATION ADOPTED EMERGENCY SHELTER REVISIONS**

12. The shelter shall provide a bed or crib for each guest except in extenuating "overflow" conditions or unless the shelter has an ODSA exemption based on size and/or type of shelter. The shelter shall make provision for clean linens for each client. There shall be procedures to provide for the sanitizing of all linens and sleeping surfaces.
13. The shelter shall provide sufficient showers/baths, washbasins and toilets that are in proper operating condition for personal hygiene. These should be adequate for the number of people served. Clean towels, soap and toilet tissue shall be available to each client.
14. The shelter shall provide adequate natural or artificial illumination to permit normal indoor activities and to support the health and safety of occupants. Sufficient electrical sources shall be provided to permit the use of essential electrical appliances while assuring safety from fire.
15. The shelter shall have a procedure for making referrals to appropriate medical providers.
16. The shelter shall have a written policy regarding the possession and use of controlled substances as well as prescription and over the counter medication.
17. The shelter must be accessible to and usable by persons with disabilities in compliance with Americans with Disabilities Act, Fair Housing Act, and Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities must have access within the shelter to all programs and activities available in the shelter.
18. The shelter shall provide a locked place for the storage of medications.

### **C. FOOD SERVICE**

1. Shelters shall provide, or arrange for food services to clients on-site.
2. Shelters providing food service shall make adequate provisions for the sanitary storage and preparation of foods.
3. Shelters providing food for infants, young children and pregnant mothers shall make provisions to meet their nutritional needs.

## **III. OPERATIONS**

### **A. Shelter Facility Operation Procedures**

1. The agency has written policies for admission procedures and posted criteria for providing services to people in both English and Spanish. The shelter shall have a policy manual, which includes the shelter's purpose, population served, program description, non-discrimination policy, and confidentiality statement and shelter regulations, rules and procedures.

The shelter shall have written policies for admission of clients and criteria for admitting people to the shelter. The shelter's intake policy should be available in English and Spanish for the clients to review.

2. The hours of operation are clearly posted in English and Spanish.

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3. Information regarding access to United Way 2-1-1 and domestic violence crisis services and contact information are clearly posted in English and Spanish.
4. There is a clearly defined policy about the possession of weapons on site.
5. The shelter shall post and read, or otherwise make known in English and Spanish, the rights and responsibilities of shelter clients that shall include a grievance procedure for addressing potential violations of their rights.
6. The agency provides all residents with, or posts in a conspicuous location, a copy of the house rules and regulations, and a copy of the disciplinary and grievance procedures in English and Spanish. Consequences of rules violations are clearly stated and consistently enforced.
7. There is evidence that grievances are collected and evaluated so that trends and patterns can be noted and corrections made.
8. The shelter shall maintain a daily census, which includes, at least, the name and sex of each person residing in the shelter.
9. The shelter shall report child abuse and endangerment as required by law.
10. The shelter shall only require clients to perform duties directly related to daily living activities within the shelter.
11. The shelter shall provide access to a public or private telephone for use by shelter clients to make and receive calls.
12. The shelter shall maintain records to document services provided to each client.
13. The shelter shall provide accommodations for shelter clients to store personal belongings.
14. The shelter shall provide a safe, secure environment and have policies to regulate access.
15. The shelter shall allow current clients to use the shelter as a legal residence for the purpose of voter registration and the receipt of public benefits.
16. The shelter shall maintain a daily log to record at a minimum all unusual or significant incidents.
17. The shelter shall have written policies for consensual and non-consensual searches of residents' possessions.
18. The shelter shall have a written termination policy in which program participant's assistance is terminated only in the most severe cases and consistent with the TLCHB policies.

**B. Services provided**

1. Shelter recognizes and upholds a client's right to receive services, including shelter and/or housing without regard to race, religion, gender, age, national origin, ancestry, color, sexual orientation, military status, disability or familial status, except, where age and gender of the people served are determined within the agency's mission.

Shelters serving families with children shall also not discriminate on the basis of the sex or age of the children or the size of the family. Provision shall be made in such cases to maintain the family as an intact unit.

2. Services for basic human needs cannot be denied due to a client's inability to pay.

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3. The shelter shall not require clients to participate in religious services or other forms of religious expression.
4. The shelter may provide appropriate support services consistent with the TLCHB policies, such as:
  - a. Unduplicated case management;
  - b. Assistance with documentation collection;
  - c. Assistance with employment opportunities;
  - d. Life skill training;
  - e. Education services
  - f. Child care; and
  - g. Transportation

The shelter will make referrals to other agencies for appropriate support services consistent with TLCHB policies, such as:

- a. Health and mental health services;
  - b. Alcohol and drug treatment programs;
  - c. Assistance to secure long-term housing;
  - d. Material assistance programs;
  - e. Adult/children protective services;
  - f. Assistance with employment opportunities, life skill training, educational services, child care, transportation or other support service not provided by the shelter but identified within individualized housing stabilization plan; and
  - g. Other mainstream resources.
5. In addition to sleeping arrangements, food and unduplicated case management, the shelter shall provide the following basic needs:
  - a. humane care which preserves Individual dignity;
  - b. a clean environment;
  - c. reasonable security; and
  - d. referrals to other agencies.
6. The shelter shall have secure storage space for confidential documents relating to clients and personnel.
7. The shelter shall develop and implement procedures to ensure the confidentiality of records pertaining to any individuals provided family violence prevention or treatment services.
8. The shelter shall provide for an evaluation of the effectiveness of the program services offered, at least annually.
9. Agencies that receive funding under the Homeless Assistance Grant Program are required to participate in their Continuum of Care's Homeless Management Information System (HMIS).
10. The shelter shall have laundry facilities or service available on-site to clients.



## **PROJECT HOME RAPID RE-HOUSING POLICY - PROTOCOL – PROCEDURE**

### **June 2016**

All policies, protocols and procedures contained within this document support and/or stem from those contained within two Toledo Lucas County Homelessness Board approved documents: *Coordinated Assessment, Centralized Approach* (August 2012). The purpose of which is two-fold: 1) Assess the household's immediate housing crisis with solution reasonably expected to provide safe housing for at least one week's time; and 2) Housing Solution: Make preliminary determination of need and eligibility for appropriate long-term housing solution.

- I.** Included in these documents are:
  - a. Flow Chart – Centralized Approach: Diversion, Emergency Response, Temporary Housing, Permanent Supportive Housing, Rapid Re-Housing and Homelessness Prevention
  - b. Guiding Principles: Household Safety, Efficiency, Fairness
  - c. Data-Collection Expectation
  - d. Service Overview: Diversion, Homeless Prevention, Rapid Re-Housing
  - e. Direct Financial Assistance Parameters
- II.** **Project Home** is the name of the Toledo Lucas County CoC Homeless Service System:
  - a. Project Home participating agencies are required to be active members in the CoC Housing Collaborative Network (HCN) and serve on a Quality of Care (QoC) committee.
    - i. HCN reviews and recommends policy revisions/additions
    - ii. QoC reviews and advises procedures and coordination of services
  - b. The Project Home Rapid Re-Housing (Project Home RRH) component is a multi-agency effort via Memorandum of Understanding and/or contract and operates under the Program Management of TLCHB.
- III.** **Project Home Rapid Re-Housing Partners** provides the following:
  - a. Coordinated Assessment (CA)
  - b. Case Management Services
  - c. Housing Placement Services
  - d. Financial Services
  - e. HMIS
- IV.** Project Home RRH partners services include:
  - a. Screening, Assessment, & Housing Type Assignment (CA)
  - b. Housing Stabilization Services: Diversion, Case Management, Housing Placement, DFA requests, Legal Intervention, Recertification
  - c. Direct Financial Assistance: Rental & Utility Deposit and Assistance (including six months arrears); moving and storage costs; hotel stay. All DFA must assure participant housing is secured, housing meets rent reasonableness and is under lease with landlord
- V.** Project Home RRH Eligibility:
  - a. Below 30% AMI

b. Homeless as defined below by HUD:

- i. An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
  1. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
  2. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low income individuals); or
  3. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;
- ii. An individual or family who will imminently lose their primary nighttime residence, provided that:
  1. The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
  2. No subsequent residence has been identified; and
  3. The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks needed to obtain other permanent housing; or
- iii. Any individual or family who:
  1. is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
  2. Has no other residence; and
  3. Lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, to obtain other permanent housing.

**VI.** Project Home RRH Participant Priorities: First time homeless; Homeless families with children; Veterans (VASH/VOA – deposit/first month rent)

**VII.** Project Home RRH Process Flow employs progressive intervention: Diversion **first**

- a. **Screened:** UWGT 2-1-1 Navigators/CA Specialists  
*Who: All seeking housing crisis intervention assistance*  
*Record: Refer documentation*

b. **Re-Housing Documentation**

*Who: Client with Assistance from Shelter or Community Mental Health Agency Case Managers*

*Record: Client File & HMIS*

- c. **Assessed:** Trained SPDAT Assessors at Shelters, at Housing at Community Mental Health Agencies or at TLCHB

*Who: All those meeting pre-screened criteria and having documentation*

*Record: Client spreadsheet & HMIS*

- d. **Assigned:** TLCHB Communication and Data Specialist

*Who: Enrolled clients – capacity permitting*

*Case Assignments: LSS (households w/school-aged children); Other RRH approved agencies*

*Diversion: CAC (maintain client file; bi-weekly follow-ups for one month)*

*Record: HMIS*

- e. **Housing Placement:** RRH Case Management

*Who: RRH Case Managers for housing placement services for enrolled clients: housing placement plan; housing search; lease review*

*Record: HMIS service*

- f. **Rent reasonableness and Inspections:** FOCUS/Beach House, Inc.

*Who: RRH Case Managers refer to FOCUS/Beach House, Inc. for inspection and rent reasonableness*

*Record: Case file; HMIS*

- g. **Housing Stability Case Management:** RRH Case Management

*Who: Assigned RRH Case Manager to assist in development and implementation of Housing Stability Plan*

*Record: Housing Stability Plan; HMIS services / HMIS exit & Client File*

- h. **DFA Requests:** RRH Case Manager

*Who: Assigned RRH Case Manager prepares DFA requests and supporting documentation and submits to TLCHB Communication and Data Specialist*

*Record: Case File*

- i. **Recertification:** RRH Case Manager

*Record: HMIS services & Client File*

- j. **Extended DFA Request:** RRH Case Manager

*Who: Assigned RRH Case Manager prepares DFA requests and supporting documentation and submits to TLCHB Communication and Data Specialist*

*Record: Case File*

- k. **Exit:** RRH Case Manager

*Record: HMIS & Client File*

- l. **Exit Appeal:** Project Home Manager (TLCHB)

*Client File & TLCHB file*

## **VIII. Project Home RRH Protocols**

- a. **Landlord Relations:**

Landlords are to be engaged as soon as possible beginning at CA and following

through Housing Placement and agree to payment schedule as arranged with CM and agree not to evict barring any subsequent lease violations

- b. A Rental Agreement will exist and be executed between Project Home Case Management Services and the Landlord on behalf of an identified client.
- c. Housing must meet Housing Quality Standards including Visual Lead Paint Assessment
- d. If an occupied units fails the above the landlord will be notified of the failure and if repairs are achievable within two weeks arrangements will be agreed upon among tenant, housing placement and landlord. This agreement must be in place within five days of failure.
- e. Rent Reasonableness: All units receiving Project Home DFA will be subject to and meet the rent reasonableness test.
- f. Each provider service agency will execute a *Client Consent to Serve* form with a Project Home RHH client (head of household).
- g. Case Management Services: All enrolled clients will receive case management services focusing on housing costs stability and connection to community and mainstream resources. CM services will include a minimum of one monthly home visit and monthly budget review. CM's are not required to transport clients to appointments.
- h. Direct Financial Assistance will be paid directly to vendors through an approved Request for Funds form. Maximum amount for short term (three-six months) rental and utility assistance is \$2,400, in addition to rental deposits, utility deposits, utility arrearages (up to six month arrearages per utility service) assistance and requires TLCHB Project Manager approval), and hotel/motel vouchers. Maximum amount for medium term is as permitted by partner grant agreement with HUD. DFA permitted:
  - i. Rental/Security Deposit (up to an amount not to exceed one month's rent)
  - ii. Rental Assistance and Utility Assistance (up to \$2,400.00)
  - iii. Utility Deposit
  - iv. Utility arrearages (no more than 6 months arrearages per utility service and requires TLCHB Project Manager approval)
  - v. Moving Costs Assistance (non-standard item and requires Project manager approval unless waived)
  - vi. Hotel/Motel Vouchers (non-standard item and requires Project manager approval unless waived. Not to exceed 4 weeks)
- i. Client Recertification: All enrolled clients are to be recertified every three months from CM enrollment. This is done within CM agency as approved by agency/project director.
- j. Extended Direct Financial Assistance: Request for additional Direct Financial Assistance (up to two months of rental and utility assistance) may be made monthly by the Case Manager of the client when there is exist a continued need, has met all conditions of the ESG requirements, and is current with their housing stability plan. The need is based upon insufficient household income defined as having to pay more than 50% of household income towards rent and utilities. To meet the ESG

requirements, the household income must be below 30% area median income adjusted for family size and must have met the ESG threshold requirement of meeting with their case manager at least once monthly. To be current with their housing stability plan, the client must have all the following conditions:

- applied for PIPP within the first month of meeting with RRH staff,
- attended all case management meetings,
- been paid current monthly utility services in a timely manner, and
- completed each action step associated with the implementation of the housing stability plan in a timely manner (prompt scheduling of appointments, attendance at scheduled 3<sup>rd</sup> party meeting, minimum submission of at least two employment applications weekly, timely application for eligible public benefits, attendance at job fairs, attendance at required life skills classes if appropriate, etc.)

- k. Data Collection & Reporting: All agencies participating in Project Home RRH must be a TLCHB HMIS Contributing Organization. All clients receiving Project Home RRH services must receive information on HMIS and must provide permission to participate. All clients are to be enrolled in HMIS.
- l. Client Exit: All enrolled clients are to be exited within 14 days of the following:
  - i. Successful completion: Client has achieved housing stability
  - ii. Assistance limit reached:
  - iii. Client is no longer eligible at recertification;
  - iv. Noncompliance: Client does not adhere to Consent to Serve, to Housing Stability Plan and has failed to respond to CM multiple attempts (no less than 3) to resolve matters
  - v. Deteriorated prospects for housing stability
  - vi. Need for intensive case management services
  - vii. Other: Unique circumstances not covered above and must be described thoroughly on exit form
- m. Client Exit: All exited clients are to be referred to available assistance including Coordinated Assessment if homelessness is a consequence of their exit.
- n. A Client Exit goal will include housing costs at no more than 60% of household income, optimally.
- o. Appeals and Grievances: All clients have a right to appeal and/or grieve a decision action or determination made by service provider that the client disagrees with according to the service provider appeal process.
- p. Exit Appeal: All clients are to receive information on exit appeal decisions. These are to be submitted to the Project Manager whose decision will be based on review of client file and will be considered final.

**IX.** Revisions / Additions to this protocol will be attached as approved.

**X.** The Project Manager will maintain all forms associated with the program.

# Toledo Lucas County Continuum of Care: 2017 Key Performance Indicators

## Prepared by:

Carl Richard Sutherland II – HMIS Administrator, *Toledo Lucas County Homelessness Board/Toledo Homeless Management Information System*

## Introduction

The goal to end homelessness is lofty, yet achievable. It takes the commitment of the community, and a guiding vision to make it reality. In the following pages, the Toledo Lucas County Continuum of Care outlines short term goals in which the future—where homelessness is rare, brief and non-reoccurring—will be built.

## Background

Initially, the Toledo Lucas County Homelessness Board (TLCHB) adopted key performance indicators (KPI) and targets for calendar year 2013. These were developed in accordance with guidelines outlined in the HUD Continuum of Care Program Interim Rule requirements for adopting performance targets<sup>1</sup>. Key Performance Indicators are re-evaluated annually. Most recently, the targets were reviewed and updated for calendar year 2016.

On October 30<sup>th</sup> and November 6<sup>th</sup>, 2015, the Quality & Performance KPI Committee reviewed

- General Program Reports from Toledo HMIS for calendar years 2014 and 2015 (to date) to assess Continuum of Care performance
- The HUD document *System Performance Measures: An introductory guide to understanding system-level performance measurement, version 2 (May 2015)*<sup>2</sup>, which gives the recommendations to date from HUD
- A review of the Balance of State Continuum of Care's document *Ohio Balance of State Performance Management Plan*, which gives a snapshot of the State's performance measures.

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<sup>1</sup> Responsibilities of the Continuum of Care (§578.7). HUD Interim Rule for Continuum of Care Program. Published 31 July 2012 in The Federal Register.

<sup>2</sup> <https://www.hudexchange.info/resource/3894/system-performance-measures-introductory-guide/>

Based on these, and discussions among the committee members, this document contains recommendations for the 2016 Key Performance Indicators.

Among these recommendations is to separate Overall System KPIs for evaluating CoC performance, while maintaining Project-Level KPIs for evaluating project performance.

## Scope of Recommendations

Recommendations contained within this document are for overall Continuum of Care performance indicators for calendar year 2016. These recommendations do not address a framework to “take action against poor performers,” though that is called for by the HUD CoC Program Interim Rule.

## Project-Level Key Performance Indicators

The following five major performance indicators for projects are recommended.

1. **Average Days between Emergency Shelter Entry and SPDAT List Referral (ES Only)**

This measure is under development.

2. **Exits to Permanent Housing**

Defined as percent of households whose destination at exit was:

- Long-term care facility or nursing home (HUD)
- Moved from one HOPWA funded project to HOPWA PH (HUD)
- Owned by client, no ongoing housing subsidy (HUD)
- Owned by client, with ongoing housing subsidy (HUD)
- Permanent housing for formerly homeless persons (HUD)
- Rental by client, no ongoing housing subsidy (HUD)
- Rental by client, with VASH subsidy (HUD)
- Rental by client, with GPD TIP subsidy (HUD)
- Rental by client, with other ongoing housing subsidy (HUD)
- Staying or living with family, permanent tenure (HUD)
- Staying or living with friends, permanent tenure (HUD)

$$\frac{\text{Sum (Exited Households with Permanant Destinations)}}{\text{Total Exited Households}}$$

Destinations considered as temporary (e.g., Staying or living with friends, temporary tenure (HUD)) or neutral (e.g., death) are not noted for this calculation.

### 3. Improvement in Income

Defined as percent of households whose total household income at program exit or last program update is greater than their total household income at program entry.

#### Equation Placeholder

For example, the following two households would be counted as having improved income: 1) a household whose members' total income added up to \$550 per month at program entry and whose members' total income added up to \$600 per month at program exit; 2) a household whose members' total income added up to \$300 per month at program entry and who had not exited, but whose last reported total income added up to \$400 per month.

Collected Income Sources are:

- Alimony or other spousal support
- Child support
- Earned income (i.e., employment income)
- General Assistance (GA) (or use local name)
- Other source (requires manual specification of source)
- Pension or retirement income from a former job
- Private disability insurance
- Retirement Income from Social Security
- Social Security Disability Income (SSDI)
- Supplemental Security Income (SSI)
- Temporary Assistance for Needy Families (TANF) (or use local name)
- Unemployment Insurance
- VA Non-Service-Connected Disability Pension
- VA Service-Connected Disability Compensation
- Worker's Compensation

*Supplemental Nutrition Assistance Program (Food Stamps) benefits are considered non-cash benefits and are not included in calculations for Improvements in Income.*

### 4. Positive or Neutral Reasons for Leaving

Defined as percent of households whose Reason for Leaving is listed as **positive** or **neutral** in this list:

- Completed Program (**positive**)



- Criminal Activity/Violence (*negative*)
- Death (***neutral***)
- Disagreement with Rules/Persons (*negative*)
- Left for Housing Opportunity before completing program (***positive***)
- Needs could not be met by program (*negative*)
- Non-compliance with program (*negative*)
- Non-Payment of Rent/occupancy charge (*negative*)
- Reached Maximum time allowed by program (*negative*)
- Unknown/disappeared (*negative*)
- Other (***neutral***)

$$\frac{\text{Sum}(\text{Exited Households}(\text{Positive or Neutral Exit Reason}))}{\text{Total Exited Households}}$$

## Supplementary Project-Level Data

Past performance indicates that some measures are better seen as informative and unrelated to performance of an agency. However, they are still best measured at the project-level. The following six project-level additional measures are to be included in future KPI reports.

### 1. Length of Stay in Program

Defined as the average number of days a household is enrolled in a given program.

#### Equation Placeholder

For example, a household who enters a program on the first day of a month and exits on the tenth day of the same month would have a Length of Stay equal to 10 days. In cases where members of a household enter or exit at different times, the earliest entry date and latest exit date are used.

### 2. Adults Employed (all housing types)

Defined as percent of persons aged 18 years or older who are employed at program exit or who were not exited, but employed at the time of the report.

#### Equation Placeholder

This figure includes those who were unemployed at program entry that gained employment by the time they exited or if not exited, gained employment at the time of the report as well as those who were employed at program entry that maintained

employment through program exit or if not exited, maintained employment through the time of the report.

3. **Households with Non-Cash Benefits (all housing types)**

Defined as percent of households with at least one member receiving at least one non-cash benefit at program exit, including

- Supplemental Nutrition Assistance Program (Food Stamps);
- Special Supplemental Nutrition Program for WIC;
- TANF Child Care Services;
- TANF Transportation Services;
- Other TANF-Funded Services;
- Section 8 Public Housing or rental assistance;
- Other source; or
- Temporary Rental Assistance

$$\frac{\text{Sum (Exited Households (At Least One Household Member Receiving Non-Cash Benefits))}}{\text{Total Exited Households}}$$

4. **Individuals with Health Insurance (All housing types)**

Defined as the percentage of persons covered by at least one Health Insurance type at program exit or who were not exited, but had health insurance at the time of the report. Health insurance types recognized by HUD include:

- Medicaid
- Medicare
- State Children's Health Insurance Program (local name)
- Veteran's Administration (VA) Medical Services
- Employer-Provided Health Insurance
- Health insurance obtained through COBRA
- Private Pay Health Insurance
- State Health Insurance for Adults (local name)

**Equation Placeholder**

5. **Households that Stayed Over 30 Days without Referral (ES only)**

This measure is in development.

6. **Average Days between Emergency Shelter Entry & Assessment (ES Only)**

Defined as the average length of time between shelter entry date until the assessment date. This measure is in development.

7. **Average Days Between Referral and Placement (TH, RRH, PSH)**

Defined as the average length of time between referral date and until the date were placed (entry date of new program). This measure is in development.

8. **PSH Retention (*PSH Programs Only*)**

Defined as the percentage of households whose length of stay in Permanent Supportive Housing is at least 181 days.

$$\frac{\text{Households(Leavers (At Least 181 days))} + \text{Households(Stayers (At Least 181 Days))}}{\text{Households(Leavers (At Least 181 days))} + \text{Households(Stayers (At Least 181 Days))} + \text{Households(Leavers (Less Than or Equal to 180 Days))}}$$

## System-Level Key Performance Indicators

The following ### Key Performance Indicators for the entire Continuum of Care, as a system, are recommended.

1. **Return to Homelessness (RTH)**

Defined as the percentage of persons who leave homelessness to permanent destinations but return to a continuum project within 6, 12 or 24 months

The timeframe to measure Return to Homelessness is calculated as the date 6, 12 and 24 months from that report's quarter end date. Example: If the end of the quarter is September 30<sup>th</sup>, 2015, the RTH start dates are April 1<sup>st</sup>, 2015 for 6 month, September 30<sup>th</sup>, 2014, for 12 month and September 30<sup>th</sup>, 2013 for 24 month.

To identify persons who left the continuum for permanent housing destinations, or the persons who Left to Permanent Housing, a period of 3 months is defined as the RTH start dates minus three months. Using the above example, the Left to Permanent Housing (LPH) timeframe start dates are January 1<sup>st</sup>, 2015 for 6 months, July 1<sup>st</sup>, 2014 for 12 months and July 1<sup>st</sup>, 2013 for 24 months.

This measure is in development.

2. **Number of Homeless Persons (Historical & Current)**

Defined as number of persons in the current PIT, the number of first time persons year to date, and the number of open/active homeless persons per quarter for the previous five quarters. This measure is in development.

3. **Length of Time Homeless**

Defined as the length of time from entry in emergency shelter, safe haven, or transitional housing (whichever came first) to exit to a permanent housing destination. This measure is in development.

4. **First Time Homeless**

Defined as the percentage of persons without a previous entry/enrollment into any program (within a specified time frame). This measure is in development.

## Monitoring

Thirty days following the last day of the each quarter (January 30<sup>th</sup>, April 30<sup>th</sup>, July 30<sup>st</sup>, October 30<sup>th</sup>), Toledo HMIS will produce a draft quarterly report, including comparison to at least five (5) previous quarters to allow evaluation of progress toward targets. The draft report will be presented and reviewed by the Quality & Performance Committee, then submitted to the Housing Collaborative Network (HCN) and finally to TLCHB Board for review and approval. A finalized copy of the report will be posted to the TLCBH website on the report page.<sup>3</sup> Performance indicators should also be reported annually, to summarize and document full years of performance data.

Toledo HMIS will extend the existing General Program Reports that are issued monthly to Contributing HMIS Organizations (CHOs) so that they include as many of the recommended Performance Indicators as is feasible. Non-CHOs who receive CoC Program or Emergency Solutions Grant (ESG) funding should furnish these indicators to TLCHB on a quarterly basis for inclusion in the overall community figures.

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<sup>3</sup> <http://endinghomelessness Toledo.org/thmis/reports>

## 2017 Recommended Project Level KPI and Targets by Project Type

<div>Program Type</div> <div>Indicator</div>	Emergency Shelter	Transitional Housing	Permanent Supportive Housing	Rapid Re-Housing
1. Length of Stay in Program (days)	--	--	--	(a) Short Term <sup>4</sup> : 120
				(b) Medium Term <sup>5</sup> : 320
2. Length of Time between Entry to SPDAT List Referral (days)	30	--	--	--
3. Exits to Permanent Housing (PH)	38%	82%	75%	88%
4. Improvement in Income	--	25%	50%	50%
5. Positive or Neutral Reasons for Leaving Projects	65%	80%	67%	75%

<sup>4</sup> Short Term Rapid Re-Housing is defined as projects whose funding source generally can fund clients up to three (3) months.

<sup>5</sup> Medium Term Rapid Re-Housing is defined as projects whose funding source generally can fund clients up to twelve (12) months.

## 2017 Recommended Supplementary Project-Level Data by Project Type (no Targets)

<div>Program Type</div> <div>Indicator</div>	Emergency Shelter	Transitional Housing	Permanent Supportive Housing	Rapid Re-Housing
1. Length of Stay in Program (days)	50	120 – 300	✓	--
2. Adults Employed	✓	✓	✓	✓
3. Households with Non-Cash Benefits	✓	✓	✓	✓
4. Individuals with Health Insurance	✓	✓	✓	✓
5. Households Stayed Over 30 Days without Referral	✓	--	--	--
6. Average Days between Emergency Shelter Entry & Assessment	✓	--	--	--
7. Average Days Between Referral and Placement	--	✓	✓	✓
8. PSH Retention	--	--	✓	--

### 2016 Recommended System Level KPI (no Targets)

Indicator	Reported and Compared Quarterly
1. Return to Homelessness	✓
2. Number of Homeless Persons (Historical & Current)	✓
3. Length of Time Homeless	✓
4. First Time Homeless	✓

## Appendix A: 2015 Recommended KPI and Targets by Project Type

<div>Program Type</div> <div>Indicator</div>	Emergency Shelter	Transitional Housing	Permanent Supportive Housing	Rapid Re-Housing
1. Length of Stay in Program (days)	40	240	--	(a) Short Term <sup>6</sup> : 120
				(b) Medium Term <sup>7</sup> : 270
2. Exits to Permanent Housing (PH)	38%	80%	70%	88%
3. Short-Term Recidivism	10%	15%	--	5%
4. Improvement in Income	--	20%	40%	50%
5. Adults Employed at Exit	--	10%	15%	40%
6. Households Exiting with Non-Cash Benefits	--	90%	90%	90%
7. Positive or Neutral Reasons for Leaving Projects	65%	75%	65%	75%
8. PSH Retention	--	--	90%	--

<sup>6</sup> Short term Rapid Re-Housing is defined as projects whose funding source generally can fund clients up to three (3) months.

<sup>7</sup> Medium Term Rapid Re-Housing is defined as projects whose funding source generally can fund clients up to nine (9) months.



## Appendix B: Changes in Language & Definitions from 2015 Recommendations

### *Project-Level Indicators*

- Removed Short Term Recidivism from Project-Level KPIs and added to System-Level KPIs to realign with HUD practices; created “Returned to Homelessness” (RTH); statistics are given for 6 month, 12 month and 24 month RTH.
- Updated Improvement in Income to include non-exited households;
- Renamed Adults Employed at Exit to Adults Employed; updated to include non-exited adults;
- Created new, unscored section: Supplementary Project-Level Data; moved Length of Stay for ES/PSH/TH, Adults Employed, and Households with Non-Cash Benefits into the new group.
- Removed Medicare/Medicaid from Households with Non-Cash Benefits to align with HUD.
- Created Individuals with Health Insurance, to account for Medicare/Medicaid and “connecting to mainstream resources”; located in the Supplementary Project-Level Data.
- Added annual reports under the *Monitoring* section.
- Added formal review process for quarterly reports.
- Moved PSH Retention to Supplementary Project-Level Data
- Updated Medium Term Rapid Re-Housing Footnote from 9 to 12 months.
- Updated values for Targets for Project Level KPIs
- Created Charts for Supplementary Project-Level Data and System Level KPIs
- Put Equation Placeholders for indicators in development

### *System-Level Indicators*

- Created System-Level Indicators: Return to Homelessness, Number of Homeless Persons, Length of Time Homeless, First Time Homeless

## Appendix C: Quality & Performance Key Performance Committee Members

Julie Embree, Toledo Lucas County Homelessness Board, Board of Directors  
Karen Wu, Toledo Lucas County Homelessness Board, Board of Directors  
Heather Baker, Toledo Lucas County Homelessness Board, Board of Directors  
Mary Jo Briceno, Family Outreach Community United Services  
Sue Brown, Harbor House  
Joe Habib, St. Paul's Community Center  
Alan Ronda, St. Paul's Community Center  
Buffy Dutro, St. Paul's Community Center  
L'Tonya White, St. Paul's Community Center  
Jen Voigt, Catholic Charities  
Jim Guenther, Neighborhood Properties, Inc  
Deb Nolan, Neighborhood Properties, Inc  
Cami Roth Szirotnyak, Mental Health & Recovery Services Board of Lucas County  
Lisa Flynn, Family House  
Cindy Zawojski, Family Outreach Community United Services  
Mike Badik, Toledo Lucas County Homelessness Board  
Richie Sutherland, Toledo Lucas County Homelessness Board

## Appendix D: Housing Collaborative Network

HCN recommendations:

11/16/16

HCN Voting Members approved continuation of 2016 revised KPIs for 2017 KPIs.

## Appendix E: Document History

- Reviewed 2015 KPI among the Quality and Performance Committee (10/30/15)
- First Draft (11/05/15)
- Continued review among the Quality & Performance Committee (11/06/15 & 12/04/15)
- Second Draft (12/07/15)
- Continued review among the Quality & Performance Committee (01/19/2016)
- Third Draft (01/19/16)
- Fourth Draft (02/05/16)
- Fifth Draft (02/16/16)
- Sixth Draft (02/19/16), updated with HCN recommendations

- Final 2016 Version (03/16/16), HCN and Toledo Lucas County Homeless Board approved, which changes
- Final 201 Version, edit (06/02/16), added Transitional Housing Length of Stay as 120–300 days
- Final 2017 Version (11/15/17)

## RETENTION POLICY

Continuum of Care (CoC) agencies will assist program participants to retain their HEARTH/CoC housing assistance; which will include the provisions for reasonable accommodations, fair housing, and ADA requirements. This includes providing participants with opportunities for corrective steps when participant behavior, or the actions of their guests, places their housing stability in jeopardy. The CoC agency will provide evidence of offering curative actions utilizing a progressive intervention model in accordance with TLCHB *Homeless Board Standards Compilation*; in an effort to assist the program participant in making the choices necessary to retain their housing. When curative steps are unsuccessful in cases not warranting immediate termination, the program participant must be offered a hearing by the agency. This will be initiated prior to terminating assistance by leaving a written notice of such hearing at the participant's residence, or issuing the written notice in person. The written notice shall include information about agency grievance and/or appeal process. The written notice will state the date on which the assistance termination will go into effect, within a reasonable time frame; along with the reasons for which the assistance is being terminated, and the date of the hearing. The written notice shall also advise the tenant of their right to present written or oral objections at a hearing. Providers shall issue all written notices according to the Federal, State and Local laws. Final documentation of curative steps and termination will be provided to TLCHB for all terminations. A program may initiate immediate termination for criminal activity that affects the health or safety of program participants, residents, staff and/or property. This policy cannot be used for permanent denial of future services within the Continuum of Care.

**SF-424,  
CERTIFICATIONS  
AND ORDINANCES**



Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<b>* 2. Type of Application:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>		
<b>* 3. Date Received:</b> <input type="text"/>		<b>4. Applicant Identifier:</b> <input type="text" value="34-6401447"/>
<b>5a. Federal Entity Identifier:</b> <input type="text" value="34-6401447"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> <input type="text" value="City of Toledo, Department of Neighborhoods"/>		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="34-6401447"/>		<b>* c. Organizational DUNS:</b> <input type="text" value="0999620520000"/>
<b>d. Address:</b>		
<b>* Street1:</b> <input type="text" value="One Government Center, Suite 1800"/>		
<b>Street2:</b> <input type="text"/>		
<b>* City:</b> <input type="text" value="Toledo"/>		
<b>County/Parish:</b> <input type="text" value="Lucas"/>		
<b>* State:</b> <input type="text" value="OH: Ohio"/>		
<b>Province:</b> <input type="text"/>		
<b>* Country:</b> <input type="text" value="USA: UNITED STATES"/>		
<b>* Zip / Postal Code:</b> <input type="text" value="43604-2209"/>		
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <input type="text" value="Neighborhoods"/>		<b>Division Name:</b> <input type="text"/>
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> <input type="text" value="Ms."/>		<b>* First Name:</b> <input type="text" value="Rosalyn"/>
<b>Middle Name:</b> <input type="text"/>		
<b>* Last Name:</b> <input type="text" value="Clemens"/>		
<b>Suffix:</b> <input type="text"/>		
<b>Title:</b> <input type="text" value="Director, Department of Neighborhoods"/>		
<b>Organizational Affiliation:</b> <input type="text"/>		
<b>* Telephone Number:</b> <input type="text" value="(419) 245-1400"/>		<b>Fax Number:</b> <input type="text" value="(419) 245-1192"/>
<b>* Email:</b> <input type="text" value="rosalyn.clemens@toledo.oh.gov"/>		

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

47th Year Community Development Block Grant Program

### \* 12. Funding Opportunity Number:

B-21-MC-39-0021

\* Title:

FY21: CDBG-CFDA #14.218

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Toledo.docx

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Programmatic and operational plan for improving the physical, economic & social conditions, & quality of life for citizens through community development, economic development, & housing activities.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="7,593,515.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="191,169.00"/>
* g. TOTAL	<input type="text" value="7,784,684.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: 

\* Signature of Authorized Representative:

\* Date Signed:



## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**


**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	<div data-bbox="899 1310 1497 1352" style="border: 1px solid black; padding: 2px;">Mayor, City of Toledo</div>
APPLICANT ORGANIZATION	DATE SUBMITTED
<div data-bbox="131 1451 883 1493" style="border: 1px solid black; padding: 2px;">City of Toledo, Department of Neighborhoods</div>	<div data-bbox="899 1451 1497 1493" style="border: 1px solid black; padding: 2px;">5-17-21</div>

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☐ New  
☒ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

34-6401447

**5a. Federal Entity Identifier:**

34-6401447

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** City of Toledo, Department of Neighborhoods

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

34-6401447

**\* c. Organizational DUNS:**

0999620520000

**d. Address:**

**\* Street1:** One Government Center, Suite 1800

**Street2:**

**\* City:** Toledo

**County/Parish:**

Lucas

**\* State:**

OH: Ohio

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:** 43604-2209

**e. Organizational Unit:**

**Department Name:**

Neighborhoods

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:** Ms.

**\* First Name:**

Rosalyn

**Middle Name:**

**\* Last Name:**

Clemens

**Suffix:**

**Title:** Director, Department of Neighborhoods

**Organizational Affiliation:**

**\* Telephone Number:** (419) 245-1400

**Fax Number:** (419) 245-1192

**\* Email:** rosalyne.clemens@toledo.oh.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.231

CFDA Title:

35th Year Emergency Solutions Grant Program (ESG)

**\* 12. Funding Opportunity Number:**

E-21-MC-39-0021

\* Title:

Funding Availability for the Emergency Solutions Grants (ESG) Program

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Toledo.docx

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Provision of homelessness prevention, rapid re-housing, and housing stabilization activities to eliminate homelessness.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



# Application for Federal Assistance SF-424

## 16. Congressional Districts Of:

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

## 17. Proposed Project:

\* a. Start Date:

\* b. End Date:

## 18. Estimated Funding (\$):

* a. Federal	<input type="text" value="645,616.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="645,616.00"/>

## \* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

## \* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

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View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

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## Authorized Representative:

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:



\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

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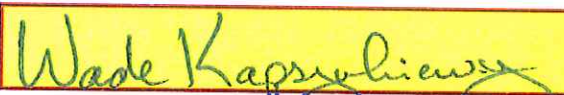
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19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	<div data-bbox="901 1333 1485 1375">Mayor, City of Toledo</div>
APPLICANT ORGANIZATION	DATE SUBMITTED
<div data-bbox="129 1470 868 1501">City of Toledo, Department of Neighborhoods</div>	<div data-bbox="901 1470 1485 1514">5-6-21</div>

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☐ New  
☒ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

34-6401447

**5a. Federal Entity Identifier:**

34-6401447

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** City of Toledo, Department of Neighborhoods

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

34-6401447

**\* c. Organizational DUNS:**

0999620520000

**d. Address:**

**\* Street1:** One Government Center, Suite 1800

**Street2:**

**\* City:** Toledo

**County/Parish:**

Lucas

**\* State:**

OH: Ohio

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:** 43604-2209

**e. Organizational Unit:**

**Department Name:**

Neighborhoods

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Ms.

**\* First Name:**

Rosalyn

**Middle Name:**

**\* Last Name:**

Clemens

**Suffix:**

**Title:** Director, Department of Neighborhoods

**Organizational Affiliation:**

**\* Telephone Number:** (419) 245-1400

**Fax Number:** (419) 245-1192

**\* Email:** rosalyne.clemens@toledo.oh.gov



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

30th Year HOME Investment Partnerships Program

**\* 12. Funding Opportunity Number:**

M21-MC390212

\* Title:

FY21: HOME-CFDA #14.239

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Toledo.docx

Add Attachment

Delete Attachment

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**\* 15. Descriptive Title of Applicant's Project:**

Housing Rehabilitation Program: Owner-occupied rehabilitation, Down Payment Assistance, housing development, CHDO set-aside, and tenant-based rental assistance.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

# Application for Federal Assistance SF-424

## 16. Congressional Districts Of:

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

## 17. Proposed Project:

\* a. Start Date:

\* b. End Date:

## 18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2,179,977.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
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* g. TOTAL	<input type="text" value="2,179,977.00"/>

## \* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

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## \* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

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21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

## Authorized Representative:

Prefix:  \* First Name:

Middle Name:

\* Last Name:

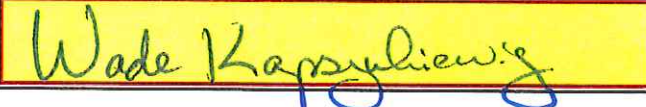
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

x 

\* Date Signed: x 



## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009

Expiration Date: 02/28/2022

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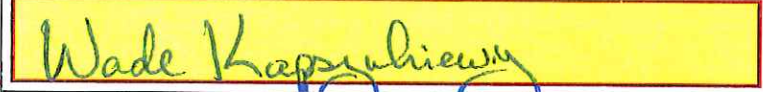
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3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor, City of Toledo
APPLICANT ORGANIZATION City of Toledo, Department of Neighborhoods	DATE SUBMITTED 5-6-21

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

x Wade Kapsyuk  
Signature of Authorized Official

x 5-6-21  
Date

Mayor, City of Toledo  
Title



## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) July 1, 2021 – June 30, 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

x Wade Kresylen  
Signature of Authorized Official

x 5-6-21  
Date

Mayor, City of Toledo  
Title



## OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

x Wade Kopyulien  
Signature of Authorized Official

x 5-6-21  
Date

Mayor, City of Toledo  
Title

## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

x Wade Kapsyudy  
Signature of Authorized Official

x 5-6-21  
Date

Mayor, City of Toledo  
Title

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

x Wade Kopyulsky  
Signature of Authorized Official

x 5-6-21  
Date

Mayor, City of Toledo  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



**ORD. 194-21**

**Authorizing the Mayor to accept, deposit, appropriate and expend the Community Development Block Grant from the U.S. Department of Housing and Urban Development (HUD) in an amount of \$7,483,240; and authorizing submission to the U.S. Department of Housing and Urban Development of the 2020-2021 Annual Action Plan; and declaring an emergency.**

**SUMMARY & BACKGROUND:**

This legislation provides funding for a variety of programs both for the administration of the CDBG program and programs operated internally by various City Departments and operations, Community Development Corporations, and Social Service agencies. This legislation authorizes the acceptance, deposit, appropriation and expenditure in the amount of \$7,483,240 in federal funds and more specifically, the 2020-2024 Consolidated Plan and the 2021-2022 Annual Action Plan for the 2021 Program Year to be submitted to HUD on May 18<sup>th</sup>, 2021.

The financial impact of this Ordinance is the receipt of \$7,483,240 from HUD to the City of Toledo for the administration of the CDBG Program as well as the allocation of funding to Community Development Corporations and various Social Service agencies in the Toledo community. NOW, THEREFORE,

Be it ordained by the Council of the City of Toledo:

SECTION 1. That the Mayor is authorized to submit the 2021-2022 Annual Action Plan; accept the 2021 Program Year CDBG allocation from HUD in the amount of \$7,483,240; deposit the amount received from HUD into Account Code 2015-16100-407400-5G47000STDADM (Community Development Block Grant Fund) for the purpose of funding the CDBG Program.

SECTION 2. That the appropriation in the amount of \$7,483,240 is authorized from the unappropriated grant proceeds in the Community Development Block Grant Fund into various accounts; and further authorizing the expenditure of same pursuant to the attached Schedule A.

SECTION 3. That the Mayor and the Director of Neighborhoods are authorized to enter into any necessary agreements for the purposes listed herein subject to the terms and conditions deemed proper and requisite according to the Director of Law, not to exceed the amount of \$7,483,240 47<sup>th</sup> (2021) Year CDBG.

SECTION 4. That the Finance Director is authorized to issue his warrant or warrants in an amount not to exceed the amount of \$7,483,240 from the Community Development Block Grant Fund in payment of all obligations authorized under the 47<sup>th</sup> (2021) Year CDBG allocation upon presentation of properly approved documentation.

SECTION 5. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency lies in the fact that same is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason that same must be immediately effective in order to permit the City to submit the 2021-2022 Annual Action Plan, qualify under the regulations of the Community Development Block Grant Entitlement Program, and to receive the money necessary to carry out its planned community development activities for the 47<sup>th</sup> (2021) year beginning July 1, 2021 and ending June 30, 2022.

Vote on emergency clause: yeas 11, nays 0.

Passed: April 27, 2021, as an emergency measure: yeas 10, nays 0.

Attest:

Gerald E. Dendinger  
Clerk of Council

Nick Komives  
President Pro Tem

Approved:

April 28, 2021  
Wade Kapszukiewicz  
Mayor



## Schedule A

**CITY OF TOLEDO**  
**DEPARTMENT OF NEIGHBORHOODS**  
**CDBG ALLOCATIONS FOR 47th PY and**  
**OTHER DEPARTMENTAL ALLOCATIONS**  
**(July 1, 2021 - June 30, 2022)**

**PUBLIC SERVICE ACTIVITIES**

<b>THIRD PARTY PARTNERS</b>	<b>CDBG</b>
Arts Commission	\$ 22,000.00
Aurora Project	\$ 85,500.00
Believe Center	\$ 45,000.00
Catholic Charities - La Posada	\$ 5,500.00
Compassion Health Toledo	\$ 64,737.00
Family House	\$ 62,000.00
Grace Community Center	\$ 46,609.00
Helping Hands of St. Louis	\$ 26,689.00
Legal Aid of Western Ohio	\$ 100,000.00
Martin Luther King Kitchen for the Poor	\$ 54,000.00
Neighborhood Health Association	\$ 154,647.00
Sofia Quintero Art & Cultural Center	\$ 73,780.00
Toledo GROWS	\$ 44,000.00
Toledo Seagate Food Bank	\$ 47,500.00
<b>SUBTOTAL</b>	<b>\$ 831,962.00</b>

**CAPACITY, HOUSING, and OTHER ACTIVITIES**

East Toledo Family Center	\$ 25,000.00
Lucas County Land Reutilization Corp. (Landbank)	\$ 325,000.00
Lucas Housing Services Program	\$ 75,000.00
Maumee Valley Habitat for Humanity	\$ 475,000.00
NeighborWorks Toledo Region	\$ 420,407.00
Pathway, Inc. (formerly EOPA)	\$ 402,028.00
Preferred Properties	\$ 48,179.00
Toledo Design Collective	\$ 51,044.00
Toledo Fair Housing Center	\$ 200,000.00
<b>SUBTOTAL</b>	<b>\$ 2,021,658.00</b>

**COT DEPARTMENTAL ALLOCATIONS**

COT: Department of Economic Development - Code for Success Program	\$ 50,000.00
COT: Department of Law - Housing Prosecutor	\$ 51,602.23
COT: Department of Public Utilities - Waterline Program	\$ 30,000.00
COT: Division of Engineering Services - Sidewalk Replacement Program	\$ 371,353.91
COT: Division of Facility and Fleet	\$ 180,000.00
COT: Department of Neighborhoods:	
Division of Administrative Services	\$ 1,158,579.00
Division of Housing	\$ 968,556.83
Code Enforcement	\$ 1,378,912.03
COT: Division of Parks and Recreation	\$ 186,200.00
COT: Mayor's Office - Gun Violence Initiative	\$ 110,248.00
Toledo/Lucas County Plan Commission	\$ 87,025.00
Toledo/Lucas County Regional Health District	\$ 57,143.00
<b>SUBTOTAL</b>	<b>\$ 4,629,620.00</b>
<b>GRAND TOTAL</b>	<b>\$ 7,483,240.00</b>

**ORD. 195-21**

**Authorizing the Mayor to accept, deposit, appropriate, and expend the Emergency Solutions Grant in the amount of \$645,616 from the U.S. Department of Housing and Urban Development to fund Emergency Solutions Grant Program activities; authorizing submission to the U.S. Department of Housing and Urban Development the One-Year Action Plan; and declaring an emergency.**

**SUMMARY & BACKGROUND:**

The City of Toledo (COT) receives from the U.S. Department of Housing and Urban Development (HUD) a designated Emergency Solutions Grant (ESG) amount, as an entitlement city and participating jurisdiction, for the purpose of ending homelessness in Toledo. The city's receipt and acceptance of the grant amount compels it to utilize the funds within certain HUD regulations, directives, and guidelines, as well as, pursuant to the HUD approved Five Year Consolidated Plan for the City of Toledo. Specifically, the Consolidated Plan which the COT must follow is in effect from 2020 through 2024. Each year, however, the COT submits to HUD its One Year Action Plan, describing how it will continue to implement and execute the Five-Year Consolidated Plan. The City must submit the One Year Action Plan each year within the respective five-year period in order to continue to receive the annual ESG allocation from HUD. In the Five-Year Consolidated Plan, as well as, the 2021-2022 Action Plan, one of six priorities is "ending homelessness". Likewise, the Consolidated Plan and each year's Action Plan, inclusive of the 2021-2022, specifies that the COT will partner and collaborate with the HUD designated Continuum of Care (CoC) entity for Toledo (and Lucas County), i.e., the Toledo Lucas County Homelessness Board (TLCHB), in addressing the goal of ending homelessness in the community. It is the TLCHB as the HUD designated CoC entity that coordinates the response (e.g., rapid re-housing), the resources (e.g., leveraging of several funding sources), and the responsibility (e.g., community focus/representation) for ending homelessness in the Toledo community.

This Ordinance is to authorize the Mayor to submit to HUD the 2021-2022 One Year Action Plan, accept the 2021 Program Year ESG allocation from HUD, deposit the 35<sup>th</sup> (2021) Program Year ESG funds received from HUD into the appropriate Account Code, and expend the amount received pursuant to the Five-Year Consolidated Plan, and more specifically, the One Year Action Plan for the 2021 Program Year to be submitted to HUD on May 18<sup>th</sup>, 2021.

The financial impact of this Ordinance is the receipt of \$645,616 from HUD to the City of Toledo for ending homelessness in the Toledo community. NOW, THEREFORE,

Be it ordained by the Council of the City of Toledo:

SECTION 1. That the Mayor is authorized to submit the 2021-2022 One Year Action Plan to HUD, as well as, accept the 35<sup>th</sup> (2021) Program Year ESG allocation from HUD, in the amount of \$645,616 and deposit the amount received from HUD into Account Code 2016-16100-407400-5GE3502STDSTD (Operations Grants Fund) and expend the amount received pursuant to Schedule A attached.

SECTION 2. Authorizing the appropriation from the unappropriated grant proceeds in the Operations Grants Fund in the amount of \$645,616 into Account Code 2016-16100.



SECTION 3. Authorizing the Mayor and the Director of Neighborhoods to enter into any necessary agreements for the purposes listed herein subject to the terms and conditions deemed proper and requisite according to the Director of Law, not to exceed the amount of \$645,616 for the 35<sup>th</sup> (2021) Year ESG provided by HUD for ESG activities.

SECTION 4. That the Finance Director be and is hereby authorized and directed to issue his warrant or warrants in an amount not to exceed \$645,616 from the Account Code authorized above in Section 2 in payment of all obligations authorized under the 35<sup>th</sup> (2021) ESG program year allocation upon presentation of properly approved documentation.

SECTION 5. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency is the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason that this Ordinance must be immediately effective in order to allow the City of Toledo to implement the 2021-2022 One Year Action Plan submitted to HUD on May 18<sup>th</sup>, 2021 as it relates to the ESG funds to be received from HUD and pursuant to HUD regulations.

Vote on emergency clause: yeas 10, nays 0.

Passed: April 27, 2021, as an emergency measure: yeas 10, nays 0.

Attest:

Gerald E. Dendinger  
Clerk of Council

Nick Komives  
President Pro Tem

Approved:

April 28, 2021  
Wade Kapszukiewicz  
Mayor

## Schedule A

CITY OF TOLEDO  
DEPARTMENT OF NEIGHBORHOODS  
ESG ALLOCATIONS FOR 35th PY  
(July 1, 2021 - June 30, 2022)

## PUBLIC SERVICE ACTIVITIES FOR HOMELESS SERVICE PROVIDERS

ESSENTIAL SERVICES	ESG
Catholic Charities - La Posada	\$ 30,000.00
Family House	\$ 127,500.00
St. Paul's Community Center	\$ 70,000.00
<b>Sub-total</b>	<b>\$ 227,500.00</b>

STABILIZATION SERVICES	ESG
United Way - Diversion/Central Intake	\$ 115,500.00
Catholic Charities - Transportation Collaborative	\$ 5,500.00
<b>TLCHB - DIRECT FINANCIAL ASSISTANCE</b>	<b>\$ 248,694.80</b>
COT - Division of Administrative Services	\$ 48,421.20
<b>Sub-Total</b>	<b>\$ 418,116.00</b>
<b>GRAND TOTAL - ESG</b>	<b>\$ 645,616.00</b>

**ORD. 196-21**

**Authorizing the Mayor to accept, deposit, appropriate and expend the HOME Investment Partnership Program Grant in the amount of \$2,179,977 from the U.S. Department of Housing and Urban Development (HUD) for the purpose of funding the 2021 HOME Investment Partnership Program; and authorizing submission to the U.S. Department of Housing and Urban Development the 2021-2022 Annual Action Plan; and declaring an emergency.**

**SUMMARY AND BACKGROUND:**

The City of Toledo (COT) receives from the U.S. Department of Housing & Urban Development (HUD) a designated amount of HOME Investment Partnership Program (HOME) Grant dollars, as an entitlement city and participating jurisdiction, for the purpose of meeting HUD national objectives, as well as, providing affordable housing to low and moderate income individuals or families. The city's receipt and acceptance of the grant amount compels it to utilize the funds within certain HUD regulations, directives, and guidelines, as well as, pursuant to the HUD approved Five Year Consolidated Plan and the Annual Action Plan for the City of Toledo. Specifically, the Consolidated Plan which the COT must follow is in effect from 2020 through 2024. Each year, however, the COT submits to HUD its Annual Action Plan, describing how it will continue to implement and execute the current Five Year Consolidated Plan but within the subject Program Year. The City must submit the One Year Action Plan each year within the respective five-year period in order to continue to receive the annual HOME allocation from HUD.

This Ordinance is to authorize the Mayor to submit to HUD the 2021-2022 Annual Action Plan, accept the 2021 Program Year HOME allocation from HUD, deposit the HOME funds received from HUD into the appropriate Account Codes, and expend the amount of \$2,179,977 pursuant to the 2020-2024 Five-Year Consolidated Plan, and more specifically, the 2021-2022 Annual Action Plan for the 2021 Program Year to be submitted to HUD on May 18<sup>th</sup>, 2021.

The financial impact of this Ordinance is the receipt of \$2,179,977 from HUD to the City of Toledo to provide affordable housing to low and moderate income individuals and families in the Toledo community. NOW, THEREFORE,

Be it ordained by the Council of the City of Toledo:

SECTION 1. That the Mayor is authorized to submit the 2021-2022 Annual Action Plan to HUD, as well as, accept the 30<sup>th</sup> (2021) Program Year HOME allocation from HUD in the amount of \$2,179,977 and deposit the amount received from HUD into Account Code 2025 16200 407400 5GH3002STDREH (Toledo HOME Program Fund) pursuant to HUD regulations.

SECTION 2. That the appropriation in the amount of \$2,179,977 is authorized from the unappropriated grant proceeds in the Toledo HOME Program Fund into various accounts within 2025-16200, and further authorizing the expenditure of the same pursuant to Schedule A.

SECTION 3. That the Mayor and the Director of Neighborhoods are authorized to enter into the necessary contracts or agreements to implement the activities and programs described in



the 2021-2022 Annual Action Plan in furtherance of HUD objectives and pursuant to HUD regulations, directives and guidelines, as applicable and pertinent to the HOME Grant.

SECTION 4. That the Finance Director is authorized to issue his warrant or warrants against Account Code 2025-16200 in an amount not to exceed \$2,179,977 in payment of all obligations authorized under the HOME funds upon presentation of properly approved documentation.

SECTION 5. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency is the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, safety and property, and for the further reason that this Ordinance must be immediately effective in order to allow the City of Toledo to implement the 2021-2022 Annual Action Plan submitted to HUD on May 18<sup>th</sup>, 2021 as it relates to the HOME Grant to be received from HUD.

Vote on emergency clause: yeas 10, nays 0.

Passed: April 27, 2021, as an emergency measure: yeas 10, nays 0.

Attest:

Gerald E. Dendinger  
Clerk of Council

Nick Komives  
President Pro Tem

Approved:

April 28, 2021  
Wade Kapszukiewicz  
Mayor



## Schedule A

CITY OF TOLEDO  
DEPARTMENT OF NEIGHBORHOODS  
HOME PROGRAMMING FOR 29TH PY  
(July 1, 2021 - June 30, 2022)

<u>Program</u>	<u>Amount</u>
Community Housing Development Organization (CHDO) Set-aside	\$ 326,996.00
HOME Administration	\$ 217,998.00
HOME at Last Downpayment Assistance (DPA) Program	\$ 200,000.00
Home Buyer Development	\$ 150,000.00
Homeowner Rehabilitation (Subrecipient & Internal)	\$ 42,497.00
Tenant Based Rental Assistance (TBRA)	\$ 43,956.00
Rental Housing Development	\$ 1,198,530.00
<b>Grand Total</b>	<b>\$ 2,179,977.00</b>